

BOLD One Desk Installation Instructions

October 2014

Hardware Guide



6x12mm Socket Head Screw



10x20mm Button Head Screw



Large Diameter Screw for Sheet Metal (for socket set use)



Large Diameter Screw for Sheet Metal (for screwdriver use)



Machine Screw



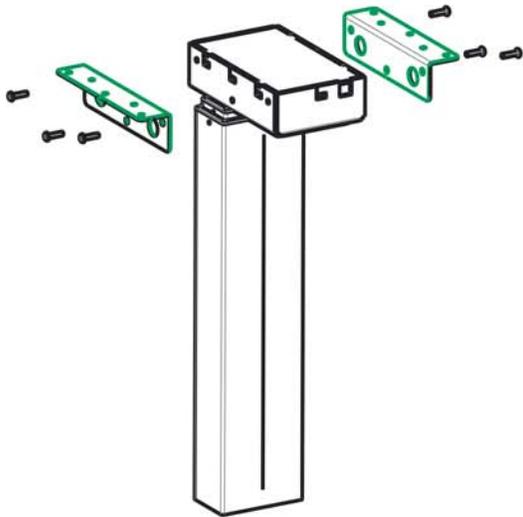
Wood Screw

*Illustrations shown are for reference only, not drawn to scale.

Step 1 (2 legs)

Assemble brackets to leg using (6) 6x12mm socket head screws. Ensure top of bracket and top of leg are flush.

Set aside for later assembly.



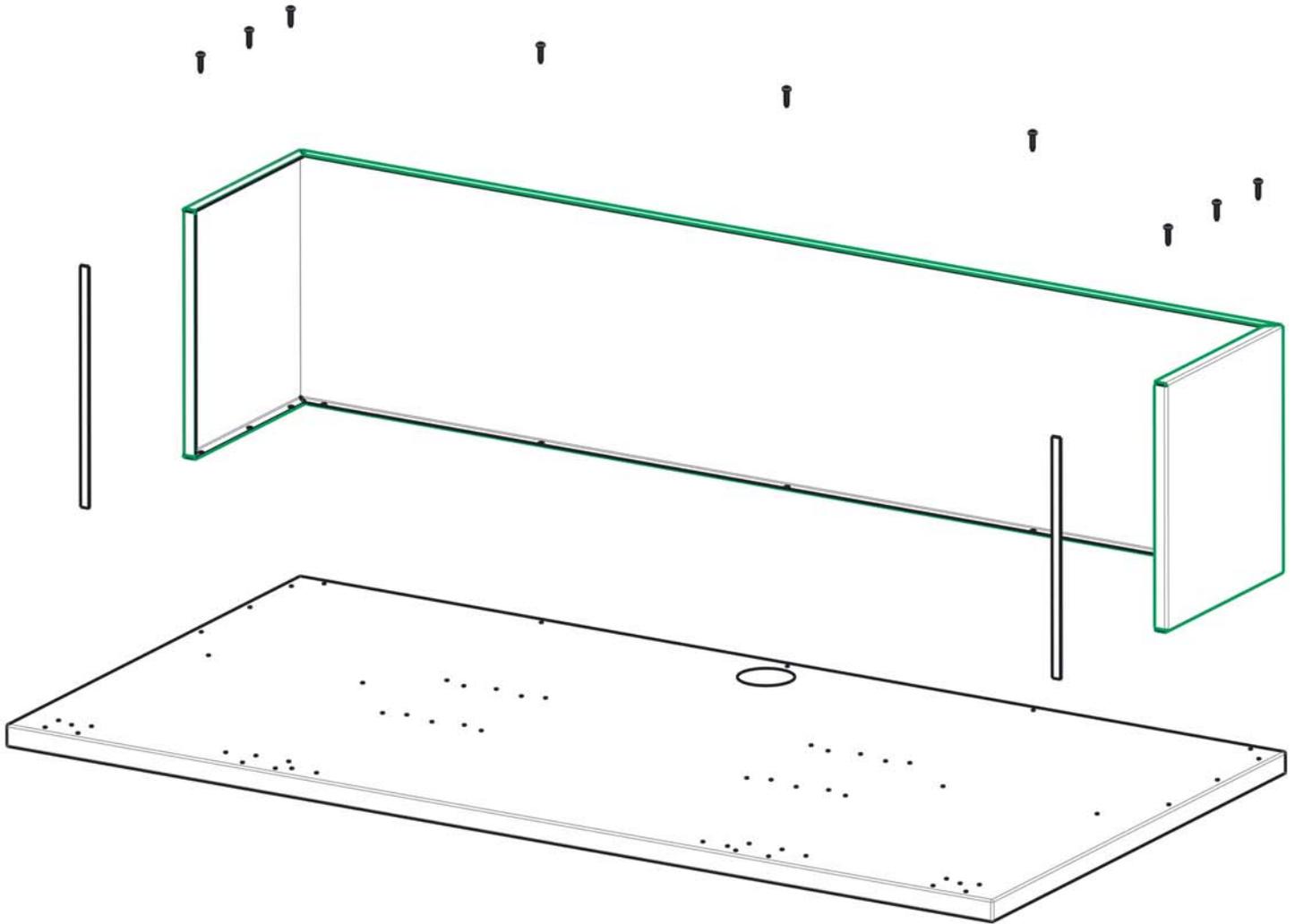
Step 2a (metal modesty option)

Apply double sided adhesive to the modesty panel as shown.

Place worksurface face down (predrilled holes up) on a carpeted/protected surface.

Place modesty panel on the worksurface and line up mounting holes.

Carefully drive in the (11) #10x3/4 wood mounting screws around the perimeter of the modesty panel.



Step 2b (wood or laminate modesty option)

