

REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

The Town of Alligator, MS requests proposals from qualified civil engineering firms or individuals to provide engineering services related to the Town of Alligator, MS, 2024 Town-Wide Wastewater Pump Station Improvement Project, which may be funded in part with a loan through the Mississippi Water Pollution Control Revolving Loan Fund (WPCRLF) Program. You are invited to submit a proposal, in accordance with this request, to the Town of Alligator, MS, P.O. Box 26, Alligator, MS 38720, no later than 10:00 a.m. on August 6, 2024. Proposals will be opened at a meeting of the Mayor and Board of Aldermen of the Town of Alligator, MS.

The Engineer will be responsible for providing all engineering services required for the Project in accordance with the WPCRLF program requirements. If the Project is funded, the selected engineer will provide all engineering services through Project closeout, which includes but is not limited to the following: 1) Facilities Planning Services, 2) Preliminary Engineering Services, 3) Final Engineering Services, 4) Bidding Phase Engineering Services, 5) Construction Phase Engineering, 6) Post-Construction Phase Engineering Services, and 7) Additional Engineering Services as authorized by the Owner.

The Town of Alligator, MS is an Equal Opportunity Employer. Minority and women's business enterprises are solicited to submit a statement of qualifications and are encouraged to make inquiries regarding potential subcontracting opportunities. When subcontracting all potential contractors must make positive efforts to use small and minority owned business and women owned business enterprises. See 2.C.F.R. §200.321.

All proposals must be submitted in a sealed envelope and marked with the following language: "Proposal for the Town of Alligator, MS, 2024 Town-Wide Wastewater Pump Station Improvement Project". Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 points) and Capacity for Performance (20 points). To be evaluated properly, the following must be addressed in detail:

- Qualifications – List of qualifications of persons to be assigned to the Project;
- Experience – Information regarding the firm's experience and the projects previously undertaken, including the type and amount of grants awarded, the projects activities, and the status of the projects;
- Capacity for Performance – Identify the number and title of staff assigned to provide services.

The Town of Alligator, MS may designate a selection committee to evaluate each proposal. The Town of Alligator, MS may hold proposals for a period not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals.

The Town of Alligator, MS reserves the right to reject any and all proposals.

Subject to WPCRLF loan award and satisfaction of all environmental requirements and conditions, the Town of Alligator, MS will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points following evaluation and determined to be the most

advantageous, all factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executed for each awarded project, and the contract will be on fixed price basis. The Town of Alligator, MS has the authority to terminate the selection at any time.

Tommie Brown, Mayor

Publication Dates:

July 17th, 2024

July 24th, 2024