

NOTICE TO BIDDERS

Sealed bids will be received by the Board of Supervisors of DeSoto County, Mississippi, until 10:00 a.m. on Thursday, April 28, 2016, at the Office of Procurement, 365 Loshier Street, Suite 340, Hernando, Mississippi, from qualified firms to provide software and services to implement a Record Indexing system with document imaging for the DeSoto County Chancery Clerk under the jurisdiction of the Board of Supervisors.

The party awarded the bid must submit, within ten (10) days of the bid award, and before beginning the work or signing a contract, a performance bond in an amount equal to one hundred percent (100%) of the total amount of the bid.

BID #16-101-001

Chancery Land Records Software & Indexing Software

Specifications are on file in the Office of Procurement, DeSoto County Administration Building, 365 Loshier Street, Suite 340, Hernando, Mississippi, during normal business hours. Information concerning this bid can also be found on the Procurement Page @desotocountymiss.gov. All bids must comply with the specifications provided. DeSoto County reserves the right to amend the specifications, as necessary, and agrees to notify all having requested bid packets from the DeSoto County Office of Procurement.

That all proposals submitted must be sealed and clearly labeled on the outside of the proposal envelopes as instructed in the bid package.

The Board of Supervisors reserves the right to reject any and all proposals and waive any informalities.

WITNESS MY SIGNATURE, this the 4th day of April, 2016.



(SEAL)

SUBMITTED:

Misty Heffner Chancery Clerk
MISTY HEFFNER

MISTY HEFFNER, CHANCERY CLERK
DeSoto County Board of Supervisors

By: Janet Knight
DESOTO TIMES TRIBUNE

FOR PUBLICATION ON:

Thursday, April 7, 2016
Thursday, April 14, 2016

PROOF OF PUBLICATION TO:

DeSoto County Administrator Office
DeSoto County Administration Building
365 Loshier Street, Suite 300
Hernando, MS 38632
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