Forrest Health
Clean Earth Inc.
Bid # 1539

Company Name: _____

Company Address: _____

_____

_____

Phone Number: _____

Special Requirements for Bids

Forrest Health
Clean Earth Inc.

Attention: Purchasing
125 South 28th Avenue
Hattiesburg, MS 39401
(601) 288-1910

BID MUST BE RETURNED NO LATER THAN

November 9, 2015 at 2:00 p.m.

Return Bid Envelope Must Be Marked on Outside:

BID # 1539 ENCLOSED
"Dry Van Straight Route Truck 26 FT"

Bid Opening Date: November 9, 2015

Bid Opening Time: Immediately after 2:00 p.m.

Bid Opening To Take Place:
Forrest General Hospital
Purchasing Department
125 South 28th Avenue
Hattiesburg, MS 39401

Forrest Health, Clean Earth Inc. reserves the right to accept or reject any or all bids, as well as waive any and all informalities it deems appropriate.

From: Stacie Dickerson

Forrest Health
Clean Earth Inc.
Bid # 1539

Forrest General Hospital
Purchasing Department
125 South 28th Avenue
Hattiesburg, MS 39401

SUBJECT: BID INSTRUCTIONS

You are invited to bid on the attached request for quotation. Please read the information carefully.

The terms and conditions stated in this Request for Quotation shall be considered agreed to, unless specified otherwise. The Board reserves the right to reject any and all bids and to waive irregularities and informalities in the bid.

Please place your Company Name, Address, and Telephone number on the top of page one (1). Provide price per specifications including delivery fee on page five (5), provide signature of an official of your company at the bottom of page six (6), and nine (9).

Return your bid as specified on the attached "Bid Summary" page to the above address for the Forrest Health, Clean Earth Inc. Purchasing Department in a sealed envelope. **Quotation envelope must be marked with "BID #1539 ENCLOSED" and "Dry Van Straight Route Truck 26 FT" on the outside of the sealed envelope.**
Quotations received after the specified date, time and/or without bid # on the outside of the envelope, shall not be considered. Faxed copies of bid will only be accepted if faxed to an outside source and delivered to Forrest General Hospital Purchasing Department in a sealed envelope with all required information on outside of envelope.

Thank you,

Stacie Dickerson

Stacie Dickerson
Contracts Coordinator of Materials Management

Forrest Health
Clean Earth Inc.
Bid # 1539

REQUEST FOR QUOTATION/PROPOSAL
Forrest Health Clean Earth Inc.
125 South 28th Avenue, Hattiesburg, MS 39401
(FOR SPECIFIED LOCATIONS)

Forrest Health, Clean Earth Inc. reserves the right to reject any/or all bids and waive any informalities.

"Dry Van Straight Route Truck 26 FT"

For all practical purposes in other sections of the bid specifications, the proposing bidder may be referred to as the "Vendor" and Forrest Health, Clean Earth Inc. may be referred to as the "Facility."

Purpose
Proposals and/or bids are being sought by Facility for a **"Dry Van Straight Route Truck 26 FT"**.

Bid Overview

The Awarded Vendor(s) must provide detailed specifications and build time and estimated time of delivery.

Forrest Health Clean Earth Inc.

1. The facility shall provide one or more representative(s) to clarify bid specifications, answer questions, receive the bid proposals, and determine the awarded vendor.
2. The awarded vendor will be notified after the bid opening by telephone and letter. Please include your name, mailing address and telephone with your bid. A single contract shall be left for all items described below.
3. The facility reserves the right to reject any/or all bids submitted and waive any informalities, whichever is in the best interest of the facility.

