

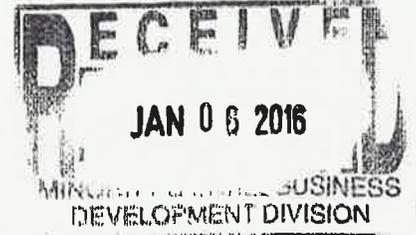


EAST CENTRAL PLANNING & DEVELOPMENT DISTRICT

P.O. BOX 499 - NEWTON, MISSISSIPPI 39345 - PHONE 601-683-2007

MR. BILL RICHARDSON, Executive Director

December 16, 2015



**"Assisting local
units of Government"**

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Mississippi Contract Procurement Center
Mississippi Development Authority
P.O. Box 849
Jackson, MS 39205-0849

Dear Sirs:

Enclosed is a copy of the Request for Proposals for legal, inspection, surveying and asbestos inspection services concerning Kemper County's HOME Homeowner Rehabilitation Project.

If you have any questions or need additional information, please feel free to contact us.

Sincerely,

Kawana E. McCary
Administrative Assistant

Enclosure: As Stated

SCANNED
Per:
Date: 1/6/2016

REQUEST FOR PROPOSALS

The Kemper County Board of Supervisors will receive sealed proposals from qualified persons or firms for the **Home Rehabilitation Program** required on their 2015 HOME Rehabilitation Project to demolish and reconstruct two (2) dilapidated homes and one (1) dilapidated mobile home.

1. Sealed proposals will be accepted from trained Department of Environmental Quality (DEQ) **Certified Asbestos Inspectors** to inspect the units to be reconstructed/rehabilitated. The proposals should be labeled "**Asbestos Inspection Proposal**" and have a valid DEQ certification number recorded on the outside.
2. Sealed proposals will also be accepted from qualified property **Surveyors** to perform a Boundary Survey and Plot Plan for the three (3) residential properties to be reconstructed. These proposals should be labeled "**Surveyor Proposal**."
3. Sealed proposals will also be accepted from qualified persons or firms for **Home Rehabilitation Inspections**. The Housing Inspector must have a valid Mississippi Home Inspection Board (MHIB) license with the New Home Designation (NH). The proposals should be labeled "**Home Inspector Proposal**" and have a valid License number recorded on the outside
4. Finally, sealed proposals will be accepted for **Legal Services** from qualified persons or firms to prepare Certificates of Title for each homeowner, review all contracts, and assist the County in carrying out the project. The proposals should be labeled "**Legal Services Proposal**."

The proposers should be familiar with the HUD/Home Requirements, rules and regulations. These proposals are requested in accordance with current state law and 24 CFR 85 "Common Rule." The contract(s) will be awarded to the qualified proposers whose proposals are determined to be most advantageous to the County. No proposal may be withdrawn for a period of sixty (60) days following its submission. The Kemper County Board of Supervisors reserves the right to reject any and all proposals.

The Kemper County Board of Supervisors will receive sealed proposals until 10:00 a.m. on Friday, January, 15, 2016, at the Chancery Clerk Office in the Kemper County Courthouse located at 280 Veterans Street, Dekalb, MS 39328 or Post Office Box 188, Dekalb, MS 39328.

The County has passed and executed a Section 3 Resolution declaring, to the greatest extent feasible, opportunities for training, employment, contracting and other economic opportunities be given to low and very-low income residents of the project area and contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part, by persons residing in the project area. Each service contracted must demonstrate a good faith effort and document compliance as set-forth by 24 CFR 135 and CSD policy. **The Kemper County Board of Supervisors does not discriminate on the basis of race, color, national origin, religion, gender, familial status or disability.**

Information regarding the proposed work is available upon request at East Central Planning and Development District, Attention: Kawana McCary, P.O. Box 499, Newton, MS 39345 or by calling 601-683-2007.

All proposals will be rated on the following system to determine the best firm: Description and Maximum Points: Qualifications - 30, Participation/Experience in Federally Funded Projects - 30, Availability to Do Work in Timely Manner - 30, and Cost - 10, Total - 100 Points

Johnny Whitsett, President
Kemper County Board of Supervisors

