# STONE COUNTY, MISSISSIPPI

## BIDDERS INFORMATION PACKET

**2023 ANNUAL BIDS / ROAD SURFACING**

**BID FILE #2023-001**

**BID FILE #2023-002**

**BID FILE #2023-003**

**BID FILE #2023-004**

**BID FILE #2023-007**

**Department of Purchasing**
**Stone County Board of Supervisors**

*****

**Evonne Alexander**
**Purchase Clerk**
**Phone: 601-928-5266**

**PROPOSALS DUE: DECEMBER 15, 2022 / BEFORE 10:00 AM**

_____
**Company Name**

# NOTICE TO BIDDERS

**Notice is hereby given that sealed or electronic bids will be received by the Board of Supervisors of Stone County, Mississippi, until 10:00 AM on Thursday, December 15, 2022 at the Chancery Clerk's office in the Stone County Courthouse, Wiggins, Mississippi, for 2023 Annual Bids on the following commodities/services, to wit:**

**ITEM #01 – ASPHALT: HOT MIX – IN PLACE, 1 ½" – 2" THICK**

**ITEM #02 – THIN LIFT PAVING: RESEAL 1"-1 ½" THICK**

**ITEM #03 – LIMESTONE: MATT & SEAL – IN PLACE, #5 MATT ROCK, #7 SEAL ROCK**

**ITEM #04 – AGGREGATES - (A.) MS610 (B.) #800 LIMESTONE/WASHED (C.) CRUSHED CONCRETE**

**ITEM #05 – CRS-2 EMULSION: BID PER GALLON, DELIVERED FOB TO STONE COUNTY, MS.**

**ITEM #06 – FUELS: DELIVERED IN BULK TO STONE COUNTY LOCATIONS - EACH GRADE BID SEPARATELY.**
**(A.) UNLEADED REGULAR GASOLINE (B.) ON ROAD DIESEL (C.) OFF ROAD DIESEL**

**ITEM #07 – RESEAL, #7 SEAL ROCK**

**NOTE: BID TERM FOR ALL COMMODITIES IS (1) YEAR OR UNTIL DECEMBER 31, 2023.**

**Bid Specifications and Procedures may be obtained by contacting the Stone County Purchasing Department at 601-928-5266 in the Stone County Courthouse located at 323 East Cavers Ave., Wiggins, MS 39577 on Monday through Friday between the hours of 8:00 AM and 5:00 PM. A bid package will be available for each item listed. Information concerning these bids may also be obtained from Central Bidding at www.centralbidding.com .**

**All bids submitted must be sealed and clearly labeled on the outside of the bid envelopes as instructed in the bid package and delivered to the Purchasing Department at the above address or electronic bids may be submitted at www.centralbidding.com. For questions related to the electronic bidding process, please contact Central Bidding at 225-810-4814.**

**The Board of Supervisors reserves the right to accept or reject any and all bids, or any part of any or all bids based on a lowest and best bid determination in the best interest of Stone County. The Board reserves the right to waive any informalities.**

**By Order of the Board of Supervisors of Stone County, MS**

**WITNESS my hand and official seal of office, this the 22nd day of November, 2022.**

**SAMUEL TOM SMITH, CHANCERY CLERK**
**BOARD OF SUPERVISORS**
**STONE COUNTY, MISSISSIPPI**

**PUBLICATION DATES: Wednesday, November 30, 2022**
**Wednesday, December 7, 2022**

CHANCERY CLERK OF STONE COUNTY ★ MISSISSIPPI ★

**(SEAL)**

# STONE COUNTY BOARD OF SUPERVISORS

**323 EAST CAVERS AVENUE / P. O. DRAWER 7**
**WIGGINS, MS 39577**
**PHONE: 601-928-5266**

## INVITATION TO BID

**BID NAME: 2023 ANNUAL BIDS / ROAD SURFACING – (5) Separate Bid Files**

**BID DATE: Thursday, December 15, 2022**

**BID TIME: 10:00 AM / SEALED BID OR ELECTRONIC SUBMISSION**

**Notice is hereby given that sealed or electronic bids will be received by the Board of Supervisors of Stone County, Mississippi until 10:00 AM on Thursday, December 15, 2022 for 2023 ANNUAL BIDS on the commodities/services listed below. (Bids will be for a period of one (1) year or until December 31, 2023.) The Stone County Board of Supervisors is a TAX EXEMPT Government Entity.**

