LEGAL NOTICE

Proposals for Collection Services for Delinquent Utility Bills are being hereby solicited by the City of Gulfport MS.

Specifications may be obtained from the Procurement Office, 1410 24th Avenue, Hardy Bldg., Gulfport MS 39501 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

Delivery of Proposals – One (1) original, five (5) copies and one (1) digitally converted file (disc) copy shall be submitted in a sealed envelope, clearly identified as "RFP for City of Gulfport Collection Services for Delinquent Utility Bills" and delivered to the address listed below no later than 10:00 am December 29, 2015, after which time they will be delivered to the selection committee. Any proposal received after the time and date stated will be returned unopened.

Inquiries – all inquiries shall be in writing and directed to the following person. No questions or request for clarifications will be addressed within 7 days of the due date of the proposal.

Procurement Department
Hardy Bldg., 1410 24th Avenue
Gulfport, Ms. 39501
228-868-5705

A selection committee will review each proposal based on the below listed grading criteria and will assist the City's governing authority in evaluating the proposals and assessing the most qualified proposal. The governing authority retains the ultimate authority in making these determinations. The committee may develop a short list from which interviews will be scheduled and evaluations will be based in part on review of ONLY the data submitted in response to this request for proposal. Upon final selection and determination made by the City's governing authority, a written contract may be awarded to the individual/firm whose bid/proposal is determined by the governing authority to be the most qualified and/or the lowest and best.

The governing authority will consider terms and conditions and factors relating to price, financial responsibility, technology, legal responsibilities as well as a bidder's or proposer's "responsibility" concerning matters that relate to the prompt and efficient performance of the contract, including the bidder's or proposer's honesty and integrity, skill and business judgment, experience and capability of performing the contract, conduct under previous contracts, and the quality of previous work, and a bidder's or proposer's customer satisfaction in prior or other contracts or projects, stability and solvency, and management experience in similar contracts, and any oral interviews with the review committee. The governing authority may consider any of the factors referenced herein in awarding the contract.

Proposals may be held by the City of Gulfport, Mississippi, for a period not to exceed sixty (60) days from the date of receipt of proposal.

The City reserves the right to reject any and all proposals or to waive any informality. The City of Gulfport is an equal opportunity employer.

Ad Dates: 11-24-2015
12-01-2015

Send Invoice & Proof of Publication to:

Connie Debenport
Purchasing Manager
City of Gulfport
P. O. Box 1780
Gulfport, MS 39502-1780