

MISSISSIPPI FORESTRY COMMISSION
660 NORTH ST., SUITE 300
JACKSON, MS 39202
MAY 2015

RFx Number: 3160000375
Smart Number: 1451-15-R-IFBD-00009

FOR SALE

Sealed bids will be received by the Mississippi Forestry Commission at its offices, 660 North St., Suite 300, Jackson, Mississippi 39202 until 2:00 p.m. Friday, May 1, 2015, and shortly thereafter opened for the sale of:

335 pounds of genetically improved Longleaf Seed, Collected Fall-2014 from the Mississippi Forestry Commission's Craig Seed Orchard.

Seed Information: Progeny tested within The Western Gulf Tree Improvement Program; Seed are from the top 16% of original 470 selections; Viability: 94%; Purity: 99.7%; Seed per lb.:4851.

The successful bidder shall be responsible for shipping costs. The seed will be in storage at Louisiana Forest Seed Company, Lacompte, LA.

The successful bidder must deposit with the Mississippi Forestry Commission a Certified check, Cashiers check, or Money order, in the full amount of the bid, made payable to the Mississippi Forestry within ten days of notification of his/her successful bid.

If additional information is needed concerning this seed or the sale of it; contact:

Mike Lee
District Forester
MS Forestry Commission
Office: 601-928-5261

The attached bid form should be used in submitting your bid.

Address bid proposal and all correspondence to the Purchasing Department, Mississippi Forestry Commission, 660 North St. Suite 300, Jackson, MS 39202. Write **"Bid on Longleaf seed"** in the lower left hand corner of envelope.

SPECIFIC CONDITIONS

The successful bidder shall be responsible for shipping costs. The seed will be in storage at Louisiana Forest Seed Company, Lacompte, LA.

GENERAL CONDITIONS

ALL BIDS SUBMITTED SHALL BE IN COMPLIANCE WITH ALL CONDITIONS SET FORTH HEREIN. THE BID PROCEDURES FOLLOWED BY THIS OFFICE WILL BE IN ACCORDANCE WITH THESE CONDITIONS. THEREFORE, ALL BIDDERS ARE URGED TO READ AND UNDERSTAND THESE CONDITIONS PRIOR TO SUBMITTING A BID.

1. PREPARATION OF BIDS

1.1 Bids shall be submitted through the Mississippi Forestry Commission Purchasing Department. All prices and notations must be printed in ink or typewritten. No erasure marks permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent and must be initialed, in ink, by the person signing the bid.

1.2 Failure to examine any drawings, specifications, and instructions will be at bidder's risk.

1.3 Specification. It is understood that reference to available specifications shall be sufficient to make the terms of such specifications binding on the bidder.

1.4 Information and Descriptive Literature. Bidders must furnish all information requested in the bid specifications. Further, when required, each bidder must submit for bid evaluation cuts, sketches, descriptive literature and technical specifications covering the product offered. Reference to literature submitted with a previous bid or on file with the Mississippi Forestry Commission will not satisfy this provision.

2. SUBMISSION OF BIDS

2.1 Bids and modifications or corrections received after the closing time specified will not be considered.

3. ACCEPTANCE OF BIDS

3.1 The Mississippi Forestry Commission reserves the right to reject any and all bids, to waive any informality in bids and unless otherwise specified by the bidders, to accept any items on the bid. The Mississippi Forestry Commission reserves the right to modify or cancel in whole or in part any Invitation for Bids.

If a bidder fails to state the time within which a bid must be accepted, it is understood and agreed that the Mississippi Forestry Commission shall have 60 days to accept.

4. ERROR IN BID

4.1 In case of error in the extension of prices in the bid, the unit price will govern. No bid shall be altered or amended after the specified time for opening bids.

5. DISCOUNT PERIOD

5.1 Time in connection with a discount offered will be computed from date of delivery at destination or from the date correct invoices are received, if the latter date is later than the date of delivery. Cash discounts will not be considered in the award process.

6. AWARD

6.1 The Mississippi Forestry Commission will accept the highest bid.

6.2 The contract shall consist solely of these General Conditions, the Instructions and Special Conditions, the successful bidder's bid, and the award letter.

7. TAXES

7.1 The State is exempt from federal excise taxes and state and local sales or use taxes and bidders must quote prices which do not include such taxes. Exemption certificates will be furnished upon request. Contractors making improvements to, additions to or repair work on real property on behalf of the State are liable for any applicable sales or use tax on purchase of tangible personal property for use in connection with the contracts. Contractors are likewise liable for any applicable use tax on tangible personal property furnished to them by the State for use in connection with their contracts.