**BID FILE #2023-001 / Asphalt: Hot Mix – In Place, 1 ½" – 2" Thick**
**(Bid 3 Categories)**

**BID FILE #2023-002 / Thin Lift Paving: Reseal 1" - 1 ½" Thick**
**(Bid 3 Categories)**

**BID FILE #2023-003 / Limestone: Matt & Seal – In Place**
**#5 Matt Rock, #7 Seal Rock**

**BID FILE #2023-004 / Aggregates (Bid 3 Categories)**

**BID FILE #2023-007 / Reseal, #7 Seal Rock**

**In 2017 Mississippi passed legislation requiring government bidding to allow any bid to be submitted by electronic means. The Stone County Board of Supervisors is required to follow these laws. Electronic bidding provides a way for bidders to submit their proposals without the need for printing, mailing or hand delivery of bid packets to the County. There is no fee to our bidders for this service provided the bid packet is obtained from the County. The Purchasing Department will have packets available for pickup or will email by request.**

**All Electronic Bid Specifications and Procedures may be obtained and submitted electronically at www.centralbidding.com. *For questions relating to electronic downloads and submittals and/or the bidding process, please call Central Bidding at 225-810-4814.***

**INSTRUCTIONS: Bids may be submitted by mail or hand delivered to the Clerk of the Board or Purchasing Department in the Stone County Courthouse at 323 E. Cavers Avenue, P. O. Drawer 7, Wiggins, MS 39577 or by *Electronic Submittal* at www.centralbidding.com. If the Courthouse is closed for business at the time of the deadline, proposals will be accepted and opened on the next business day at the originally scheduled hour.**

**All written bid submissions must include one (1) original set of proposal documents along with one (1) copy. Proposals must be sealed and clearly marked on the outside of the envelope as indicated/described above: Bid File #, Description, Bid Date & Time. Submissions not so marked are submitted at the risk of the bidder and the County assumes no responsibility for the premature opening of same by any County employee. The County is NOT responsible for submissions that are delivered in person or arrive in the mail *after* the designated opening time.**

**SEALED BIDS OR ELECTRONIC BIDS MUST BE RECEIVED BEFORE 10:00 AM, THURSDAY, DECEMBER 15TH, 2022.**

**ELECTRONIC BIDS may be submitted at www.centralbidding.com. For any questions related to the electronic bidding process, please call Central Bidding at 225-810-4814.**
**SEALED BIDS may be submitted to the Purchasing Department at the Stone County Courthouse, Wiggins, MS *before* 10:00 AM, Thursday, December 15, 2022 at the address stated above.**

**Vendors shall be responsible for ensuring they have received any and all addenda. Receipt of addenda must be acknowledged by initialing the space provided on the vendor checklist. No oral explanations of the bidding process by any member of the Stone County staff will be binding.**

**An "OFFICIAL PROPOSAL AND SIGNATURE FORM" is attached for each bid category/file number. Complete and return only the form(s) appropriate for your bid. Additional information or explanation may be attached for consideration.**

**BID AWARD: Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Past experience with the county will be considered prior to award. The Stone County Board of Supervisors reserves the right to accept or reject in part or in whole any bid submitted, and to waive any technicalities or informalities for the best interest of the County. Stone County reserves the right to award based upon prior usage, individual line items, sections or total bid. The County will review all bid results prior to making a decision. *After careful consideration the Stone County Board of Supervisors will officially award or reject all bids at the next scheduled Board meeting on Monday, December 19, 2023.***

# BID CALENDAR

## STONE COUNTY, MS – 2023 ANNUAL BIDS

| | |
|---|---|
| **PUBLICATION: Newspaper** | **Wednesday, November 30, 2022** |
| **PUBLICATION: Newspaper** | **Wednesday, December 7, 2022** |

**SEALED BIDS / ELECTRONIC SUBMISSION** **Thursday, December 15, 2022**
**10:00 AM**

**BID FILE #2023-001 / Asphalt: Hot Mix – In Place, 1 ½" – 2" Thick**

**BID FILE #2023-002 / Thin Lift Paving: Reseal 1" – 1 ½" Thick**

**BID FILE #2023-003 / Limestone: Matt & Seal – In Place**
**#5 Matt Rock, #7 Seal Rock**

**BID FILE #2023-004 / Aggregates -- (3) Categories**

**BID FILE #2023-005 / CRS-2 Emulsion: Per Gallon, Delivered**

**BID FILE #2023-006 / Fuel -- (3) Categories**

**BID FILE #2023-007 / Reseal, #7 Seal Rock**

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| | |
|---|---|
| **EVALUATION PERIOD / Board Of Supervisors** | **December 15, 2022 thru December 16, 2022** |
| **BID AWARD / CONTRACT APPROVAL** | **Monday, December 19, 2022 (Board Meeting)** |

