



Oxford School District
224 Bramlett Boulevard
Oxford, MS 38655
(662) 234-3541 — www.oxfordsd.org

Request for Proposals (RFP) - OIS Computer Equipment

Proposal Deadline

Tuesday, May 21, 2015 at 10:00am

Bid Opening

Tuesday, May 21, 2015 at 10:00am

Oxford School District Request for Proposal - OIS Computer Equipment

Subject

Request for proposals on cart-based computing devices for use at Oxford Intermediate School.

Purpose

Oxford School District is seeking proposals for the purpose of evaluating solutions to provide cart-based laptop computers and/or cart-based tablets that are compatible with existing network infrastructure, software and computing equipment.

Background

Oxford School District proposes to purchase cart-based laptop computers and tablets for use by students at Oxford Intermediate School. Two configuration options are being considered. Only one option will be selected. Vendors may submit proposals for either option or both options.

Option 1

- 600 13” MacBook Air laptops
- 20 Bretford Mobility Cart 30 for MacBook

Option 2

- 420 13” MacBook Air laptops
- 14 Bretford Mobility Cart 30 for MacBook
- 60 iPad Air tablet
- 2 Bretford PowerSync Cart 30 for iPad with Retina Display

General Requirements

Oxford School District is seeking proposals on computing devices for use in the following location:

- Oxford Intermediate School

Terms Used

OSD - Oxford School District

Proposal Forms

Proposals must be submitted in a sealed envelope via mail or hand delivery to:

Oxford School District
 Attn. Mike Fortenberry
 224 Bramlett Blvd.
 Oxford, MS 38655

Sealed proposals must be clearly labeled with “Proposal - OIS Computer Equipment - 5/21/2015”.

Do Not Fax or Email Proposals

Proposals will be received by Oxford School District at the Office of the Superintendent, 224 Bramlett Blvd., Oxford, MS 38655 until 10:00am on Thursday, May 21, 2015. Proposals must be either hand delivered or mailed to the address above prior to the scheduled proposal deadline. **Proposals received after the stated deadline will be deemed invalid and will not be considered.** The responsibility for the timely delivery of proposals rests solely with the vendor.

Schedule of Events

Event	Date
RFP Release	April 29, 2015
Newspaper Advertisement	May 1, 2015 May 8, 2015
Deadline for proposal submission	May 21, 2015 - 10:00am
Opening of proposals	May 21, 2015 - 10:00am

Inquiries

All inquiries or correspondence regarding this RFP process must be sent via email to Mike Fortenberry at mforten@oxfordsd.org. All questions and answers will be posted on the OSD Requests for Proposals website at <http://www.oxfordsd.org/rfps>.

If a vendor does not receive a response within 48 hours, it is the responsibility of the vendor to call Mike Fortenberry at (662) 236-7948 to confirm that the email was received.

Basis of Award:

1. Compatibility with existing infrastructure and OSD strategic plan
2. Vendor qualifications, knowledge experience and work history with K-12 institutions involving similar proposals
3. Overall cost and quality of proposal

Oxford School District reserves the right to reject any or all proposals, and the right to award by line item.

This RFP package consists of the following sections:

- I. General Conditions
- II. Technical Specifications
- III. Proposal Forms

I. General Conditions

The following are General Conditions for the equipment to be purchased as outlined in the Technical Specifications.

1. Scope of Work

Option 1

1. Provide 600 MacBook Air laptop computers
2. Provide 20 Bretford laptop carts with 30 device capacity
3. Provide three year warranty on all computers

Option 2

1. Provide 420 MacBook Air laptop computers
2. Provide 14 Bretford laptop carts with 30 device capacity
3. Provide 60 iPad Air tablet
4. Provide 2 Bretford iPad carts with 30 device capacity and sync functionality
5. Provide three warranty on all computers and tablets

2. Pricing

All pricing must be clearly stated and must include any and all additional charges for shipping, handling, transportation, etc. Please be advised that public schools are specifically exempted from the payment of Mississippi Sales Tax.

