

INVITATION FOR BIDS

DHUD FORMAT 4238-A

Separate sealed bids for the construction of ***Philips Day-Brite Building Improvements, CDBG No. 1131-14-366-ED-01*** will be received by the ***City of Tupelo*** at City Hall, 71 East Troy Street, Second Floor of City Hall, Finance Department, Attention: Missy Shelton until ***10:00 A.M., November the 25th, 2015*** at which time all Bids will be publicly opened and read aloud.

Each bid must be submitted in a sealed envelope addressed to the ***City of Tupelo***, marked on the outside as "***Bid for Phillips Day-Brite Building Improvements***". Any bid for a sum in excess of \$50,000.00 shall contain on the outside or exterior of the envelope of such bid the contractor's current certificate of responsibility number, and no bid shall be opened or considered unless such contractor's current certificate number appears on the outside or exterior of the envelope or unless there appears a statement on the outside or exterior of such envelope to the effect that the bid enclosed does not exceed \$50,000.000.

Bids will be accepted only under the name of the Bidder to whom contract documents have been issued by the Engineer.

Contract Documents, including Drawings and Specifications, are on file at the Office of Cook Coggin Engineers, Inc., 703 Crossover Road, Tupelo, Mississippi 38801 and on file at City Hall, 71 East Troy Street, Second Floor of City Hall, Finance Department, Tupelo, MS 38804.

A Pre-Bid Conference is scheduled for ***10:00 A.M. November the 13th, 2015*** at Cook Coggin Engineers, Inc., 703 Crossover Road, Tupelo, Mississippi 38801.

Bidders are encouraged to register for an account at www.cceplanroom.com to view or order Contracts Documents. The only requirement for registration is a valid email address. Contract Documents are distributed only as paper copies and are available only from Plan House Printing and Graphics, 607 West Main Street, Tupelo, MS 38804. Bid documents can also be purchased through Plan House Printing. The non-refundable cost of the Bid Documents is \$125.00. All payments for Bid Documents shall be made payable to Plan House Printing and Graphics, 607 West Main Street, Tupelo, MS 38804. Questions regarding website registration and online orders please contact Plan House Printing at (662) 407-0193.

A certified check or bank draft, payable to the order of the ***City of Tupelo*** negotiable U.S. Government bonds (at par value), or a satisfactory Bid Bond executed by the Bidder and an accepted Surety, in an amount equal to five percent (5%) of the total of the Bid shall be submitted with each bid.

Attention is called to the fact that not less than the minimum salaries and wages set forth in the Contract Documents must be paid on this project. And that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or natural origin. Also, bidders must abide by the Federal Housing and Urban Development's Section 3 regulations (24 CFR 135).

This project is financed by a Community Development Block Grant and is subject to the rules and regulations thereof.

The Owner reserves the right to reject any or all bids or to waive any informality in the best interest of the Owner.

Bids may be held by the Owner for a period not to exceed 90 days from the date of the opening of Bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

This is the 22nd day of October, 2015

Jason Shelton, Mayor of City of Tupelo

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