

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Ellen Swoger  
Associate CIO

**Date:** February 5, 2019

**Re:** Sole Source Certification Number **SS9145** for Bizagi

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9145** for Bizagi, please be advised that UMMC intends to award the purchase of the Bizagi to Bizagi Corp. as the sole source provider of the Bizagi.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

<b>Task</b>	<b>Date</b>
First Advertisement Date	February 8, 2019
Second Advertisement Date	February 15, 2019
Response Deadline from Objectors	February 22, 2019, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before February 22, 2019

## **Project Details**

**1. Describe the commodity/service that the agency/institution is seeking to procure:**

The Bizagi Platform allows the Center for Informatics and Analytics (CIA) of UMMC to digitally transform their current business processes by creating user experiences and running integrated digital business applications. The proposed maintenance agreement will extend the life of the current licenses, while the Premium Bronze Support package will allow for defined service level agreements and response to any concerns with the platform.

**2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

The Bizagi Platform allows for automaton of the UMMC's CIA's current, labor intensive business processes. These processes are time consuming and often difficult to manage. Utilizing Bizagi over the past year has already shown improvement in the CIA's workflows. Purchase of the Premium Bronze Support Package will allow Bizagi administrators to contact the vendor for assistance related to the use of the software. The maintenance purchase is necessary to have access to software patches and new releases.

**3. Explain why the source is the only person or entity that can provide the required commodity/service:**

Bizagi offers higher tiers of support, but we feel the Bronze level will provide us the support needed. A maintenance agreement is the only way to have access to patches and future software releases.

This software and maintenance is not available from any other distributor. See supporting letter from Bizagi, Attachment A.

**4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of the Bizagi software maintenance and support is \$24,200.00. This amount is within the expected price range for these products.

**5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## **Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that Bizagi, (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to Bizagi Corp. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Thursday, February 21, 2019, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9145**

**Accepted until Friday, February 22, 2019, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

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Objector Name  
Objector's title