

1. Qualifications - List of qualifications of each staff person to be assigned to project.
2. Experience - Information regarding the experience of the firm. This should include types of projects undertaken.
3. Capacity for Performance - Identify the title of staff available to be assigned to provide services.

All proposals will be rated on the following system to determine the best offeror:
Description and maximum points: Qualifications - 40; Experience - 40; Capacity - 20; Total 100 points.

Proposals will be reviewed by the selection committee using the above selection criteria. A written contract will be awarded to the firm whose proposal is within the competitive range and determined by the committee to be the most advantageous to the Village, price and other factors considered. The contract will include scope and extent of work and other essential requirements.

The Village of Satartia reserves the right to reject any and all proposals.

This contract is covered under Section 3. Therefore, Section 3 Business Concerns are solicited to respond to this request.