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Vendor Responsibility

1. Vendor shall provide a representative to communicate with the Facilities representative to answer questions, verify bid specifications, receive purchase orders, coordinate delivery and verify receipts and invoices.
2. Vendor shall provide a quality product as requested by the Facility. Items which do not meet expectations for quality and satisfaction will have to be fixed or repaired by vendor within adequate amount of time determined by Vendor and Facility. FOB destination.
3. Alternate proposals with regard to "Group Purchasing Contracts" (example: VHA/Novation, Amerinet, MedAssets, Direct Medical/MHA, NJPA, State of Mississippi) must include detailed contract information (i.e. contract date, contract number).
4. Vendor is required to register the company and sales team with Forrest Health's authorized Vendor Credentialing Program, VendorMate.
5. The Vendor Representative will be responsible for completing and signing all documents included in the bid packet. Vendors who do not submit all required documents at the time of bid opening will not be considered.
6. Forrest Health, Clean Earth Inc. will not be responsible for completing credit applications submitted by the awarded vendor. Financial documents are included in the attached documentation.

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Bid Product Specifications and Information

The successful bidder's pricing must be FIRM, meet the specifications provided, and include all transportation fees.

Model	**Dry Van w/Straight truck design**
Specification	**Request GVWR 25900 Max**
Dimension	**Wheel base approximate 240 to 270 inches, each manufacturer will differ in wheel base specifications due to cab size and specs**
Engine	**Diesel, HP Rating 220 HP@2400 RPM, 520 LB Torque @ 1600 RPM**
Transmission	**Allison five speed automatic**
Suspension	**Front spring ride axle, Rear Air ride axle, with hard mount cab.**
Front axle,	**I-beam front axle with 10000 LB weight rating, with Air Brakes**
Rear Axle	**Air Ride with 17000 LB load rating with air brakes**
Tires and Wheels	**11R22.5 Front and 11R22.5 rear, painted steel wheels (White)**
Interior	**Air Ride Seats, Driver and Passenger**
Color	**Exterior in White and interior in Gray**
Equipment to include:	**Radio, A/C, Heater, Power Steering, Power or Air Windows**
Body Design	**26' long X 102" wide X 102" High with Rollup door, E-trac at 33" high and 73" high on both sides of box**
Liftgate	**2000LB minimal capacity rail lift gate, with 36" deck**
Floor Mats	**Provide standard floor mats**
Warranty	**Standard Manufacturer Warranty**

Estimated time of delivery: **Date**_____

Provide the total bid price in the space: **Bid Total $**_____

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Bidders who are non-residents of the State of Mississippi must comply with the provisions of Section 31-3-21(3) of the Mississippi Code of 1972, as amended.

I certify that my company and I qualify to do business as a resident of the State of Mississippi.

Yes_____ No_____

As a non-resident person, firm or corporation, I confirm that a copy of my Resident State's Law pertaining to my state's treatment of non-resident bidders is attached.

Confirmed: Yes_____ No_____

We quote/propose you as specified by Forrest Health, Clean Earth Inc. in this Bid.

Date_____

Vendor_____

Address_____

Official Signature_____

Print Name & Title_____

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FORREST COUNTY GENERAL HOSPITAL
STANDARD CONTRACT ADDENDUM

This standard contract addendum ("Addendum") is an integral part of contracts entered into by Forrest County General Hospital ("FCGH") and shall become a part of the Agreement with _____ ("Contractor") as if fully copied into the body of that Agreement. The following terms shall control over any and all conflicting parts of the Agreement:

1. FCGH is a political subdivision of the State of Mississippi and is afforded the protection of limited sovereign immunity pursuant to the Mississippi Tort Claims Act (Mississippi Code Annotated, Section §11-46-1, et seq. as amended) and the Mississippi Constitution, including Article 4, Section 100. Any action against FCGH shall be subject to the limitations contained in those and other applicable laws, including interpretations by the Mississippi Attorney General's Office of the laws applicable to FCGH and/or the Agreement, none of which are waived by FCGH by entering into the Agreement.

2. FCGH contracts (including the Agreement) are governed by and interpreted under the laws of the State of Mississippi and the jurisdiction/venue for any litigation, special proceeding or other proceeding as between the parties that may be brought, or arise out of, in connection with, or by reason of the Agreement shall be in Forrest County, Mississippi.

