

**REQUEST FOR PROPOSALS
WARREN COUNTY BOARD OF SUPERVISORS
ADMINISTRATION OF SECTION 125 CAFETERIA PLAN**

The Warren County Board of Supervisors is seeking proposals from qualified firms to provide Third Party Administration (TPA) services for a Section 125 Cafeteria Plan for its employees. It is the County's intention to begin a new benefit year on February 1, 2017. This RFP has the potential to result in a multi-year contract for professional services.

To be considered for an award, firm must be recognized as a Third Party Administrator and must be on the current list of approved Cafeteria Plan Providers as published by the State of Mississippi through the Office of the State Auditor. For a list of approved providers, please visit www.osa.state.ms.us/downloads/cafeteria-approved.pdf

Proposals must be submitted to the Warren County Chancery Clerk's Office, Attention Beverly Johnson, 1009 Cherry Street, Vicksburg, MS 39183. Deadline for receipt of proposals is 10:00 a.m. on Monday, November 7, 2016. Late proposals will not be considered.

The complete Request for Proposals package may be obtained by contacting the Warren County Chancery Clerk's Office, at the address listed above. The phone number is 601-636-4415. Any questions should be addressed to John Smith, County Administrator, at 601-634-8073 or email johns@co.warren.ms.us.

The Warren County Board of Supervisors reserves the right to waive minor informalities in proposals, to reject any and all proposals, to evaluate alternative methods or proposals, and to award contracts to the firms or companies believed most advantageous to the County.

This notice is published pursuant to an order of the said Board of Supervisors dated the 17th day of October 2016.

Warren County Board of Supervisors
By: Donna F. Hardy, Chancery Clerk

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