SECTION 000030 – ADVERTISEMENT FOR BIDS

West Point Housing Authority
805 Ivy Lane
West Point, MS 39773

Separate sealed bids for **Interior Renovations and Miscellaneous Work** will be received by **The West Point Housing Authority** at the **Housing Authority Office, 805 Ivy Lane, West Point, MS 39773** until **2:00 p.m., local time**, on **Monday, November 10, 2014,** and then at said time publicly opened and read aloud.

Bids can be hand delivered or sent via overnight carrier (FedEx, UPS, etc.) to the **West Point Housing Authority, 805 Ivy Lane, West Point, MS 39773.** Bids sent via the United States Postal Service (USPS) must be sent to the following address: **West Point Housing Authority, P.O. Box 158, West Point, MS 39773.** Regardless of the delivery method, it is the burden of the Bidder to ensure timely delivery of their documents.

A Pre-Bid Conference will be held **at the Housing Authority Community Center, 559 Bugg Street West Point, MS 39773,** at **2:00p.m., local time,** on **Monday, October 20, 2014.** All bidders are strongly encouraged to attend this meeting and review the site conditions prior to the meeting. There will be a tour of the sites upon completion of the meeting.

The Bidding Documents and other bidding instruments may be examined at:

West Point Housing Authority
805 Ivy Lane
West Point, MS 39773
Ph: (662) 495-2004

Bidders shall obtain copies of the Bidding Documents through the Architect. Only full sets of documents can be purchased. Each set of bid documents will cost $150 for the drawings, project manual and specifications and overnight shipping. Only credit card payments will be accepted.

Scott D. Malenock, Architect
100 Colonial Center Parkway
Suite 230
Lake Mary, FL 32746
Ph: 407-585-0330
Attention: Jim Carten
Email: jimc@mbiarch.com

The Owner reserves the right to waive any informality and to reject any or all bids.

The work is fully described in the Bidding Documents consisting of the Project Manual and drawings.

All bidders must be licensed Contractors as required by Mississippi Law. **No bid will be opened unless the outside of the sealed envelope containing the Bid provides the following information:**

Contractor's license number,

Date of the License's expiration,

All bids must be made out on the Bid Form provided with the Contract Documents.

With its bid, each Bidder must deposit security in the amount of Five Percent (5%) of the amount of the Bid, subject to the conditions stated in the Instructions to Bidders.

Bidders should take particular note of the requirements concerning the conditions of employment to be observed and minimum wage rates to be paid under the Contract.

Bidders must comply with the President's Executive Order Nos. 11246 and 11375, which prohibit discrimination in employment regarding race, creed, color, sex or national origin.

Bidders must comply with 40 CFR 35.936-7, the Davis-Bacon Act, the Anti-Kickback Act, and the Contract Work Hours Standard Act.

Bidders must certify that they do not, and will not, maintain or provide for their employees any facilities that are segregated on the basis of race, creed, color, or national origin.

No bidder may withdraw his bid within Thirty (30) days after the actual date of the opening thereof.

Each bid shall include the **signed original and three confirmed copies** of the following:

1. A properly executed Bid Form
2. A properly executed Bid Bond
3. A properly executed Non-Collusion Affidavit of Prime Bidder
4. A fully completed form HUD-5369-A, "Representations, Certifications and Other Statements of Bidders".
5. Contractor's Qualification Statement– Section 00485 (AIA A305).
6. A fully completed Previous Participation Certification (HUD-2530 (07/09)).
7. A fully completed Drug-Free Workplace Affidavit of Prime Bidder.
8. A fully completed Certification of Bidder Regarding Equal Employment Opportunity
9. A fully completed Section 3 Action Plan and/or Certification
10. A fully completed Required Previous Section 3 Compliance Certification

Small business and minority firms are urged to submit proposals. Certification as a Minority-business Enterprise (or number of partners, shareholders, employees who are members of minority classification or are women) should be included in the Bid proposal.

The West Point Housing Authority reserves the right to reject any and all bids, and to waive irregularities and formalities in the bidding.

Ms. Kaye Judson
Executive Director

End of Section