3. No contract (including the Agreement) may be for a term of more than three (3) years unless it is an agreement regarding physical property (i.e., lease agreement for buildings, property, etc.).

4. Generally, Mississippi law does not allow FCGH to agree to contractual provisions under which it indemnifies or holds harmless another person or entity. Only to the extent permissible by Mississippi law does FCGH agree to any vendor's references, if any, to limitation of liabilities, damages, and indemnifications.

5. Any references to attorney's fees to be paid by FCGH are deleted. Any reference to FCGH indemnifying or holding harmless the Contractor is deleted; FCGH does not agree to defend any contractor. Each party shall be responsible for its own defense against all claims, liabilities, losses and expenses, including reasonable costs, collection expenses and attorneys' fees, which may arise because of the negligence, misconduct or other fault of its own agents or employees in the performance of its obligations under this Agreement. Mississippi law also does not allow FCGH to agree to mandatory arbitration, choice of law (other than Mississippi), or choice of venue (other than Forrest County, Mississippi), and provisions in the Agreement to the contrary are hereby deleted.

6. All references to interest, penalties, and/or late fees to be paid by FCGH on other than lease-purchase contracts not exceeding five years are deleted. FCGH will pay within forty-five (45) days of invoice, receipt, inspection and approval of goods and services as provided in §31-7-305(3) of the Code.

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7. In the event Contractor does not furnish products or services as agreed upon in the Agreement, including any stated time period to cure, FCGH may, at its discretion, declare the Agreement null and void by written notice to the Contractor or may require the Contractor, at Contractor's expense, to make such modification as necessary to make the products or services satisfactory.

8. As a political subdivision of the State, FCGH maintains professional and general liability coverage (or equivalent self-insurance) in the amounts set forth by the Mississippi Tort Claims Act under MS Code Annotated, Section 11-46-1, et seq.) and does not name others as additional insured's.

9. In the event of any conflict between the terms of the Agreement and the terms of this Standard Addendum, the terms of this Addendum shall control. This Addendum and the Agreement constitute the entire agreement of the Parties with regard to the subject matter of the Agreement. In all other respects, the Agreement shall remain unchanged. No modification to the Agreement or any term thereof may be amended except pursuant to in writing signed by an authorized representative of FCGH. Contractor hereby acknowledges that no other person has authority to bind FCGH to any change in any term of the Agreement, and specifically agrees that any Contractor cannot vary the terms of the Agreement by invoice, purchase order, memo or otherwise, unless it secures the signature of an authorized FCGH representative, acknowledging and expressly agreeing to the change. No acceptance or payment of an invoice by FCGH where the terms of that invoice that vary the Agreement shall constitute an amendment to the Agreement, but to the contrary shall be treated as mutual mistake and Contractor shall refund any payment received from FCGH which is not in compliance with the price terms and other provisions of the Agreement.

10. Contractor agrees to abide by the requirements of the Mississippi Employment Protection Act (E-Verify Program), as amended, by registering to do business with the Mississippi Department of Employment Security. Contractor further agrees that it shall only employ persons who are legal citizens of the United States or are legal aliens, properly documented and verified by Contractor in compliance with all applicable statutes, regulations and other laws.

11. If providing on site services, Contractor agrees to comply with fingerprinting and criminal history record checks requirements in accordance with Sections 37-29-232 and 43-11-13, Mississippi Code of 1972, as amended, to the extent applicable to Contractor. Contractor shall be responsible for ascertaining the application of those laws to it and its employees providing services under the Agreement.

12. If providing on-site patient care or on-site services in close proximity to patients, Contractor agrees to ensure its on-site staff have been drug screened no more than thirty (30) days prior to beginning the on-site assignment, using a drug screen procedure that is comparable to the drug screen currently used by FCGH in its post-offer pre-employment drug screening process.

