



## Harrison County Utility Authority

10271 Express Drive  
Gulfport, MS 39503  
Phone: 228-868-8752  
Fax: 228-868-8751

---

---

### NOTICE TO PROPOSERS

Harrison County Utility Authority; "The Authority" will receive sealed proposals for Biosolids Transport & Disposal until 10:00 a.m., **December 4<sup>th</sup>, 2015**. **Any proposals not received at the Authority office by the required date and time will not be opened or considered. Eight (8) copies of the proposal must be submitted.** The proposals will be opened and read at that time by the Authority for the following project:

#### **RFP # 01-01- 2016 Biosolids Transport & Disposal**

RFP number, contractor name and certificate of liability number must appear on the outside of the envelope in which your proposal is submitted. Proposals without these identification numbers and names will be subject to disqualification and non-consideration.

Said proposer must also be in Good Standing and licensed to do business in the State of Mississippi.

Specifications must be obtained from the Authority located at 10271 Express Drive, Gulfport, Mississippi 39503. Any questions concerning electronic responses, please contact Bart Clover Telephone number (228) 868-8752.

**Proposals will be received at The Authority located at 10271 Express Drive, Gulfport, Mississippi 39503.**

**Or mail to: Harrison County Utility Authority P.O. Box 2409, Gulfport Mississippi 39505.**

# **REQUEST FOR PROPOSAL BIOSOLIDS TRANSPORT AND DISPOSAL**

## **INTRODUCTION**

Harrison County Utility Authority, "The Authority" owns and operates ten (10) wastewater treatment plants in Harrison County. Each of these facilities produces sewage biosolids and / or liquids containing biosolids that must be disposed. Currently, the Authority has eight (8) facilities equipped with belt presses that dewater the biosolids and produce a non-hazardous "cake". The cake must be loaded into trailers for transport to permitted disposal facilities. Two (2) facilities require pump trucks to transport liquids containing biosolids to permitted disposal facilities.

## **OBJECTIVE**

Secure the services of a contractor who will provide the trailers, transportation, and properly disposal of non-hazardous biosolids and or liquids containing non-hazardous biosolids generated at the Authority's ten (10) wastewater treatment facilities.

## **OPENING OF PROPOSALS**

Harrison County Utility Authority; "The Authority" will receive sealed proposals until 10:00 a.m., **December 4<sup>th</sup> 2015**. **Any proposals not received at the Authority office by the required date and time will not be opened or considered. Eight (8) copies of the proposal must be submitted.** The proposals will be opened and read at that time by the Authority for the following project:

### **RFP # 01-01- 2016 Biosolids Transport & Disposal**

RFP number, contractor name and certificate of liability number must appear on the outside of the envelope in which your proposal is submitted. Proposals without these identification numbers and names will be subject to disqualification and non-consideration.

Said proposer must also be in Good Standing and licensed to do business in the State of Mississippi.

The issuance of a written addendum is the only official method by which interpretation, clarification, or additional information may be given concerning the Request for Proposals. The Authority will Issue any such addenda. If addenda are issued, the Authority will use its best efforts to notify all prospective offerors; however, it will be the responsibility of each bidder prior to submitting the proposal, to contact Bart Clover and determine if addenda were issued to make such addenda a part of the proposal.

## **TERMS OF CONTRACT**

The term of the contract will be for five (5) years (1/1/16 -12/31/20) with the option of two (2) one-year renewals with the same terms and conditions if the Authority chooses. A notice of intent to renew would be issued in writing by the Authority.

## **LIABILITY INSURANCE**

The contractor must provide Public Liability Insurance in the sum of \$1,000,000 insuring the Authority/contractor against all claims arising out of operations that result in bodily injury, property damage, or personal injury during operations.

## **WORKMAN'S COMPENSATION INSURANCE**

The contractor shall have and be required to show documented proof of Workman Compensation Insurance that complies with the State of Mississippi requirement limits.

## **ENVIRONMENTAL COMPLIANCE**

The contractor shall comply with all environmental permits and applicable regulations of Federal, State, and local agencies and perform all OSHA required safety requirements.