**STONE COUNTY BOARD OF SUPERVISORS**
**OFFICE OF PURCHASING**
**323 EAST CAVERS AVE. / P. O. DRAWER 7**
**WIGGINS, MS 39577**

# OFFICIAL PROPOSAL AND SIGNATURE FORM

**BID NAME: ANNUAL BID / ASPHALT: HOT MIX – IN PLACE, 1 ½" – 2" THICK** **BID FILE: #2023-001**

**BID DATE: THURSDAY, DECEMBER 15, 2022** **BID TIME: 10:00 AM**

**It is agreed by the undersigned bidder that this signature submission of this bid represents the bidder's acceptance and compliance of all terms, conditions, and requirements of bid documents. The undersigned agrees to provide the specified service/commodity at the price indicated thru year ending DECEMBER 31, 2023. {PLEASE SEE BID SPECIFICATIONS - ATTACHED}**

**COMPANY NAME OF BIDDER:** _____

**ADDRESS:** _____

**CITY, STATE, ZIP:** _____, _____, _____

**CONTACT PERSON FOR THIS BID:** _____

**EMAIL:** _____ **PHONE:** _____

| ASPHALT: HOT MIX – IN PLACE<br>Term: (1) Year | BID PRICE |
|---|---|
| **Up To 150 Tons** | **$ Per Ton** |
| **150 – 500 Tons** | **$ Per Ton** |
| **500 Tons &Over** | **$ Per Ton** |

_____ _____
**SIGNATURE** **PRINTED NAME**

_____
**DATE**

**STONE COUNTY BOARD OF SUPERVISORS**
**OFFICE OF PURCHASING**
**323 EAST CAVERS AVE. / P. O. DRAWER 7**
**WIGGINS, MS 39577**

# OFFICIAL PROPOSAL AND SIGNATURE FORM

**BID NAME: ANNUAL BID / THIN LIFT PAVING, 1" – 1 ½ " THICK** **BID FILE: #2023-002**

**BID DATE: THURSDAY, DECEMBER 15, 2022** **BID TIME: 10:00 AM**

**It is agreed by the undersigned bidder that this signature submission of this bid represents the bidder's acceptance and compliance of all terms, conditions, and requirements of bid documents. The undersigned agrees to provide the specified service/commodity at the price indicated thru year ending DECEMBER 31, 2023. {PLEASE SEE BID SPECIFICATIONS – ATTACHED}**

**COMPANY NAME OF BIDDER:** _____

**ADDRESS:** _____

**CITY, STATE, ZIP:** _____, _____, _____

**CONTACT PERSON FOR THIS BID:** _____

**EMAIL:** _____ **PHONE:** _____

| THIN LIFT PAVING – 1" – 1 ½ " THICK<br>Term: (1) Year | BID PRICE |
|---|---|
| **Up To 150 Tons** | **$ Per Ton** |
| **150 – 500 Tons** | **$ Per Ton** |
| **500 Tons &Over** | **$ Per Ton** |

_____ _____
**SIGNATURE** **PRINTED NAME**

_____
**DATE**

**STONE COUNTY BOARD OF SUPERVISORS**
**OFFICE OF PURCHASING**
**323 EAST CAVERS AVE. / P. O. DRAWER 7**
**WIGGINS, MS 39577**

# OFFICIAL PROPOSAL AND SIGNATURE FORM

**BID NAME: ANNUAL BID / LIMESTONE: MATT & SEAL – IN PLACE #5 MATT ROCK, #7 SEAL ROCK** **BID FILE: #2023-003**

**BID DATE: THURSDAY, DECEMBER 15, 2022** **BID TIME: 10:00AM**

**It is agreed by the undersigned bidder that this signature submission of this bid represents the bidder's acceptance and compliance of all terms, conditions, and requirements of bid documents. The undersigned agrees to provide the specified service/commodity at the price indicated thru year ending DECEMBER 31, 2023.**

**COMPANY NAME OF BIDDER:** _____

**ADDRESS:** _____

**CITY, STATE, ZIP:** _____, _____, _____

**CONTACT PERSON FOR THIS BID:** _____

**EMAIL:** _____ **PHONE:** _____

| LIMESTONE: MATT & SEAL – IN PLACE<br>#5 MATT ROCK, #7 SEAL ROCK<br>Term: (1) Year | BID PRICE |
|---|---|
| **QUANTITY / PER SQUARE YARD** | **$ Per SY** |
| | **$ Per SY** |
| | **$ Per SY** |

