STONE COUNTY, MISSISSIPPI

BIDDERS INFORMATION PACKET

2023 ANNUAL BID / DUMPSTER

BID FILE #2023-010

Department of Purchasing
Stone County Board of Supervisors

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Evonne Alexander
Purchase Clerk
Phone: 601-928-5266

PROPOSALS DUE: FEBRUARY 3, 2023 / BEFORE 10:00 AM

_____
Company Name

NOTICE TO BIDDERS

Notice is hereby given that sealed or electronic bids will be received by the Board of Supervisors of Stone County, Mississippi, until 10:00 AM on February 3, 2023 at the Chancery Clerk's office in the Stone County Courthouse, Wiggins, Mississippi, for 2023 Annual Bids on the following commodities/services, to wit:

ITEM #010 – DUMPSTER

NOTE: BID TERM FOR ALL COMMODITIES IS (1) YEAR OR UNTIL DECEMBER 31, 2023.

Bid Specifications and Procedures may be obtained by contacting the Stone County Purchasing Department at 601-928-5266 in the Stone County Courthouse located at 323 East Cavers Ave., Wiggins, MS 39577 on Monday through Friday between the hours of 8:00 AM and 5:00 PM. A bid package will be available for each item listed. Information concerning these bids may also be obtained from Central Bidding at www.centralbidding.com .

All bids submitted must be sealed and clearly labeled on the outside of the bid envelopes as instructed in the bid package and delivered to the Purchasing Department at the above address or electronic bids may be submitted at www.centralbidding.com. For questions related to the electronic bidding process, please contact Central Bidding at 225-810-4814.

The Board of Supervisors reserves the right to accept or reject any and all bids, or any part of any or all bids based on a lowest and best bid determination in the best interest of Stone County. The Board reserves the right to waive any informalities.

By Order of the Board of Supervisors of Stone County, MS

WITNESS my hand and official seal of office, this the 3rd day of January, 2023.

Samuel Tom Smith

SAMUEL TOM SMITH, CHANCERY CLERK
BOARD OF SUPERVISORS
STONE COUNTY, MISSISSIPPI

PUBLICATION DATES: Wednesday, January 18, 2023
Wednesday, January 25, 2023

CHANCERY CLERK OF STONE COUNTY ★ MISSISSIPPI ★

(SEAL)

STONE COUNTY BOARD OF SUPERVISORS

323 EAST CAVERS AVENUE / P. O. DRAWER 7
WIGGINS, MS 39577
PHONE: 601-928-5266

INVITATION TO BID

BID NAME: 2023 ANNUAL BID / DUMPSTER

BID FILE: #2023-010

BID DATE: February 3, 2023

BID TIME: 10:00 AM / SEALED BID OR ELECTRONIC SUBMISSION

Notice is hereby given that sealed or electronic bids will be received by the Board of Supervisors of Stone County, Mississippi until 10:00 AM on February 3, 2023 for 2023 ANNUAL BIDS on DUMPSTER as listed below. (Bids will be for a period of one (1) year or until December 31, 2023.) The Stone County Board of Supervisors is a TAX EXEMPT Government Entity.

BID FILE #2023-010 / DUMPSTER

In 2017 Mississippi passed legislation requiring government bidding to allow any bid to be submitted by electronic means. The Stone County Board of Supervisors is required to follow these laws. Electronic bidding provides a way for bidders to submit their proposals without the need for printing, mailing or hand delivery of bid packets to the County. There is no fee to our bidders for this service provided the bid packet is obtained from the County. The Purchasing Department will have packets available for pickup or will email by request.

All Electronic Bid Specifications and Procedures may be obtained and submitted electronically at www.centralbidding.com. *For questions relating to electronic downloads and submittals and/or the bidding process, please call Central Bidding at 225-810-4814.*

INSTRUCTIONS: Bids may be submitted by mail or hand delivered to the Clerk of the Board or Purchasing Department in the Stone County Courthouse at 323 E. Cavers Avenue, P. O. Drawer 7, Wiggins, MS 39577 or by *Electronic Submittal* at www.centralbidding.com. If the Courthouse is closed for business at the time of the deadline, proposals will be accepted and opened on the next business day at the originally scheduled hour.

All written bid submissions must include one (1) original set of proposal documents along with one (1) copy. Proposals must be sealed and clearly marked on the outside of the envelope as indicated/described above: Bid File #, Description, Bid Date & Time. Submissions not so marked are submitted at the risk of the bidder and the County assumes no responsibility for the premature opening of same by any County employee. The County is NOT responsible for submissions that are delivered in person or arrive in the mail *after* the designated opening time.

SEALED BIDS OR ELECTRONIC BIDS MUST BE RECEIVED BEFORE 10:00 AM, FEBRUARY 3, 2023.

ELECTRONIC BIDS may be submitted at www.centralbidding.com. For any questions related to the electronic bidding process, please call Central Bidding at 225-810-4814.
SEALED BIDS may be submitted to the Purchasing Department at the Stone County Courthouse, Wiggins, MS *before* 10:00 AM, February 3, 2023 at the address stated above.