In the case of discrepancy in computed proposal pricing, the unit price shall govern and the total price shall be revised accordingly.

Proposal prices shall remain valid for 60 days after the scheduled opening date.

3. Withdrawal of Proposal

Requests to withdraw a proposal after it has been submitted must be made in writing and received by OSD prior to the scheduled proposal opening time. No proposal may be withdrawn after the scheduled opening time.

4. Delivery of Equipment

All devices must be delivered in one shipment to one location. The delivery must be scheduled in advance with the Oxford School District Technology Department.

II. Technical Specifications

Option 1

1. Apple MacBook Air Laptop

13" MacBook Air computer with 1.6GHz dual-core Intel Core i5 processor, 4GB 1600MHz LPDDR3 memory, 128GB SSD, Intel HD Graphics 6000, OS X Yosemite, 3 Year AppleCare Repair Agreement for MacBook Air

2. Bretford Mobility Cart 30 for MacBook

Cart to store, secure, charge, and transport up to 30 Apple laptop computers. 12 year warranty on cart & 2 year warranty on electrical components.

Option 2

1. Apple MacBook Air Laptop

13" MacBook Air computer with 1.6GHz dual-core Intel Core i5 processor, 4GB 1600MHz LPDDR3 memory, 128GB SSD, Intel HD Graphics 6000, OS X Yosemite, 3 Year AppleCare Repair Agreement for MacBook Air

2. Bretford Mobility Cart 30 for MacBook

Cart to store, secure, charge, and transport up to 30 Apple laptop computers. 12 year warranty on cart & two year warranty on electrical components.

3. Apple iPad Air Tablet

Wi-Fi model, 16GB, Space Grey, 9.7" Retina display, 3 Year AppleCare+

4. Bretford PowerSync Cart 30 for iPad with Retina Display

Cart to charge, sync, secure and transport up to 30 iPad devices using the Lightning connector. 12 year warranty on cart & 2 year warranty on electrical components.

III. Proposal Forms

- 1. Proposal Submission Form - Option 1**
- 2. Proposal Submission Form - Option 2**

Proposal Submission Form
OIS Computer Equipment - 5/21/2015
Option 1

Qty.	Description	Unit Price	Total Price
600	13" MacBook Air computer with 1.6GHz dual-core Intel Core i5 processor, 4GB 1600MHz LPDDR3 memory, 128GB SSD, Intel HD Graphics 6000, OS X Yosemite, 3 Year AppleCare Repair Agreement for MacBook Air	_____	_____
20	Bretford Mobility Cart 30 for MacBook - Store, secure, charge, and transport up to 30 Apple laptop computers. 12 year warranty on cart & 2 year warranty on electrical components.	_____	_____
Total Bid Price			_____

Company Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Printed Name: _____

Email Address: _____

Signature: _____

Date: _____

Proposal Submission Form OIS Computer Equipment - 5/21/2015 Option 2

Qty.	Description	Unit Price	Total Price
420	13" MacBook Air computer with 1.6GHz dual-core Intel Core i5 processor, 4GB 1600MHz LPDDR3 memory, 128GB SSD, Intel HD Graphics 6000, OS X Yosemite, 3 Year AppleCare Repair Agreement for MacBook Air	_____	_____
14	Bretford Mobility Cart 30 for MacBook - Store, secure, charge, and transport up to 30 Apple laptop computers. 12 year warranty on cart & 2 year warranty on electrical components.	_____	_____
60	Apple iPad Air Tablet Wi-Fi model, 16GB, Space Grey, 9.7" Retina display, 3 Year AppleCare+	_____	_____
2	Bretford PowerSync Cart 30 for iPad with Retina Display - Charge, sync, secure and transport up to 30 iPad devices using the Lightning connector. 12 year warranty on cart & 2 year warranty on electrical components.	_____	_____
Total Bid Price			_____

Company Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Printed Name: _____

Email Address: _____

Signature: _____

Date: _____