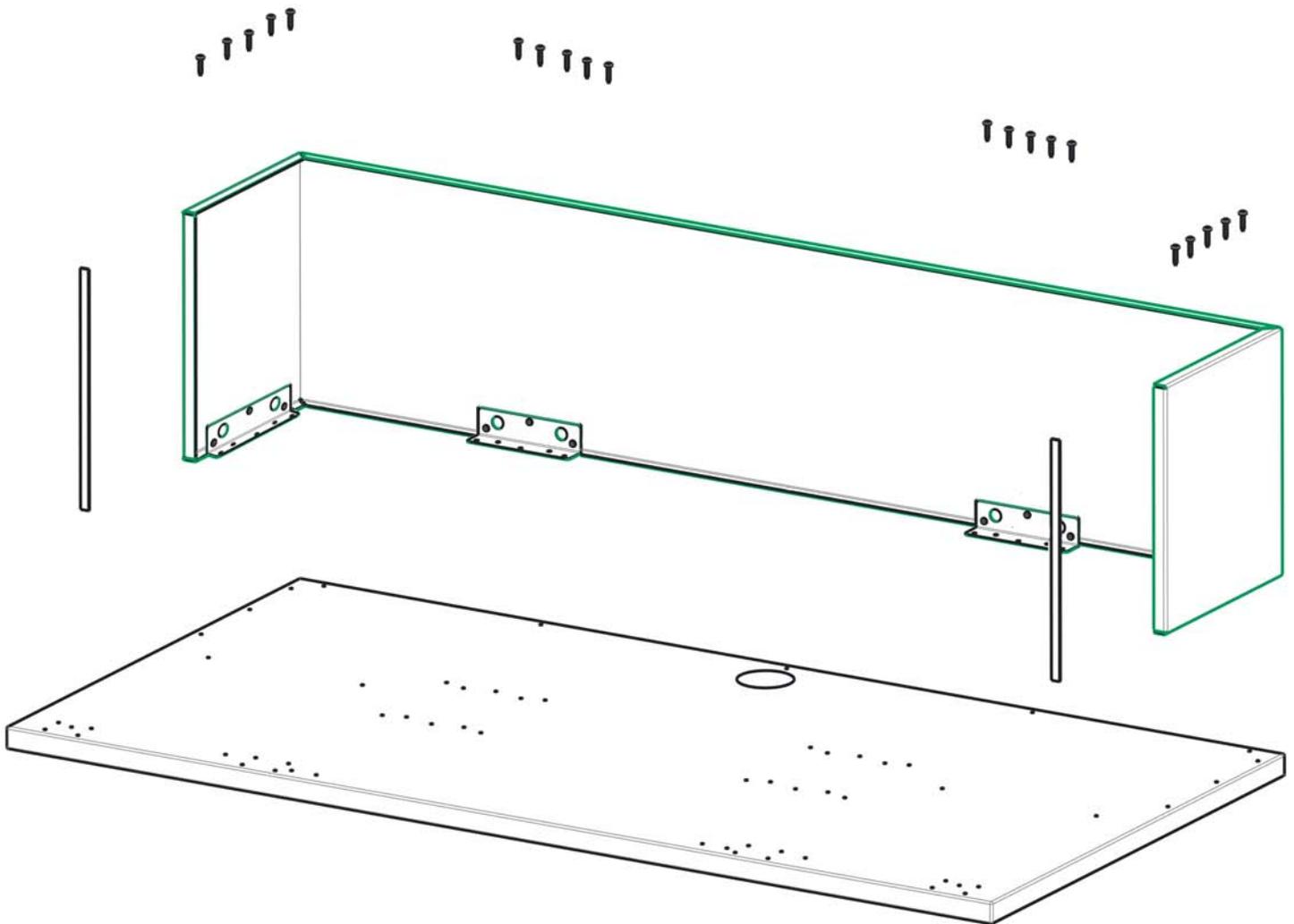
Apply double sided adhesive to the modesty panel as shown.

Place worksurface face down (predrilled holes up) on a carpeted/protected surface.

Attach (4) L shaped mounting brackets to the inside of the modesty panel. Ensure the top of the bracket and top of modesty are flush. Predrilled holes are in place to line up the brackets. Mount using (12) #10x1/2 wood mounting screws.

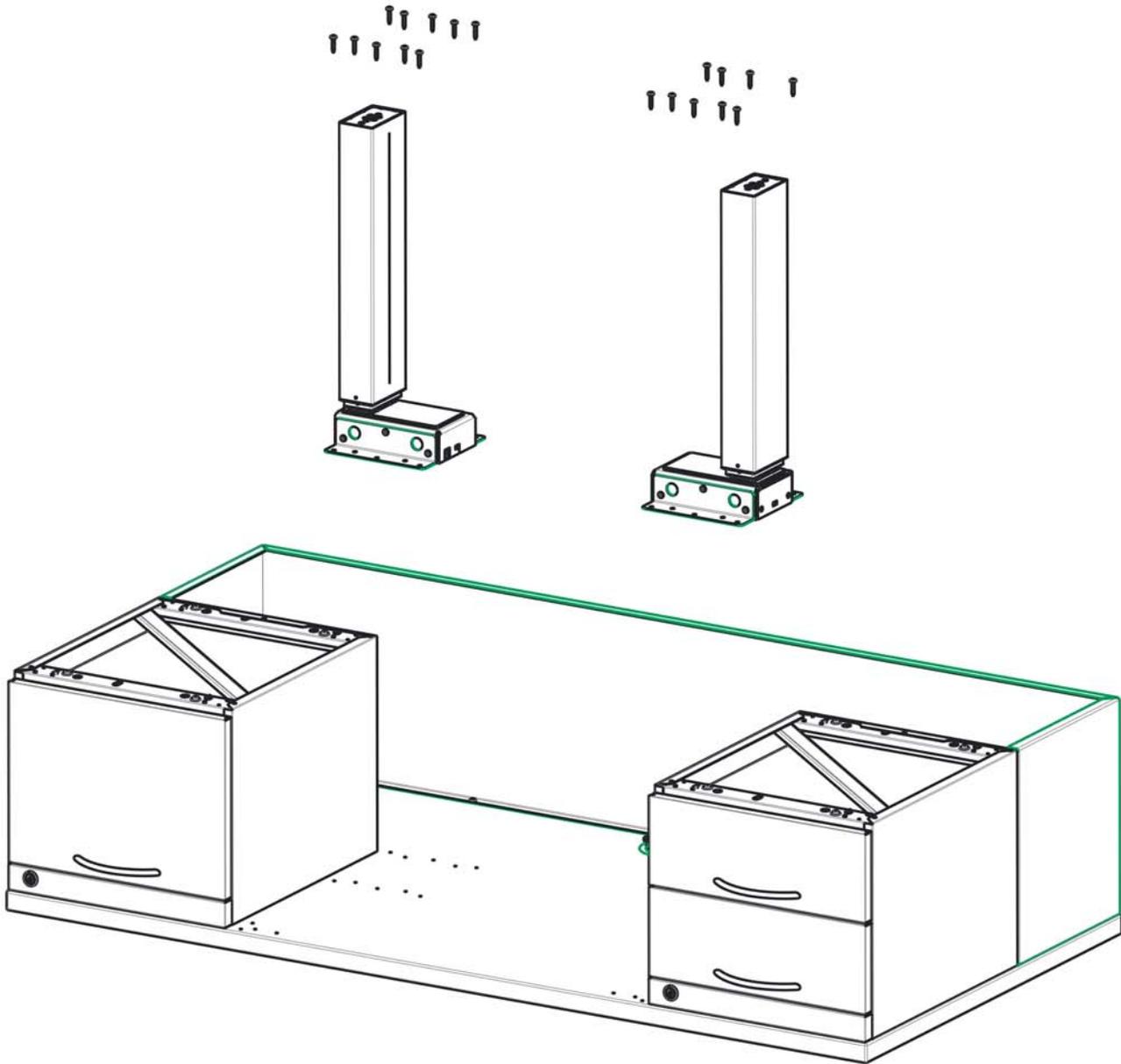
Place modesty panel on the worksurface and line up mounting holes.

Carefully drive in the (20) #10x3/4 wood mounting screws to attach the top of the L shaped mounting brackets to the underside of the table top.



Step 4

Place legs on the worksurface and line up predrilled mounting holes. Carefully drive (20) #10x3/4 wood mounting screws in place to secure legs.

