

LEGAL NOTICE
RANKIN COUNTY, MISSISSIPPI
REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

Rankin County requests proposals from qualified firms or individuals to provide engineering services for work related to the implementation of approved FY 2024 DRA project(s). To be considered all responses to this Request for proposals must be received on or before 2:00 p.m. on April 3, 2024 at the office of the Rankin County Board of Supervisors, 211 East Government Street, Suite A, Brandon, Mississippi 39042. All proposals must be submitted in a sealed envelope marked on the outside of the envelope as 'Response to RFP, Rankin County DRA Project'. Rankin County reserves the right to accept or reject any proposal.

The Engineer will be responsible for performing all engineering services through project closeout in accordance with federal, state and local laws, regulations and policies. The scope of work includes but is not limited to the following: 1) prepare plans and specifications, 2) distribute bid documents, 3) assist in bid opening and prepare bid tabulation, 4) assist in the execution of construction contracts, 5) hold pre-construction conference, and 6) perform construction inspection including periodic reports to the County and approve all payment requests.

Rankin County is an Equal Opportunity Employer. The County encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals. The County also encourages Section 3 eligible businesses to submit proposals. Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requires, to the greatest extent feasible, that the County and its contractors that participate in the above referenced Program give opportunities for job training and employment to lower income residents of Rankin County. Section 3 also requires that contracts for work in connection with the Section 3 area be awarded to Section 3 eligible business concerns.

All proposals must be submitted in a sealed envelope and marked with the following language: "Proposal for DRA Engineering Services." Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 points) and Capacity for Performance (20 points). To be evaluated properly, the following must be addressed in detail:

- Qualifications – List of qualifications of persons to be assigned to project;
- Experience - Information regarding the firm's experience and the projects previously undertaken, including the type and amount of grants awarded, the project activities, and the status of the projects;
- Capacity for Performance - Identify the number and title of staff assigned to provide services.

The County will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for a period of not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. The County reserves the right to reject any and/or all proposals.

Subject to DRA award(s) and the removal of all environmental conditions, the County will award a contract with the qualified individual or firm whose proposals has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the County, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will include scope and extent of work and other essential requirements. An individual contract will be executed for each awarded project, and the contract will be on a fixed price basis. The County has the authority to terminate the selection at any time.