

## REQUEST FOR QUALIFICATIONS FOR CDBG ENGINEERING SERVICES

The Marion County Board of Supervisors requests proposals from qualified firms or individuals to provide engineering services for work related to the implementation of a proposed FY 2026 Community Development Block Grant (CDBG) project(s). You are invited to submit a proposal, in accordance with this request, to the Marion County Board of Supervisors; Attn: Chancery Clerk; 215 Broad Street; Columbia, MS 39429 or by hand-delivery to the Board of Supervisor's Office at 215 Broad Street, no later than 10:00 A.M., on February 3, 2026.

The Engineer will be responsible for performing all engineering services through project closeout in accordance with federal, state and local laws, regulations and policies. The scope of work includes but is not limited to the following: 1) prepare preliminary engineering report and cost estimates for the proposed CDBG application, 2) prepare plans and specifications, 3) distribute bid documents, 4) assist in bid opening and prepare bid tabulation, 5) assist in the execution of construction contracts, 6) hold pre-construction conference, and 7) perform construction inspection including periodic reports to the County and approve all payment requests.

The Marion County Board of Supervisors is an Equal Opportunity Employer. The County encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals. The County also encourages Section 3 eligible businesses to submit proposals.

All proposals must be submitted in a sealed envelope and marked with the following language: **“Proposal for CDBG Engineering Services.”** Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 points), and Capacity for Performance (20 points). To be evaluated properly, the following must be addressed in detail: **Qualifications** - List of qualifications of persons to be assigned to project, **Experience** - Information regarding the firm's experience and the projects previously undertaken, **Capacity for Performance** - Identify the number and title of staff assigned to provide services.

The President of the Board of Supervisors will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for a period of up to thirty (30) days for the purpose of reviewing and investigating the proposals' content. The County reserves the right to reject any and/or all proposals.

Subject to CDBG award and the removal of all environmental conditions, the County will award a contract with the qualified firm or individual whose proposal has the highest number of cumulative points and determined to be the most advantageous to the County, price and other factors considered. The contract will include scope and extent of work and other essential requirements. The contract will be on a fixed price basis in accordance with the established CDBG program fee scale. The County has the authority to terminate the selection at any time.

*(Please publish in the **LEGAL** section of the newspaper on – January 15-, 2026 & January 22, 2026.)*