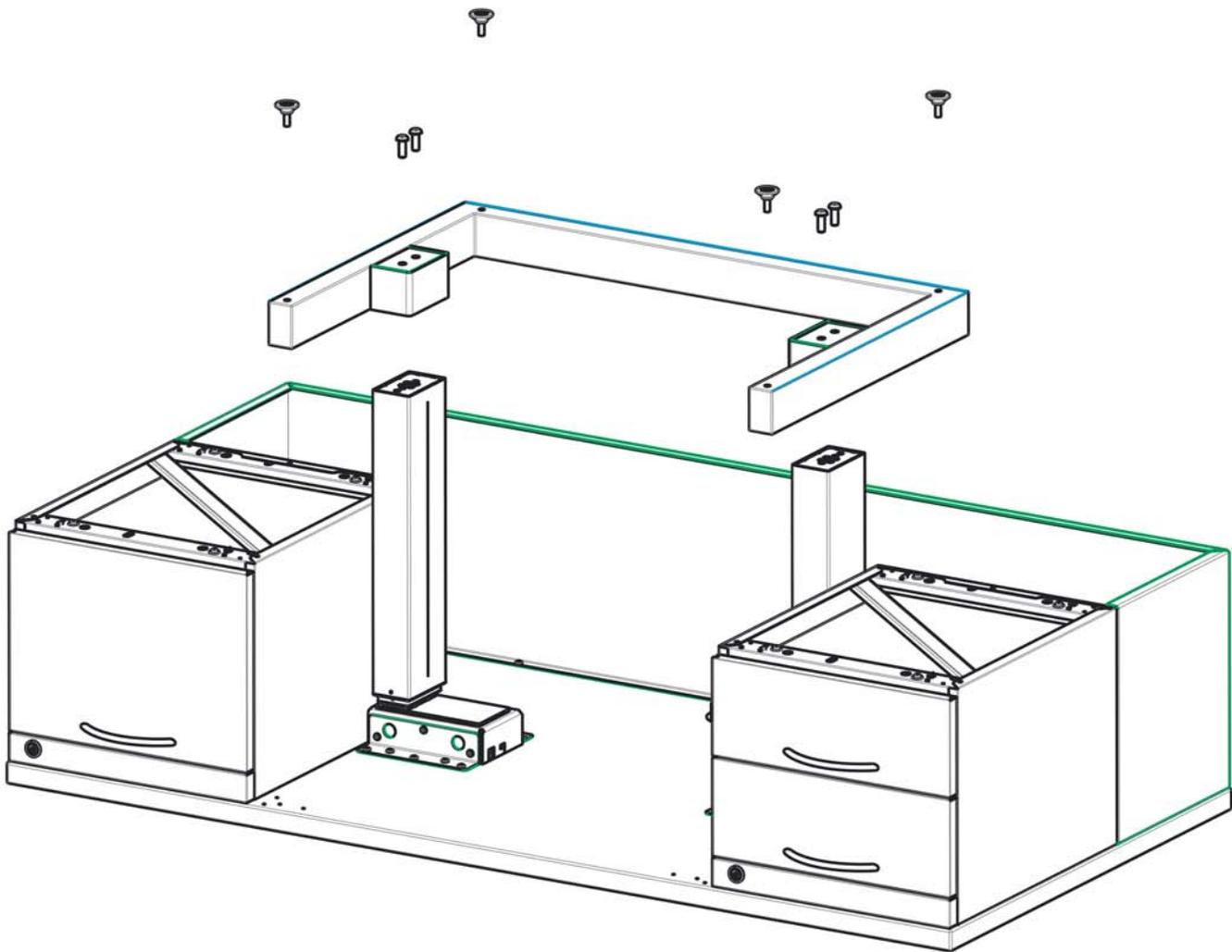


Step 5

Assemble foot over the adjustable legs. Slide the base all the way down.

Carefully tighten the (4) 10x20mm button head screws.

Assemble (4) leveling glides in the threaded holes in the foot.

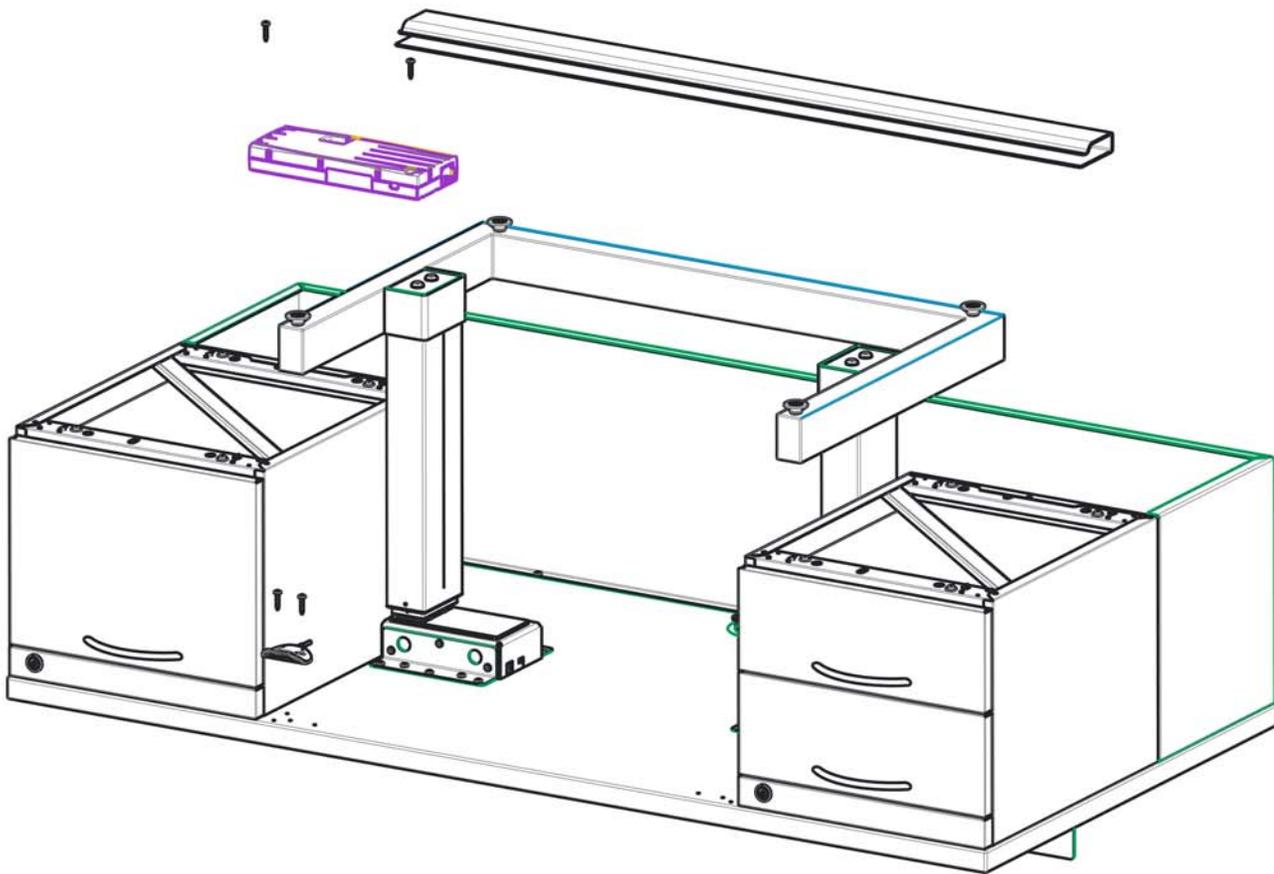


Step 6

Assemble control box using (2) #10x3/4 wood mounting screws. Predrilled holes for mounting are located behind each of the pedestals. Mount on the side closest to your power source.

