

EAST MISSISSIPPI STATE HOSPITAL  
MERIDIAN, MISSISSIPPI  
WASTE COLLECTION BID SPECIFICATIONS

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SPECIFICATIONS AND BID FORM

1. **Delivery of Bids:**

East Mississippi State Hospital will open sealed bids in the Office of the Purchasing, Warehouse Building, 1818 College Drive, on June 29, 2015 at 10:00 a.m. CDT for the purchase of Waste Collection. At the above time and place, bids will be publicly opened and read aloud. All bids will be submitted to this address on or before the above time and date. Envelopes containing bids will be plainly marked "BID ON WASTE COLLECTION" Attention: Catherine Gillispie

2. **Prices:**

Bid prices, unless otherwise specified, will be net, including transportation, surcharge and handling charges fully prepaid by vendor to East Mississippi State Hospital, Meridian, MS. Cash discounts will be considered and time will be counted from date of delivery and installation, or from date correct invoice is received from contractor if date is later than date of delivery and installation. Prices must be shown on the attached quotation sheet supplied for this purpose. All bids must be firm prices. Prices must include all applicable taxes. East Mississippi State Hospital will furnish tax exempt certificates for State and Federal taxes where applicable.

3. **Unit Price and Total Price Required:**

Any bid on any item should include a unit price and a total price. If there is any discrepancy between the unit price written and the total price extension, the unit price will be considered as binding and the total price will be adjusted accordingly.

A total bid is to be submitted for providing and servicing fourteen (14) Units located as follows: Five (5) 8 cubic yard containers to be located on hospital grounds, each container to be emptied daily, Monday through Saturday; Two (2) 6 cubic yard container to be located on hospital grounds, each container to be emptied daily, Monday through Saturday; One (1) 6 cubic yard container to be located at the S-Building (formerly Friendship Center), 5701 North Hills St., Meridian, MS container and one (1) 6 cubic yard container to be located at the Community Services Building, 5800 North Hills St., Meridian, MS both containers to be emptied twice a week on Tuesday and Friday. The S-Building is a gated location. Service

outside of business hours will be coordinated with campus security that will come and open the gate for the driver at any hour; One (1) 8 cubic yard container to be located at Bradley Sanders Adolescent Complex, 1401 College Dr., Meridian, MS container to be emptied daily Monday through Friday; Four (4) 8 cubic yard containers to be located at 1451 North Lakeland Drive, Meridian, MS each container to be emptied daily, Monday through Saturday.

4. **Bid Withdrawal:**

No bids may be withdrawn for a period of thirty (30) days following the scheduled date.

5. **Right to Reject Bids:**

East Mississippi State Hospital reserves the right to reject any and/or all bids or any groups thereof and waive any informalities. The right is further reserved to adjust the quantities of equipment involved under any item in accordance with the unit prices submitted as part of the proposal.

6. **Performance Bond:**

A performance bond in the total amount of the contract will be required from the successful bidder.

7. **Delivery of Equipment:**

The equipment to be furnished will be delivered by the bidder at the time and place designated by the hospital. Under no circumstances will the Owner assume any responsibility in connection with deliveries of the equipment.

8. **Duration of Contract:**

This contract is for time period beginning July 1, 2015 – June 30, 2016.

9. **Upkeep of Containers:**

Containers will be steam cleaned and deodorized upon request. Containers are to be painted yearly.

10. **Protection of Work and Property:**

The contractor will continuously maintain adequate protection of all his work from damage and will protect the Owner's property from injury or loss arising in connection with this contract. He will make good any such damage, injury, or loss, except such as may be directly due to errors in the contract documents or caused by agents or employees of the owner, or

due to causes beyond the contractor's control and not to his fault or negligence. He will adequately protect adjacent property as provided by the law and contract documents.

The contractor will take all necessary precautions for the safety of employees on work site and will comply with all applicable provisions of Federal, state, and Municipal safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where the work is being performed.

**11. Cancellation Clause:**

It is understood and agreed that the payment for waste collection is conditional on the receipt of state and federal funds, and in the event of a discontinuance or decrease in state and/or federal funds, the hospital's obligation for the payment of waste collection will be diminished and/or discontinued.

**12. Change Clause:**

East Mississippi State Hospital reserves the right to add or delete dumpsters, change sizes of dumpsters and frequency of service as the need arises.

**13. Submission of Bids:**

Bids may be submitted in one of the following methods:

- Registered bidders will be able to log on to MAGIC system and respond;
- Bidders can submit paper bids – all bids must be sealed in an envelope and plainly marked "WASTE COLLECTION SERVICE BID" Attention: Catherine Gillispie

East Mississippi State Hospital reserves the right to reject any and/or all bids.