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13. Mississippi law limits those who can bind FCGH to any contractual provision and Contractor understands and agrees to this. Any changes in the Agreement, as to price or other terms, shall not be effective unless approved in writing signed by an authorized representative of FCGH.

14. Until the expiration of four (4) years after the furnishing of any Services hereunder, Contractor shall make available upon written request to the Department of Health and Human Services, or upon request to the Comptroller General of the United States, or of their duly authorized representatives this Agreement and the books, documents and records that are necessary to certify the nature and extent of the costs of the Agreement.

COMPLIANCE: As part of FCGH's overall Compliance Program, Contractor shall establish procedures and insure adherence to all applicable state and federal statutes, including but not limited to, the Stark Law (§42 USC 1395), the federal False Claims Act, the Medicare Anti-kickback Statutes, the federal Civil Monetary Penalty Act, the provisions of the Medicare carrier manual, Medicare and Medicaid statutes and regulations, the Emergency Medical Treatment and Active Labor Act (EMTALA), the Balanced Budget Act, and the Patient Protection and Affordable Care Act of 2010. All performance by Contractor pursuant to the Agreement shall be done in compliance with the applicable rules and regulations of the Dept Norske Veritas (FCGH's accreditation entity) and any third party payer.

Contractor certifies that it has not been disqualified in any manner from any federally funded program, is in compliance with all state, federal and local laws applicable to it and to its performance of the Agreement, and Contractor has never been debarred or limited in any manner from participation in the matters relevant to the Agreement.

_____	_____
Contractor	Signature
_____	_____
Date	Title

FORREST GENERAL HOSPITAL

Dear Forrest General Hospital Vendor,

We welcome your organization as a new partner in the Forrest General vendor community. This letter and packet include all information you must complete to officially be a business partner. Below is a checklist you must complete in this order:

- ☐ Register your organization in our Vendor Portal and upload your W-9 in the portal (steps listed below)
- ☐ Complete the Vendor Set Up Form and e-mail/fax to your buyer once you have registered in the Vendor Portal
- ☐ Review letters/policies in packet:
  - PO Processes letter
  - FGH Sales Tax Exemption letter
  - FGH Invoice Contact Information letter
  - FGH Federal Tax Income Return letter

About Forrest General's Vendor Portal:

In an effort to better know our vendors and maintain government compliance, Forrest General Hospital requires all active vendors to register in our Vendor Portal before we can issue payment for any product/service. The Vendor Portal is an easy way for new and current vendors to provide company level information. **All vendors – even those already registered with Vendormate – will need to provide updated information via this portal (https://vendormate.com/forrestgeneral):**

1. **Go to www.forrestgeneral.com**
2. **Select the "Vendor Information" link** on the left side of the website under "Featured Links"
3. All active vendors will **select "Create or Access your Company Profile"** under the middle section titled "Already doing business with us?"
4. Once the registration process has been completed and the W-9 has been loaded, **e-mail the buyer to confirm** completion. If your organization has provided all required information/documentation, you can ensure timely payments.

As your AP and company information changes, you will need to login and update your profile. This is our only source to your company's data; we must have complete and accurate information to ensure you receive payment.

What to expect:

- Each company that registers with Forrest General Hospital must pay a nominal annual fee (minimum $25 per year; may vary based on your company's risk profile).
- There is no additional fee if your organization is already enrolled in the vendor program at Forrest General.
- This fee is paid via credit card by the first person who registers using your company's federal tax identification number (FEIN).
- To visit our facilities, each representative is responsible for also registering under the "Vendor Representatives" section (fees for companies with onsite representatives may be up to an additional $225 per company) and sign into our kiosk and print/wear a single-use identification badge, indicating they are registered and up-to-date with our requirements.

We appreciate your prompt attention to this matter.

Thank you,

Doris Vaughn
Director of Materials Management

For technical assistance, click Online Support or call 404-949-1325