Remove backing from double sided tape on the wire manager and place on the worksurface. Center the wire manger with the grommet, and mount just in front of the grommet hole. Press firmly in place (the adhesive is pressure sensitive).

Assemble switch using (2 or 3) screws included in switch packet. Drill into the predrilled holes on the side of the desk closest to the control box. Manage excess cables within the wire manager.

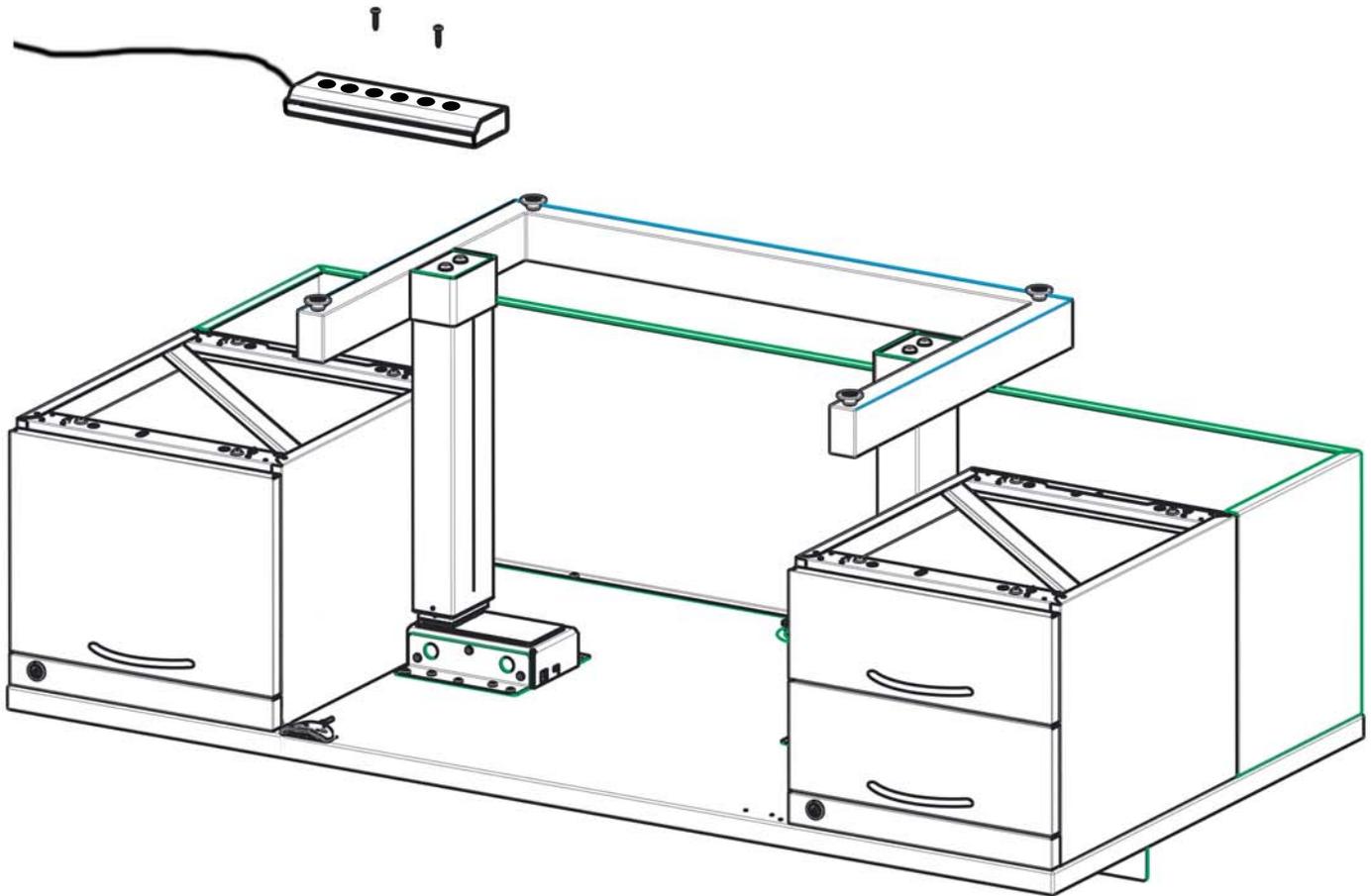


IMPORTANT NOTE: When plugging in the desk for the first time you must LOWER THE DESK TO ITS LOWEST POSITION FIRST. This initializes the control box and ensures column height match.

Step 7 (Optional)

Attach power strip to the underside of the worksurface behind the pedestal that will be nearest to the power source when the desk is set in place.

IMPORTANT NOTE: When plugging in the desk for the first time you must **LOWER THE DESK TO ITS LOWEST POSITION FIRST**. This initializes the control box and ensures column height match.



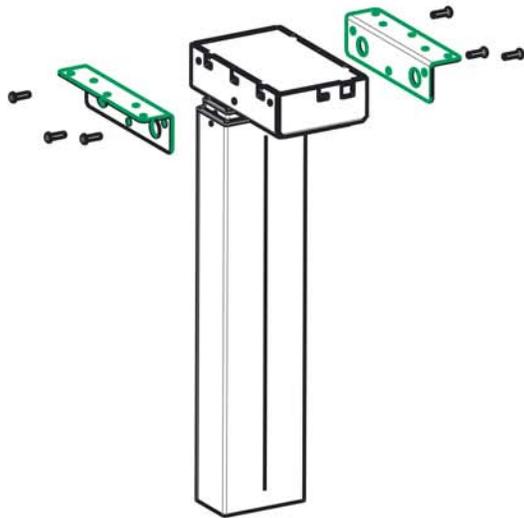
BOLD One Return Installation Instructions

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Step 1 (1 leg)

Assemble brackets to leg using (6) 6x12mm socket head screws. Ensure top of bracket and top of leg are flush.

Set aside for later assembly.



