

REQUEST FOR PROPOSALS

The City of Morton will receive sealed proposals from qualified persons or firms for **Home Rehabilitation Inspections** required on their 2014 HOME Rehabilitation Project to demolish and reconstruct three (3) dilapidated homes.

1. The **Housing Inspector** must have a valid Mississippi Home Inspection Board (MHIB) license with the New Home Designation (NH). The proposals should be labeled "Home Inspector Proposal" and have a valid License number recorded on the outside.
2. Proposals will also be accepted from trained Department of Environmental Quality (DEQ) **Certified Asbestos Inspectors** to inspect the units to be reconstructed/rehabilitated. The proposals should be labeled "Asbestos Inspection Proposal" and have a valid DEQ certification number recorded on the outside.
3. Additionally, proposals will be accepted for **Legal Services** from qualified persons or firms to prepare Certificates of Title for each homeowner, review all contracts, and assist the City in carrying out the project. The proposals should be labeled "Legal Services Proposal."
4. Finally, sealed proposals will also be accepted from qualified property **Surveyors** to perform a Boundary Survey and Plot Plan for the three (3) residential properties to be reconstructed. These proposals should be labeled "Surveyor Proposal."

The proposers should be familiar with the HUD/Home Requirements, rules and regulations. These proposals are requested in accordance with current state law and 24 CFR 85 "Common Rule." The contract(s) will be awarded to the qualified proposers whose proposals are determined to be most advantageous to the City. No proposal may be withdrawn for a period of sixty (60) days following its submission. The Mayor & the Board of Aldermen reserve the right to reject any and all proposals.

The City of Morton will receive sealed proposals until 2 p.m. on Monday, February 1, 2016, at Morton City Hall, 97 W. 1st Ave. or P. O. Box 555, Morton, MS 39117. The Board will open and review these proposals during their next regularly scheduled Board meeting on February 2, 2016.

The City has passed and executed a Section 3 Resolution declaring, to the greatest extent feasible, opportunities for training, employment, contracting and other economic opportunities be given to low and very-low income residents of the project area and contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part, by persons residing in the project area. Each service contracted must demonstrate a good faith effort and document compliance as set-forth by 24 CFR 135 and CSD policy. **The City of Morton does not discriminate on the basis of race, color, national origin, religion, gender, familial status or disability.**

Information regarding the proposed work is available upon request at East Central Planning and Development District, Attention: Lynnetta Cooksey, P.O. Box 499, Newton, MS 39345 or by calling 601-683-2007.

All proposals will be rated on the following system to determine the best firm: Description and Maximum Points: Qualifications - 30, Participation/Experience in Federally Funded Projects - 30, Availability to Do Work in Timely Manner - 30, and Cost - 10, Total - 100 Points.

Honorable Greg Butler, Mayor
City of Morton

