

North Mississippi Regional Center  
967 Regional Center Drive  
Oxford, MS 38655

May 20, 2016

To Whom It May Concern:

The North Mississippi Regional Center (NMRC) is soliciting bids for bread and bakery items for Fiscal Year 2017. Enclosed are specifications. All bids must be received in the Business Office of the NMRC on or before 2:30 p.m., Monday, June 13, 2016. Any bids received after the specified time will be returned unopened to the bidder. Bids must be enclosed in a sealed envelope clearly marked "Bid File #2017-04 Bread & Bakery Products." **Bids should be returned to: Martha Briscoe, Director of Business Services; Administration Bldg.; North Mississippi Regional Center; 967 Regional Center Drive, Oxford, MS 38655.**

If the (NMRC) is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters, (the "Force Majeure Events"), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the NMRC shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the NMRC until the new date and time of the bid opening as set forth herein. The agency shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the NMRC as a result of a Force Majeure Event. Each Vendor/Contractor shall be required to ensure the delivery and receipt of its bid by the NMRC prior to the new date and time of the bid opening.

All line items are being awarded on an all-or-none basis. We reserve the right to reject any and all bids.

Sincerely,

Martha Briscoe  
Business Director

enclosures

NORTH MISSISSIPPI REGIONAL CENTER  
BREAD & BAKERY PRODUCTS  
BID FILE #2017-04  
July 1, 2016 - June 30, 2017

DELIVERY SCHEDULE:

Deliveries will be made on a regular basis, at least twice weekly.

TRANSMITTAL OF ORDERS:

The Nutrition Department shall have orders prepared twice weekly one week in advance of expected delivery date.

PRODUCT SPECIFICATION:

All bread shall be made from white enriched flour, unless otherwise specified. Enrichment shall be according to U.S. Government standards and shall meet the requirements of the State with respect to quality and wholesomeness.

QUALITY:

Suppliers are required to deliver bread which is "strictly fresh," that was baked not longer than 24 hours prior to delivery. Suppliers will be required to provide product code if requested to determine freshness of products.

NORTH MISSISSIPPI REGIONAL CENTER  
 BREAD PRODUCTS SPECIFICATIONS  
 BID FILE #2017-04  
 July 1, 2016 – June 30, 2017

\*Note: If count or weight per package is different than those indicated below, please specify weight and count in your bid. Our usage would need to be adjusted if package count differs.

ITEM	AVERAGE MONTHLY USAGE	UNIT PRICE
Pullman/Sandwich Bread – 24 oz.	56 loaves	_____
Texas Toast – 24 oz.	56 loaves	_____
Prebaked (ready-to-eat) Dinner Rolls 12 ct, 12-16 oz	569 pkg	_____
4” Whole Wheat Hamburger Bun 8 ct – apx 15-16 oz. pkg	221 pkg	_____
4” White Hamburger Bun 12 ct – apx 20 oz pkg	46 pkg	_____
Mini Powdered Cake Donuts – 0.5 oz indiv Apx 10 oz pkg; 20 ct	117 bags	_____
100% Whole Wheat Bread – 20 oz	515 loaves	_____

**NORTH MISSISSIPPI REGIONAL CENTER  
BREAD PRODUCTS SPECIFICATIONS  
BID FILE #2017-04  
July 1, 2016 – June 30, 2017**

VENDOR NAME:

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ADDRESS:

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STATE LICENSE NO.:

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TELEPHONE NUMBER:

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SUBMITTED BY:

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AUTHORIZED SIGNATURE:

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The North Mississippi Regional Center reserves the right to reject any or all bids.

Date of Bids: Monday, June 13, 2016 at 2:30 p.m.