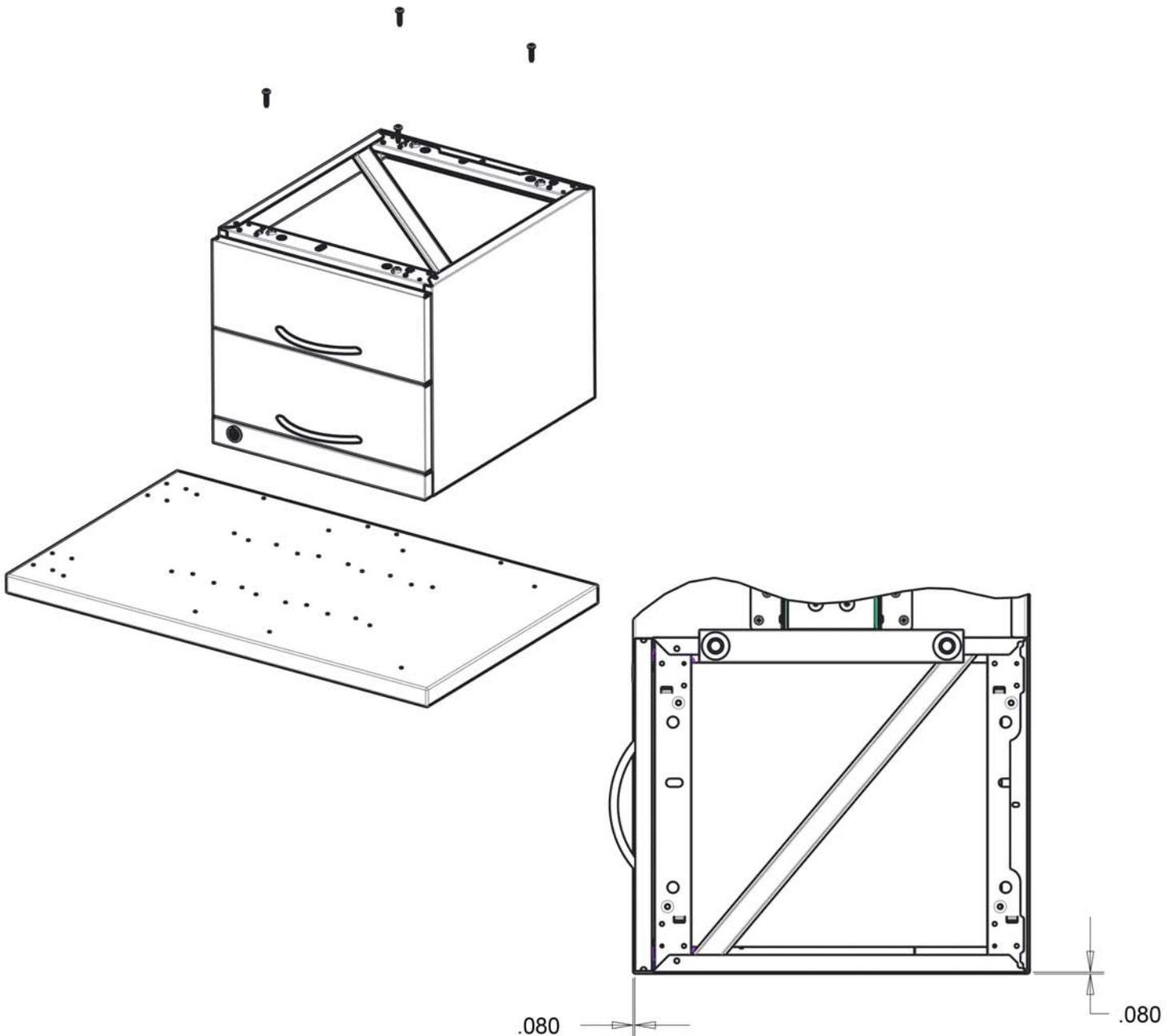
Step 2

Open the drawers on the pedestal fully before installing.

Remove backing from double sided adhesive on modesty panel edges.

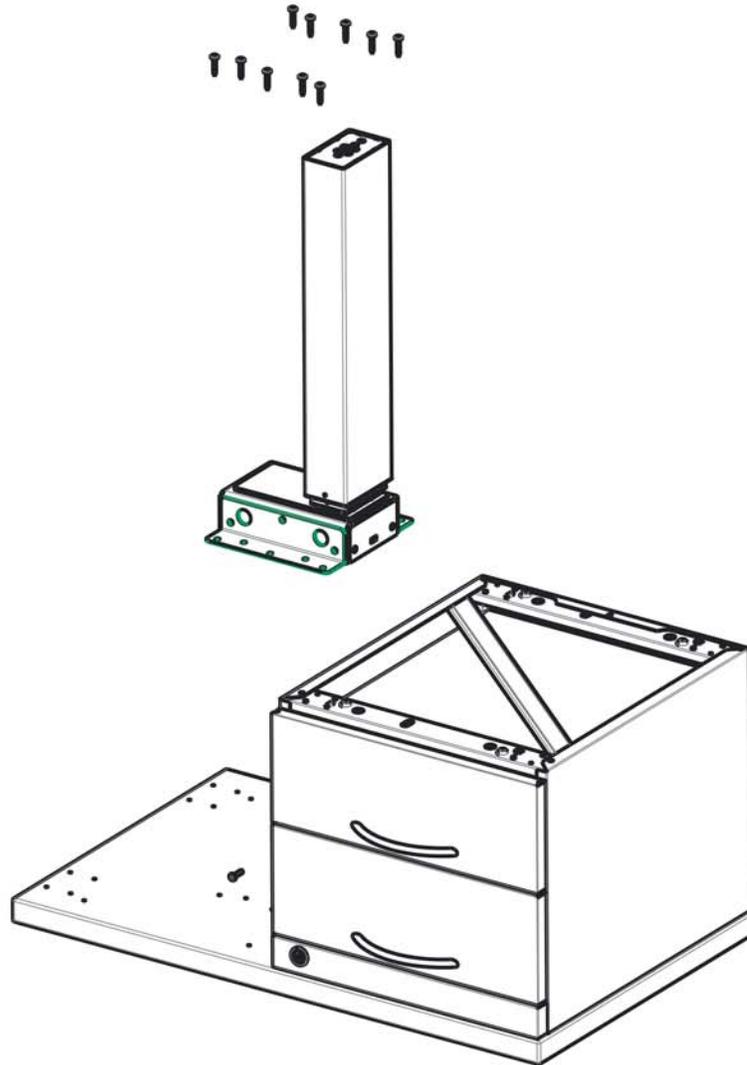
Carefully place storage unit, without drawers, in position over mounting holes. Be sure to set the cabinet back .080" from the side and front edges of the worksurface as shown in the below illustration (the pedestals should line up just inside the surface edgebanding).

Carefully drive (4) #10x3/4 large diameter head screws for sheet metal into predrilled mounting holes.



Step 3

Place leg on the worksurface and line up predrilled mounting holes. Carefully drive (10) #10x3/4 wood mounting screws in place to secure legs.

