City of Collins, Mississippi

V. O. SMITH
MAYOR

SUZETTE DAVIS
CITY CLERK

TOMMY BOTT ROGERS
ATTORNEY FOR BOARD

BOARD OF ALDERMAN
BOBBY A. MOONEY
MAYOR PRO-TEM
GERALD BUFFINGTON
LESTER L. MAGEE
ROBERT THOMPSON
HALBERT WALKER

POST OFFICE BOX 400
ZIP CODE 39428-0400
TELEPHONE (601) 765-4491
FAX (601) 765-0050

CERTIFIED MAIL RECEIPT

RECEIVED
NOV 16 2015
MINORITY & SMALL BUSINESS DEVELOPMENT DIVISION

November 10, 2015

MS Procurement Technical Assistance Program
Mississippi Development Authority
Minority & Small Business Development
Post Office Box 849
Jackson, Mississippi 39205-0849

RE: City of Collins
FY 2016 CDBG Projects
Administrative & Engineering Proposals

Dear Sir or Madam:

Enclosed please find a copy of the advertisement for administrative and engineering work related to the above. If you have any questions concerning the advertisements, please contact me at (601) 765-4491.

Sincerely,

V.O. Smith

V.O. Smith
Mayor

SCANNED
Per: aS
Date: 11/16/15

Enclosure

RECEIVED
NOV 16 2015
MINORITY BUSINESS
DEVELOPMENT DIVISION

LEGAL NOTICE

The City of Collins requests proposals from qualified engineers for work related to the implementation of proposed FY 2016 CDBG projects. An information sheet entitled "Request for Proposals for Engineering Services" regarding the work is available upon request at City Hall during regular business hours. Selection is based on the following rating factors: Qualifications (40 points), Experience (40 points), and Capacity (20 points).

Proposals should be mailed or delivered to the City of Collins, P. O. Box 400, Collins, MS 39428, by 4:00 p.m. on November 30, 2015. The City of Collins is an Equal Opportunity Employer and encourages Minority and Woman Owned Business Enterprises to submit proposals. The City of Collins reserves the right to reject any and or all proposals and terminate the selection at anytime.

Section 3 of the Housing and Urban Development Act of 1968 - The contractor will ensure that to the greatest extent feasible opportunities for training and employment arising in connection with CDBG-assisted projects will be extended to lower income project area residents. Further, the contractor will, to the greatest extent feasible, utilize business concerns located or substantially owned by residents of the project area, in the award of contracts and purchase of services and supplies.

Please run in the **LEGAL** section of the local paper on **November 11, 2015.**

LEGAL NOTICE

The City of Collins requests proposals from qualified administrators for the preparation of FY 2016 CDBG project applications and subsequent administration of the approved grants. An information sheet entitled "Request for Proposals for Administrative Services" regarding the proposed work is available upon request at City Hall during regular business hours. Selection is based on the following rating factors: Qualifications (40 points), Experience (40 points), and Capacity (20 points).

Proposals should be mailed or delivered to the City of Collins, P. O. Box 400, Collins, MS 39428, by 4:00 p.m. on November 30, 2015. The City of Collins is an Equal Opportunity Employer and encourages Minority and Woman Owned Business Enterprises to submit proposals. The City of Collins reserves the right to reject any and or all proposals and terminate the selection at anytime.

Section 3 of the Housing and Urban Development Act of 1968 - The contractor will ensure that to the greatest extent feasible opportunities for training and employment arising in connection with CDBG-assisted projects will be extended to lower income project area residents. Further, the contractor will, to the greatest extent feasible, utilize business concerns located or substantially owned by residents of the project area, in the award of contracts and purchase of services and supplies.

Please run in the **LEGAL** section of the local paper on **November 11, 2015.**