Vendors shall be responsible for ensuring they have received any and all addenda. Receipt of addenda must be acknowledged by initialing the space provided on the vendor checklist. No oral explanations of the bidding process by any member of the Stone County staff will be binding.

An "OFFICIAL PROPOSAL AND SIGNATURE FORM" is attached for this bid. You must use only the form provided to submit proposals. Additional information or explanation may be attached for consideration.

BID AWARD: Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Past experience with the county will be considered prior to award. The Stone County Board of Supervisors reserves the right to accept or reject in part or in whole any bid submitted, and to waive any technicalities or informalities for the best interest of the County. Stone County reserves the right to award based upon prior usage, individual line items, sections or total bid. Bidders are encouraged to bid every item. The County will review all bid results prior to making a decision. *After careful consideration the Stone County Board of Supervisors will officially award or reject all bids at the next scheduled Board meeting on Tuesday, February 6, 2023.*

BID CALENDAR

STONE COUNTY, MS – 2023 ANNUAL BID DUMPSTER

PUBLICATION: Newspaper	**Wednesday, January 18, 2023**
PUBLICATION: Newspaper	**Wednesday, January 25, 2023**
SEALED BIDS / ELECTRONIC SUBMISSION	**Friday, February 3, 2023** **10:00 AM**

BID FILE #2023-010 / Dumpster

EVALUATION PERIOD / Board Of Supervisors	**Friday, February 3, 2023**
BID AWARD / CONTRACT APPROVAL	**Tuesday, February 6, 2023**

STONE COUNTY BOARD OF SUPERVISORS
2023 ANNUAL BID / DUMPSTER
BID FILE #2023-010
Bid Date: January 25, 2023

ADDITIONAL INFORMATION / DUMPSTER LOCATIONS & SIZES

STONE COUNTY RUBBISH SITE
523 SOUTH FIRST STREET
WIGGINS, MS 39577

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(3) 30 YARD DUMPSTERS (OR MORE AS NEEDED)

20 YARD DUMPSTERS (UPON REQUEST ONLY)

15 YARD DUMPSTERS (UPON REQUEST ONLY)

STONE COUNTY BOARD OF SUPERVISORS
OFFICE OF PURCHASING
323 EAST CAVERS AVE. / P. O. DRAWER 7
WIGGINS, MS 39577

OFFICIAL PROPOSAL AND SIGNATURE FORM

BID NAME: ANNUAL BID / DUMPSTER
STONE COUNTY LOCATIONS

BID FILE: #2023-010

BID DATE: WEDNESDAY FEBRUARY 3, 2023

BID TIME: 10:00AM

It is agreed by the undersigned bidder that this signature submission of this bid represents the bidder's acceptance and compliance of all terms, conditions, and requirements of bid documents. The undersigned agrees to provide the specified service/commodity at the price indicated thru year ending DECEMBER 31, 2023.

COMPANY NAME OF BIDDER: _____

ADDRESS: _____

CITY, STATE, ZIP: _____, _____, _____

CONTACT PERSON FOR THIS BID: _____

EMAIL: _____ **PHONE:** _____

DUMPSTER - TERM: 1 YEAR	BID PRICE	
DUMPSTER RENTAL (30 yard)	+	**Each**
-OR- Dumpster Rental+Swap/Empty (30yd)	+	**Total per dump**
DUMPSTER RENTAL (20 yard)	+	**Each**
-OR- Dumpster Rental+Swap/Empty (20 yd)	+	**Total per dump**
DUMPSTER RENTAL (15 yard)	+	**Each**
-OR- Dumpster Rental+Swap/Empty (15 yd)	+	**Total per dump**

_____ _____
SIGNATURE **PRINTED NAME**

_____
DATE

VENDOR'S CHECKLIST OF REQUIRED INFORMATION

DUMPSTER - BID FILE: #2023-010

(Include Checklist With Proposal)

NOTE: Bidders are required to *initial* each line to indicate all information has been read, understood and all pertinent information is enclosed. *This page must be submitted with each proposal.*

INITIAL TO INDICATE:

_____ **All bid documents have been read and understood.**

_____ **All bid documents have been completed & signed.**

_____ **Original proposal documents and one (1) copy have been included with bid.**

_____ **W-9 has been provided.**

_____ **Certificate of Responsibility has been included (*if applicable*).**

_____ **Registration has been completed with Central Bidding for electronic submission and/or reverse auction participation.**

_____ **Bid meets required specifications.**

_____ **I acknowledge the responsibility for ensuring any/all addenda has been received.**

RETURN ALL PROPOSALS TO:

STONE COUNTY BOARD OF SUPERVISORS
PURCHASING DEPARTMENT
323 EAST CAVERS AVENUE / P. O. DRAWER 7
WIGGINS, MS 39577

***Failure to comply with the above may result in rejection of your bid.**