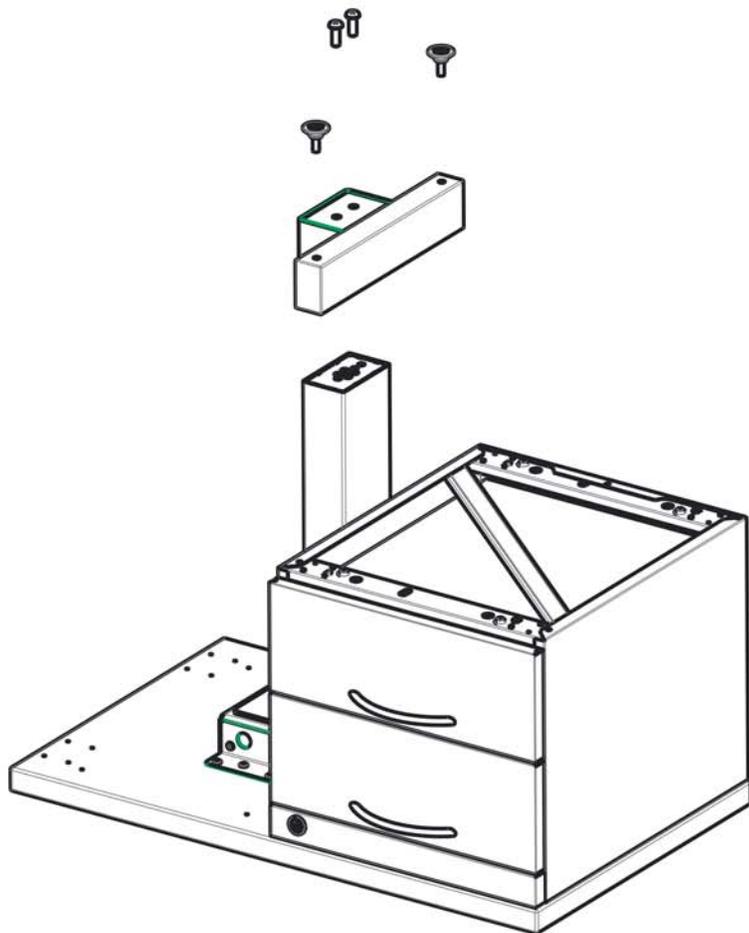


Step 4

Assemble Foot over the adjustable leg. Slide it all the way down.

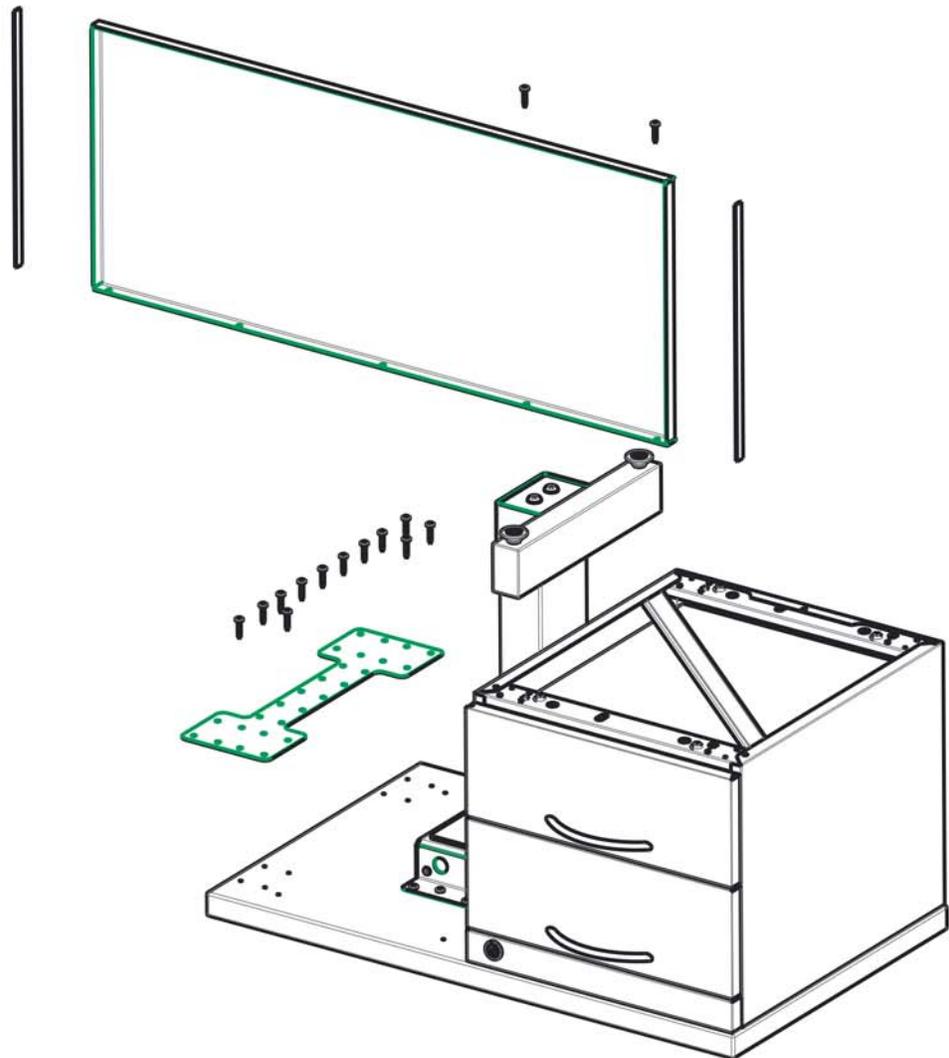
Carefully tighten the (2) 10x20mm button head screws.

Assemble (2) leveling glides in the threaded holes in the foot.



Step 5

Align mending plate to predrilled holes in the worksurface.
Attach the mending plate using (12) #10x3/4 wood screws.
Remove adhesive backing and apply to the modesty panel ends as shown.
Remove 2nd backing on the cabinet side of the modesty panel.
Press the modesty firmly against the cabinet to adhere (adhesive is pressure sensitive).
Attach modesty to the worksurface using #10x3/4 wood mounting screws.



Step 6

Remove adhesive backing from the end of the modesty panel.

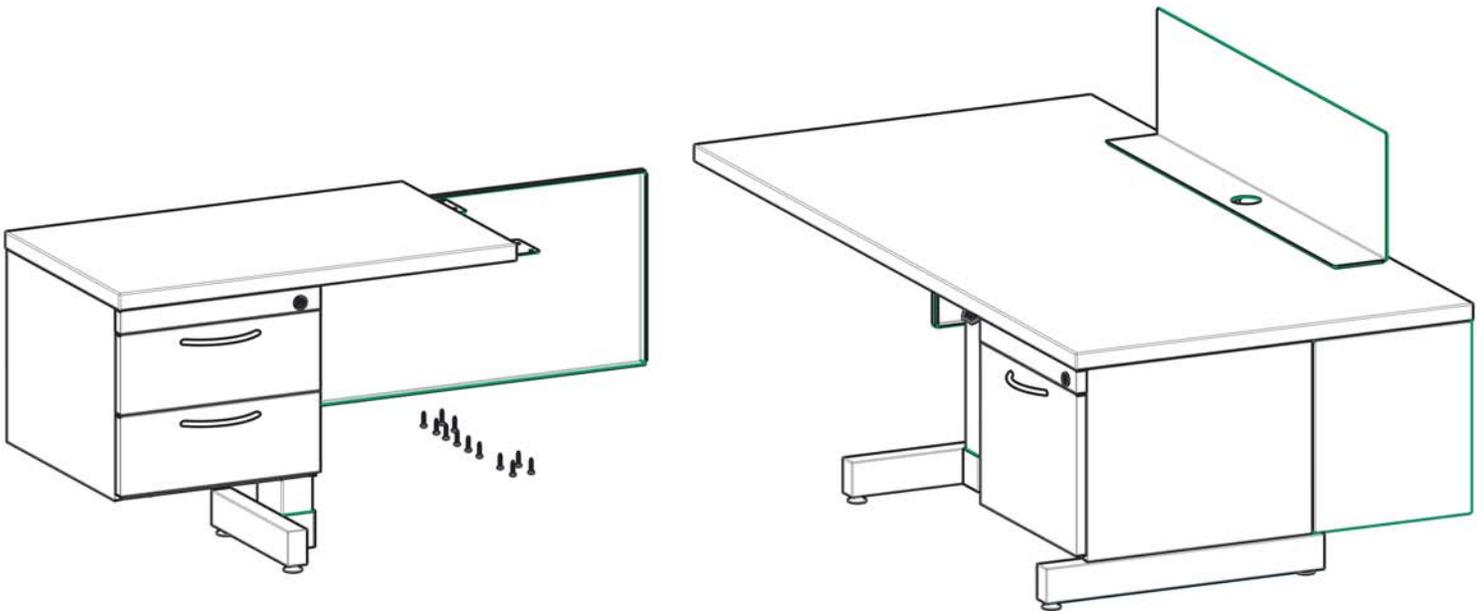
Tip the return unit over to rest on the glides.