## **PERFORMANCE BOND**

Upon execution of the contract, the contractor will be required to furnish a Performance Bond in the amount of \$500,000.00 assuring the Authority of faithful performance of the contract.

## **HOLD HARMLESS AGREEMENT**

The contractor shall be required to agree to indemnify and hold the Authority harmless from any environmental loss, damage, claim, liability, fine, forfeiture, demand, cause of action, suits and costs and expenses incidental thereto arising out of permitting, hauling, construction and operations.

## **REFERENCES**

Proposer shall supply a minimum of three (3) references with BID submittal; i.e. list agencies you are currently providing hauling & disposal services as well as the length of the service contract period.

## **FINES / VIOLATIONS / REGULATORY NON-COMPLIANCE**

Proposer shall list any / all fines, violations or other Regulatory non-compliance during the past three (3) years.

## **SCOPE**

The following services shall be required:

1. Provide trailers that are “fit for use” that can transport from our eight (8) facilities equipped with belt presses. Currently trailers that haul 32 yards are being provided and are considered fit for use.
2. The trailers must be spotted in locations as directed by Authority plant personnel.
3. Trailers must be equipped with attached easy roll-out covers to keep biosolids dry. Loose tarps will not be considered.
4. Trailers will be provided and exchanged on an as-needed basis to be determined by plant personnel. Pick-up and trailer exchange times should not exceed 24 (twenty four) hours from the time of notification. Pick-ups are normally required Monday through Friday. Under special circumstances weekend pick-ups may be required.
5. Pick-up/exchange and transport the loaded trailers to a disposal facility that is approved to receive said waste by the state regulatory authority.
6. Provide transportation that can transport liquid biosolids on an as-needed basis from any of the Authority’s ten (10) treatment facilities, but specifically two (2) treatment facilities.
7. Provide a covered storage area at the disposal site for trailers that do not meet disposal requirements or during inclement weather when disposal is delayed.

## HISTORICAL DATA

It should be noted that the historical disposal totals, provided are based upon the Authority's past operations. Biosolids analyses will be provided upon request. The Authority may expand its utility services in causing the amount of biosolids generated to increase. Likewise, the Authority may decommission some plants, sell or donate biosolids causing the total of biosolids generated to decrease. The historical numbers are not to be construed by the contractor as a guarantee of that volume of work.

### HCUA FACILITY ANNUAL SLUDGE PRODUCTION 2014

TRANSPORTED FROM	2691	yds.	TRANSPORTED FROM	8094	yds.
Name:	Long beach/Pass Christian WWTP 440 Flettas		Name:	West Biloxi WWTP	
Address:	Avenue Pass Christian		Address:	370 Rosalie Maria Drive Biloxi	
State(s):	MS		State(s):	MS	
Phone	1-228-452-9333		Phone	1-228-385-1028	
TRANSPORTED FROM	9493	yds.	TRANSPORTED FROM	1863	yds.
Name:	Gulfport North #2		Name:	North D'iberville WWTP	
Address:	10371 Larkin Smith Road Gulfport North #2		Address:	5200 Reece Bergeron Rd. D'iberville	
State(s):	MS 39503		State(s):	MS	
Phone	1-228-896-2262		Phone	1-228-354-8782	
TRANSPORTED FROM	3230	yds.	TRANSPORTED FROM	TBD	yds.
Name:	Gulfport WWTP		Name:	Traditions WWTP	
Address:	13762 Washington Avenue Gulfport		Address:	Highway 67 Saucier	
State(s):	MS		State(s):	MS	
Phone	1-228-863-0030		Phone	N/A	
TRANSPORTED FROM	3993	yds.	TRANSPORTED FROM	TBD	yds.
Name:	Keegan Bayou WWTP		Name:	South Woolmarket WWTP	
Address:	336 Iroquois St. Biloxi		Address:	11631 Shorecrest Rd Biloxi	
State(s):	MS		State(s):	MS	
Phone	1-228-347-5042		Phone	1-228-392-0001	
TRANSPORTED FROM	100,000	gallons	TRANSPORTED FROM	TBD	gallons
Name:	Delise WWTP		Name:	Riverhills WWTP	
Address:	7435 LoBouy Rd Pass Christian		Address:	16293 Old Highway 49 Saucier	
State(s):	MS		State(s):	MS	
Phone	NA		Phone	NA	