_____ _____
**SIGNATURE** **PRINTED NAME**

_____
**DATE**

**STONE COUNTY BOARD OF SUPERVISORS**
**OFFICE OF PURCHASING**
**323 EAST CAVERS AVE. / P. O. DRAWER 7**
**WIGGINS, MS 39577**

# OFFICIAL PROPOSAL AND SIGNATURE FORM

**BID NAME: ANNUAL BID / AGGREGATES, PICKED UP BY STONE CO., MS** **BID FILE: #2023-004**

**BID DATE: THURSDAY, DECEMBER 15, 2022** **BID TIME: 10:00 AM**

**It is agreed by the undersigned bidder that this signature submission of this bid represents the bidder's acceptance and compliance of all terms, conditions, and requirements of bid documents. The undersigned agrees to provide the specified service and/or commodity at the price indicated thru year ending DECEMBER 31, 2023. (1 Year)**

**COMPANY NAME OF BIDDER:** _____

**ADDRESS:** _____

**CITY, STATE, ZIP:** _____, _____, _____

**CONTACT PERSON FOR THIS BID:** _____

**EMAIL:** _____ **PHONE:** _____

| AGGREGATES<br>Term: (1) Year | BID PRICE |
|---|---|
| **(A.) MS610** | **$ Per Ton** |
| **(B.) #800 LIMESTONE/WASHED** | **$ Per Ton** |
| **(C.) CRUSHED CONCRETE** | **$ Per Ton** |

_____ _____
**SIGNATURE** **PRINTED NAME**

_____
**DATE**

**STONE COUNTY BOARD OF SUPERVISORS**
**OFFICE OF PURCHASING**
**323 EAST CAVERS AVE. / P. O. DRAWER 7**
**WIGGINS, MS 39577**

# OFFICIAL PROPOSAL AND SIGNATURE FORM

**BID NAME: ANNUAL BID / RESEAL – #7 ROCK** **BID FILE: #2023-007**

**BID DATE: THURSDAY, DECEMBER 15, 2022** **BID TIME: 10:00AM**

**It is agreed by the undersigned bidder that this signature submission of this bid represents the bidder's acceptance and compliance of all terms, conditions, and requirements of bid documents. The undersigned agrees to provide the specified service/commodity at the price indicated thru year ending DECEMBER 31, 2023.**

**COMPANY NAME OF BIDDER:** _____

**ADDRESS:** _____

**CITY, STATE, ZIP:** _____, _____, _____

**CONTACT PERSON FOR THIS BID:** _____

**EMAIL:** _____ **PHONE:** _____

| RESEAL – #7 ROCK<br>Term: (1) Year | BID PRICE |
|---|---|
| **QUANTITY / PER SQUARE YARD** | **$ Per SY** |
| | **$ Per SY** |
| | **$ Per SY** |

_____ _____
**SIGNATURE** **PRINTED NAME**

_____
**DATE**

# VENDOR'S CHECKLIST OF REQUIRED INFORMATION

## ROAD SURFACING / AGGREGATES

**BID FILES: #2023-001, #2023-002, #2023-003, #2023-004, #2023-007**

**(Include A Checklist With Each Proposal)**

**NOTE: Bidders are required to *initial* each line to indicate all information has been read, understood and all pertinent information is enclosed. *This page must be submitted with each proposal.***

**INITIAL TO INDICATE:**

_____ **All bid documents have been read and understood.**

_____ **All bid documents have been completed & signed.**

_____ **Original proposal documents and one (1) copy have been included with bid.**

_____ **W-9 has been provided.**

_____ **Certificate of Responsibility has been included (*if applicable*).**

_____ **Registration has been completed with Central Bidding for electronic submission and/or reverse auction participation.**

_____ **Bid meets required specifications. (MS Standard Specifications For State Aid)**

_____ **I acknowledge the responsibility for ensuring any/all addenda has been received.**

**RETURN ALL PROPOSALS TO:**

**STONE COUNTY BOARD OF SUPERVISORS**
**PURCHASING DEPARTMENT**
**323 EAST CAVERS AVENUE / P. O. DRAWER 7**
**WIGGINS, MS 39577**

***Failure to comply with the above may result in rejection of your bid.**