Slide the return in place and firmly press the modesty against the table modesty.

Attach the return to the table with the mending plate using (12) #10x3/4 wood mounting screws.

Attach the modesty to the desk using #10x3/4 wood mounting screws.

Attach wiring from the 3rd leg to the control box.



BOLD One Credenza Installation Instructions

October 2014

Step 1

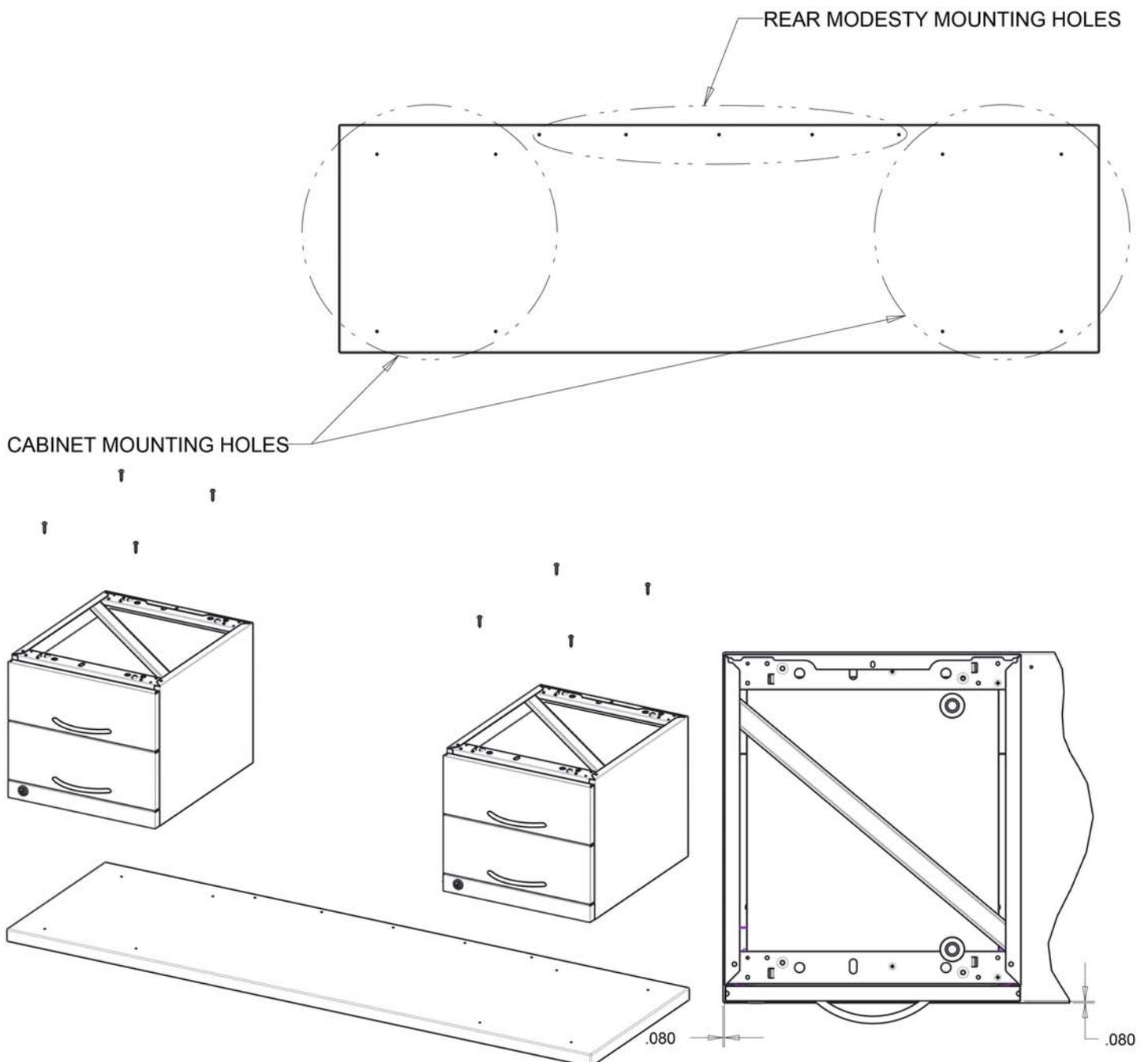
Place the top surface on the floor on a carpeted or blanketed area with the predrilled hole side up.

Open the drawers on the pedestals fully before installing.

Carefully place storage units, without drawers, in position over the mounting holes.

