REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

The Board of Supervisors of Yazoo County, Mississippi, requests proposals from qualified firms or individuals to provide engineering services for work related to the implementation of approved FY 2023 Community Development Block Grant (CDBG) project(s). You are invited to submit a proposal, in accordance with this request, either by mail or hand delivery, Office of the County Administrator; P.O. Box 1106; 210 East Broadway; Yazoo City, MS 39194, no later than 2:00 p.m., on Thursday, January 12, 2023.

The Engineer will be responsible for preparing project cost estimates and preliminary design documents for application preparation, and if awarded, the selected Engineer will provide all engineering services through project closeout in accordance with federal, state and local laws, regulations, and policies. The scope of work after award includes, but is not limited to, the following: 1) prepare plans and specifications, 2) distribute bid documents, 3) assist in bid opening and prepare bid tabulation, 4) assist in the execution of construction contracts, 5) hold pre-construction conference, and 6) perform construction inspection including periodic reports to the County and approve all payment requests.

Yazoo County is an Equal Opportunity Employer. The County encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals. The County also encourages Section 3 eligible businesses to submit proposals. The work to be performed under this contract is subject to the requirements of Section 3 of the HUD Act of 1968, as amended, and its associated regulations (24 CFR Part 75). CDBG regulations require that, to the greatest extent feasible opportunities for contracting, subcontracting, training and employment arising in connection with the CDBG project(s) will be extended to Section 3 businesses, Targeted Section 3 Workers and Section 3 Workers.

All proposals must be submitted in a sealed envelope and marked with the following language: **"Proposal for CDBG Engineering Services."** Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 points), and Capacity for Performance (20 points). To be evaluated properly, the following must be addressed in detail: **Qualifications** - List of qualifications of persons to be assigned to project; **Experience** - Information regarding the firm's experience and the projects previously undertaken, including the type and amount of grants awarded, the project activities, and the status of projects; **Capacity for Performance** - Identify the number and title of staff assigned to provide services.

The County will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for a period not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. The County reserves the right to reject any and/or all proposals.

Subject to CDBG award(s) and the removal of all environmental conditions, the County will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the County, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executed for each awarded project, and the contract will be on a fixed price basis in accordance with the established CDBG Program fee scale. The County has the authority to terminate the selection at any time.

*Please publish in the **LEGAL** section of the newspaper on the following dates*
***December 21, 2022***
***December 28, 2022***