

PUBLIC NOTICE – REQUEST FOR
STATEMENT OF QUALIFICATIONS FOR
ENGINEERING SERVICES

The Lee County Board of Supervisors is requesting Statements of Qualifications (SOQs) from firms or individuals to provide engineering services pertaining to the use of eligible funds that may be provided under the American Rescue Plan Act's State and Local Fiscal Recovery Fund (ARPA) as well as other projects that might be funded under federal or non-federal programs for surface transportation and road safety improvements. If interested, responses may be submitted, in accordance with this request, by mail or hand delivered to the Lee County Board of Supervisors Attn: Elizabeth Johnson at 300 W. Main St. P.O. Box 1785 Tupelo, MS 38802 no later than 10:00 a.m. on Monday, August 19, 2024.

Selection of an engineer will be based upon the criteria shown in this notice and no price or cost information should be included. The selected engineer will provide engineering services in support of the project and/or projects through the project(s) closeout and do so in accordance with federal, state, and local laws and regulations. The project(s) may include, but are not limited to, the following professional services:

1. Preliminary engineering analysis and coordination with the Mississippi Department of Transportation
2. Topographic and boundary surveys
3. Preliminary and final engineering design
4. Assistance with bidding and procurement of contractor(s) in conformance with applicable federal requirements. Services under this item will include assistance with:
 - a. Bid advertising
 - b. Bid opening and bid tabulation
 - c. Recommendation of award
 - d. Pre-Construction conference and Notice to Proceed
5. Construction Administration
6. On-site construction observation
7. Review and recommendation of payment by County
8. Conduct and oversee final inspection

Submission should contain sufficient information reflecting the engineer's experience and qualifications. The information submitted should include the following and will be graded on a 100-point evaluation criteria:

1. Experience of the firm with surface transportation and road safety improvement projects – 40 points
2. Experience of the firm with federally/state funded projects– 25 points
3. Qualifications of the state available for assignment to the projects – 25 points
4. Past Performance of firm – 10 points

Lee County is an Equal Opportunity Employer. The County encourages small and minority businesses, women's business enterprises, and labor surplus area firms to submit proposals.

Lee County Board of Supervisors will award a contract to the qualified individual or firm who is determined by the Lee County Board of Supervisors to be the most advantageous to the County, based on qualifications, experience and knowledge of the County's infrastructure. The Lee County Board of Supervisors reserves the right to reject any and/or all SOQs received.

Three (3) bound SOQs should be included in a sealed envelope and the outside of the envelope shall be plainly titled "STATEMENT OF QUALIFICATIONS FOR ENGINEERING SERVICES – Lee County Board of Supervisors" addressed to the Lee County Board of Supervisors, Attn: Elizabeth Johnson, 300 W. Main St. P.O. Box 1785 Tupelo, MS 38802.

/s/ Wesley Webb, President
Lee County Board of Supervisors

Notes to Tupelo Daily Journal:

Publish Dates -

Legal Section / Wednesday, July 31, 2024 & Wednesday, August 7, 2024

Send Proof of Publication & invoice to the attention of –

Elizabeth Johnson
Lee County Purchasing
P.O. Box 1785
Tupelo, MS 38802