## PROPOSAL SPECIFICATIONS

The proposal **SHALL** include all the following information:

1. Designation of the final disposal site (s) for the biosolids.
2. Proof that the designated disposal site (s) or means of disposal is authorized by the governing regulatory agency to receive and dispose of sewage biosolids and meets **Requirements of U.S. EPA 40 CFR. Part 503 for Class "B" product.**
3. Proof that the contractor is authorized by the governing regulatory agency to transport sewage biosolids.
4. Specify the means of disposal solids and liquid.
5. Provide an inventory of the equipment (trailers and trucks) that will be available to the Authority for use on this project.
6. Proposal Sheet including a price quote per yard and gallon that is all inclusive of the services described in the Scope.
7. The responding vendor's qualifications, years in business, staff profile and experience to provide the level and type of service specified in the proposal.
8. If applicable, detail the beneficial re-use of the sewage biosolids (name of program, type of re-use recognized by a local, State or Federal entity).
9. The successful Proposer must supply The Authority with a current certificate of liability insurance that provides evidence of current coverage and proof of other insurance requirements.
10. Listing of any / all regulatory fines / violations / non-compliance, including cause, response and final resolution.
11. Copies of all required permits, including date of permit expiration / renewal.
12. Documentation of available site capacity for term of contract.

AWARD

The Authority reserves the right to reject any and all proposals received as a result of this Request for Proposals (RFP). If a proposal is selected it will be the most advantageous regarding price, quality of service, the Contractors' qualifications and capabilities to provide the specified service, and other factors which the Authority may consider. The Authority reserves the right to add additional facilities and tests as may be required at any time during the course of the contract providing the price has been agreed upon all parties.

### EVALUATION SPECIFICATIONS

The evaluation of proposals will be accomplished by an evaluation team, to be designated by the Authority, which will determine the proposal most advantageous to the Authority, taking into consideration price and other evaluation factors set forth in the RFP.

The Authority will grade the proposals on a variety of weight criteria which is set forth in advance:

<u>Points Possible</u>	<u>Evaluation Criteria</u>
25	Contractor's ability to dispose of the sewage biosolids as demonstrated by the following: <ol style="list-style-type: none"><li>1) Designation of the disposal site including proof that said site is authorized by the governing regulatory agency to receive and dispose of sewage biosolids.</li><li>2) Proof that the contractor is authorized to transport sewage biosolids by the governing regulatory authority.</li><li>3) Proof that disposal site (s) or facilities have the available capacity to receive the Authority's wastes through the contract period.</li></ol>
25	Contractor's ability to deliver the above described services as demonstrated by the following: <ol style="list-style-type: none"><li>1) Contractor's qualifications, years in business, staff profile, and experience.</li><li>2) Thorough inventory of contractor's equipment, buildings and facilities that meet the Authority's needs and will be available for use on this project.</li></ol>
10	Utilization of the sewage biosolids in a beneficial re-use program (name of program, type of re-use, recognized by a local, State or Federal entity).
40	Contractor's price.

**BIOSOLIDS TRANSPORT AND DISPOSAL  
PROPOSAL SHEET**

**Harrison County Utility Authority**

**BID PROPOSAL**

**RFP # 01-01- 2016 Biosolids Transport & Disposal**

BIDDER hereby proposes to deliver equipment and provide services to all of Harrison County Utility Authority's treatment facilities located within the County of Harrison in accordance with the published specifications, for the following prices.

\$ \_\_\_\_\_ Costs per yard of biosolids to haul and dispose.

\$ \_\_\_\_\_ Costs per gallon of liquid biosolids to haul and dispose.

\*All inclusive (i.e. includes spotting trailers, pick-up, trailer rental, pump trucks for liquids, transport, liners, trailer covers, and disposal).