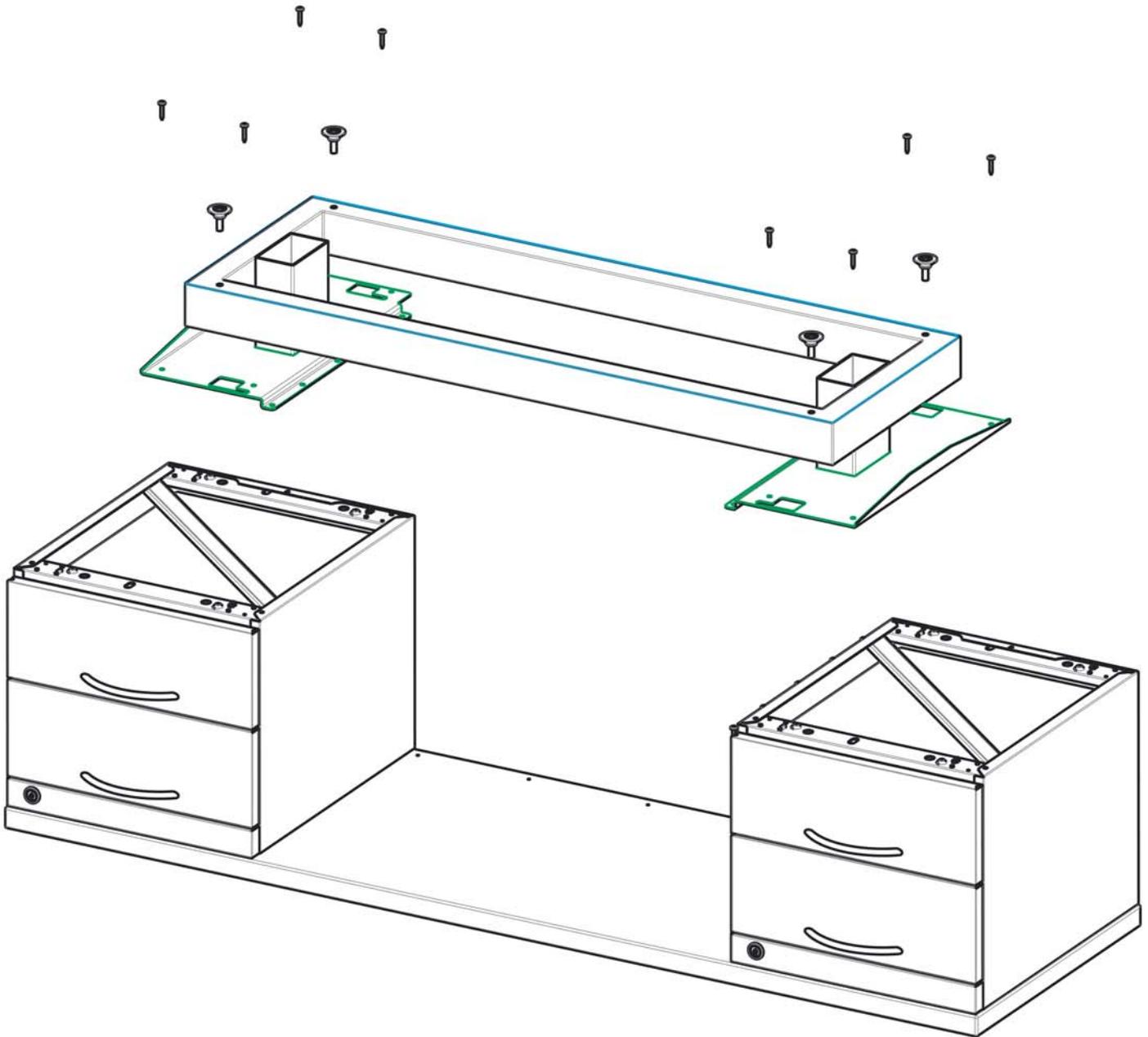
Be sure to set the cabinet back .080" from the side and front edges of the worksurface as shown in the below illustration (the pedestals should line up just inside the surface edgebanding).

Carefully drive (4) #10x3/4 large diameter sheet metal head screws into the predrilled mounting holes.



Step 2

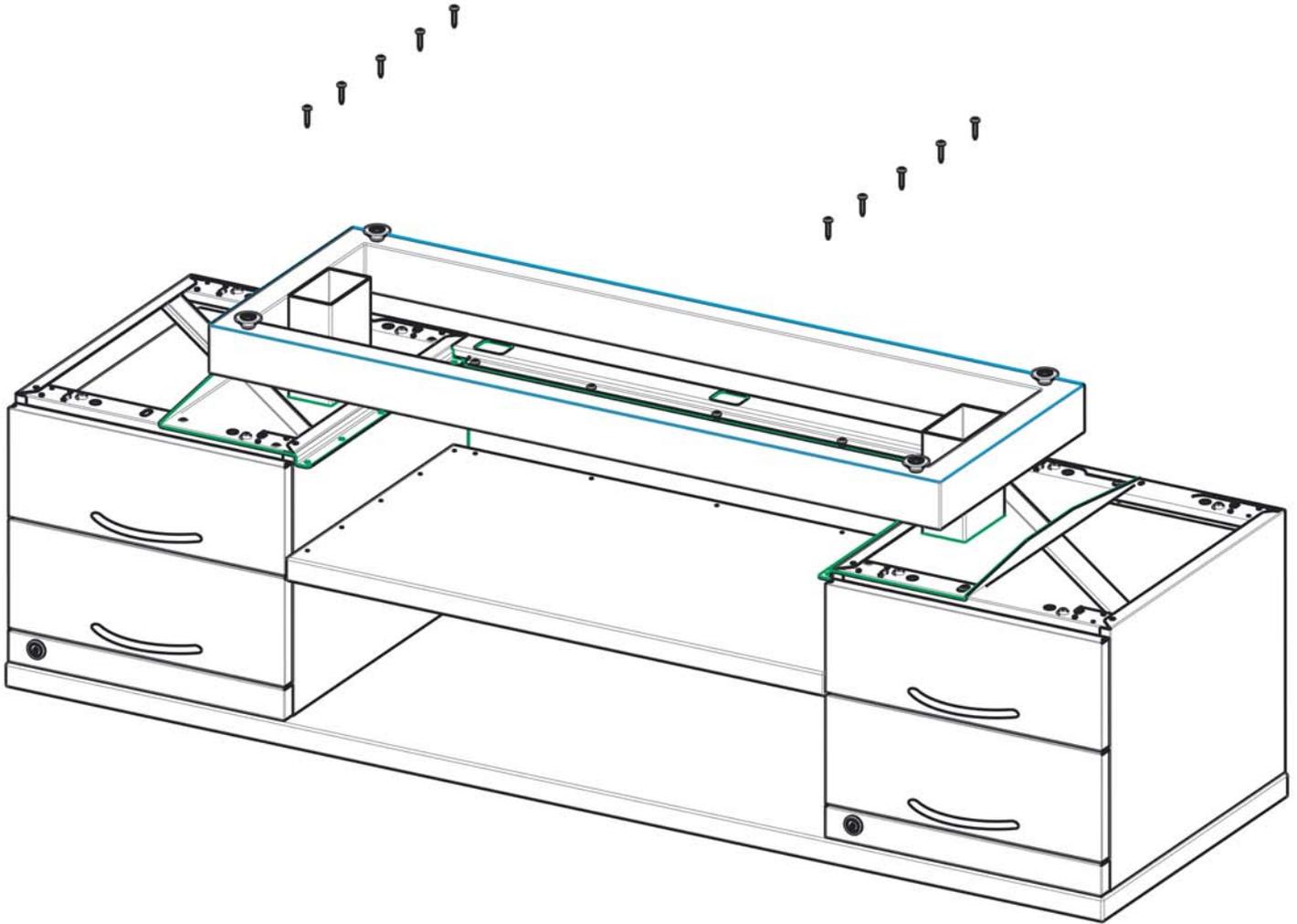
Assemble the base to the cabinets using (8) #10x3/4 machine screws.
Assemble (4) leveling glides to the base.



Step 3

Position the bottom shelf in place.

Fasten shelf using (10) #10x3/4 wood mounting screws into the shelf bottom through the leg brackets.



Step 4

Position back panel over the bottom shelf and under the top surface.

Line up pre-drilled holes and attach using (10) #10x3/4 wood mounting screws.