8. GIFTS, REBATE, GRATUITIES

8.1 Acceptance of gifts from bidders is prohibited. No officer or employee of the Mississippi Forestry Commission, charged with responsibility of initiating requisitions, shall accept or receive, directly or indirectly, from any person, firm or corporation to whom any contract for the purchase of materials, supplies, or equipment for the Mississippi Forestry Commission may be awarded, by rebate, gifts, or otherwise, any money or anything of value whatsoever, or any promise, obligation or contract for future rewards or compensation.

8.2 Bidding by state employees is prohibited. It is unlawful for any state official or employee to bid on, or sell, or offer for sale, any merchandise equipment or material, or similar commodity to the State of Mississippi during the tenure of

his or her office or employment, or for the period prescribed by law thereafter, or to have any interest in the selling of the same to the State.

9. BID INFORMATION

9.1 Bid information and documents may be examined pursuant to the Mississippi Public Records Act of 1983, MS Code 25-61-1 et seq.

10. DEFINITIONS

10.1 The use of the word agency in any Bid Invitation solicitation or specification shall be intended to mean state agencies only.

11. PRECEDENCE

11.1 Bids shall be made and the contract shall be entered into in accordance with the General Conditions as hereinafter amended and modified. Should a conflict exist between the General Conditions and the Instructions and Special Conditions, the Instructions and Special Conditions shall take precedence.

12. WAIVER

12.1 The Mississippi Forestry Commission reserves the right to waive any General Condition, Special Condition, or minor specification deviation when considered to be in the best interest of the State.

13. APPLICATION

13.1 It is understood and agreed by the Bidder that any contract entered into as a result of this Invitation for Bids is solely for the convenience of the Mississippi Forestry Commission for the sale of seeds.

14. ADDENDA

14.1 Addenda modifying plans and/or specifications may be issued if time permits. No addendum will be issued within a period of two (2) working days prior to the time and date set for the bid opening. Should it become necessary to issue an addendum within the two (2) day period prior to the bid opening, the bid date will be reset to a date not less than five (5) working days after the date of the addendum, giving bidders ample time to comply with the addendum. When replying to a bid request on which an addendum has been issued, and the specifications require acknowledgement, the bid shall indicate that provisions of the addendum have been noted and that the bid is being offered in compliance

therewith. Failure to make this statement may result in the bid being rejected as not being in accordance with the revised specifications or plans.

15. NONRESPONSIVE BIDS

15.1 Nonresponsive bids will not be considered. A non-responsive bid is considered to be a bid that does not comply with the minimum provisions of the specification. Any bidder found to repeatedly offer alternate products that are not compliant with specifications in an attempt to obtain a contract on the basis of pricing only will be disqualified from bidding for a period of 24 months.

16. SPECIFICATION CLARIFICATION

16.1 It shall be incumbent upon all bidders to understand the provisions of the specifications and to obtain clarification prior to the time and date set for the bid opening. Such clarification will be answered only in response to a written request.

17. BID OPENINGS

17.1 Bid openings will be open to the public. The bid opening will serve only to open and read the bid price on each bid. No discussion will be entered into with any bidder as to the quality or provisions of the specifications and no award will be made either stated or implied at the bid opening.

17.2 If the agency is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the agency shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all bidders, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the agency until the new date and time of the bid opening as set forth herein. The agency shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the agency as a result of a Force Majeure Event. Each bidder shall be required to ensure the delivery and receipt of its bid by the agency prior to the new date and time of the bid opening.

18. STATEWIDE BIDDING

18.1 It is requested that bids be submitted on the basis of statewide distribution. Contractors must maintain adequate distribution capabilities and adequate stock of all items to insure prompt delivery.

19. FIRM BID AMOUNT

19.1 The amount of the quoted bid shall be firm.

20. SUSPENSION AND DEBARMENT

20.1 By submitting a bid, the bidder is certifying that neither the bidder nor any potential subcontractors are debarred or suspended or are otherwise excluded from or ineligible for participation in federal assistance programs.

21. ASSIGNMENT

21.1 The Contractor shall not assign or subcontract in whole or in part, its right or obligations under this agreement without prior written consent of the Mississippi Forestry Commission.

MISSISSIPPI FORESTRY COMMISSION
660 NORTH ST., SUITE 300
JACKSON, MS 39201
MAY 2015

BID FORM

This bid is in full compliance with all Mississippi Forestry Commission instructions and specifications.

Company/ Individual

Official Signature

Address

Phone Number

City State Zip

Date

Bid on 355 pounds Longleaf seed \$ _____

Rfx Number: 3160000375

Smart Number: 1451-15-R-IFBD-00009