

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES

WEST AMORY ELEMENTARY MULTI-PURPOSE SAFE ROOM PROJECT

The Amory MS Municipal School District is requesting Architectural firms to submit their qualifications to provide Architectural and Engineering services for design and engineering services that include but not limited to, programming, budgeting, scheduling, construction documents, bid-specifications, bid advertisements, contract development and construction administration for an Amory Municipal School District owned Tornado Safe Room that meets or exceeds FEMA P-361 and ICC 500 design criteria. **This project is funded under a FEMA HMGP grant contract DR-4697-0011 with the State of Mississippi.** The structure must be designed as a monolithic dome. Interested parties shall provide the Amory Municipal School District with a sealed submission of qualifications before 1pm on January 9, 2025. To be considered as responsive, the RFQ submission shall include the following information: **A.** Letter of Interest. **B.** Provide a brief description of the Firm History. Provide the Mississippi Registration and/or Certificate of Good Standing. **C.** Describe the Size and Capacity of the Firm. List the Number of Full Time Staff along with the Number and List of Licensed Architects and Engineers. **D.** Provide Evidence of Professional Liability Insurance carried by the Firm. **E.** Provide a List of Similar Project Experience. Provide List and Description of 5 Most Recent Relevant Similar Scope Projects. If project performance was a Joint Venture or Association, list Firm's Role, List Firm's Experience in working with a Program Manager. List Firm's Experience with FEMA / MEMA. **F.** Provide a List of the Team Members who would be assigned to this project and a Resume of each Key Personnel assigned to the Project and their Role, Responsibilities and Experience. List Licenses/Registration/Certifications/Years of Experience of each person. **G.** Statement of pending litigation and active litigation. The Owner's evaluation criteria will include the following: **a.** Past Performance 40 points. **b.** Management Plan 20 points. **c.** Technical Expertise/Monolithic Dome 30 points. **d.** Capacity 10 points. Pending and active litigation may cause a deduction in points.

The Amory Municipal School District encourages minority, women, and veteran owned businesses to submit on this RFQ.

The Amory MS Municipal School District at its sole discretion, may select one or more Firms to interview or may select one Firm from the RFQ submission. The Amory MS Municipal School District, at its sole discretion, may then engage the services of the responding firm deemed most qualified for this project. If interested in providing a response to the RFQ for Architectural and Engineering services, please provide five (5) copies to the address stated before 1pm on January 9, 2025. Questions concerning this request for proposals should be addressed to Brian Jones at Brjones@amoryschools.com or Coty Cox at ccox@amoryschools.com. Proposals should be hand-delivered to Brian Jones, at 124 North Main, Amory, MS 38821, or mailed certified to the same address.