

MISSISSIPPI
DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF PURCHASING AND TRAVEL
JACKSON

STATE CONTRACT NO. 5-420-23622-14

CONTRACTOR: Nova Solutions, Inc.

DATE: June 30, 2014

ITEMS: Modular Office and School Furniture

EFFECTIVE: July 1, 2014
through
June 30, 2015

A. AUTHORITY

This certifies that a contract has been executed between the Department of Finance and Administration, Office of Purchasing and Travel for the State of Mississippi and the herein designated Contractor pursuant to Section 31-7-7, Mississippi Code of 1972, Annotated, for the items specified herein.

B. EFFECT

During the term of this contract no purchase of modular office and school furniture manufactured and/or distributed by the above-designated Contractor shall be made by state agencies at a price in excess of that established by the prices set out in this regulation (See Section "F").

Commodities purchased under provisions of this contract from the above Contractor or his authorized distributors shall be exempt from competitive bid requirements otherwise applying to purchases by the state agencies, counties, municipalities and other political subdivisions.

C. PURCHASE ORDERS

Purchase orders prepared by the various state agencies shall show the state contract number on the P. O. in the designated space, quantity, description of the items and prices, also shipping or delivery instructions, if any.

D. PAYMENT

The supplier shall be paid by the ordering agency upon submission of properly certified invoices or vouchers for articles or services delivered and accepted less deductions, if any, as provided.

E. ORDERING

Purchasers shall order in such quantities as required. Purchase orders are to be directed to address of Contractor or Distributors shown in Section "J". The Bureau of Financial Control of the State shall not approve any account nor order and direct payment of any account for the purchase of any commodity covered by this contract certification when the purchase price is in excess of the maximum price fixed in this purchasing regulation.

F. PRICES

Prices for the new period are set forth in the [CT002 February 2013 Full Catalog 52113 Update](#).

Prices are subject to the discounts as follows:

DISCOUNTS FOR PRODUCTS TO BE DELIVERED AND INSTALLED

40% discount for orders from \$1.00 - \$25,000
42% discount for orders from \$25,001 - \$200,000
45% discount for orders from \$200,001 - Up

DISCOUNTS FOR PRODUCTS TO BE DOCK DELIVERED ONLY

45% discount for orders from \$1.00 - \$25,000
53% discount for orders from \$25,001 - \$200,000
58% discount for orders from \$200,001 - Up

Entities making purchases over \$50,000 may consider obtaining two competitive quotes from the authorized dealers' list on this manufacturer's contract. If this manufacturer does not have a dealers' list, the manufacturer should be prepared to submit a quote.

The only items that have been approved and are included in this agreement are as follows:

Modular Office Furniture: Metal, wood, or laminate freestanding modular casegoods, complimentary components, such as, keyboard drawers, tasklights, tackboards, etc., and complimentary storage units; conference room tables, lecturns, media cabinets, storage cabinets and presentation boards.

School Furniture: Student desks, chair desks/tablet arm chairs, stools; single unit pedestal teacher's desks; study carrels and storage cabinets; stacking chairs/student chairs/folding chairs; classroom activity, computer, folding, and training tables and accessories, such as, ganging devices, electrical/data components and storage dollies.

Any items that can be purchased from a competitively bid state contract with the Office of Purchasing and Travel shall not be included in this agreement.

Cost of design fees are not included in this agreement and must be negotiated with the buying entity if needed. This agreement is for purchases where the total net amount, after discount, shall not exceed \$500,000.

Catalogs and Price Lists may be obtained from the Contractor.

G. TRANSPORTATION

F.O.B. Destination: Delivered and Installed shall mean freight and installation cost prepaid delivered and installed inside any agency within the State of Mississippi with all charges for transportation and installation paid by the Contractor. Dock Delivered shall mean freight charges paid by the Contractor to the dock only. No installation is included.

Please Note: On orders less than \$1000 the freight only charge shall be prepaid by the vendor and may be added to the invoice. The vendor must include proof of actual shipping charges with the invoice.

H. POLITICAL SUBDIVISIONS - COUNTIES, MUNICIPALITIES, SCHOOLS, ETC.

This contract provides that the provisions thereof may be available to any county, municipality, school board or other local public agency or authority of the State of Mississippi which may elect to purchase at the prices, terms and conditions of sale specified therein.

Any such agency or political subdivisions electing to purchase as herein provided shall write the following on the face of the purchase order:

"P. O. issued pursuant to provisions of
Mississippi State Contract No. 5-420-23622-14."

I. TERMS

Net Forty-five (45) days Without Penalty

J. CONTRACTOR

Please place all orders under this agreement with the following:

**Dealers are not allowed to invoice or receive payments from the State.
All orders to be placed as follows:**

Nova Solutions, Inc. /C/O Assisting Dealer
421 West Industrial Avenue
P. O. Box 725
Effingham, IL 62401
Telephone: 217-342-7070
Toll Free: 800-730-6682
Fax: 800-940-6682

A list of authorized dealers is included with this contract.

NOVA Solutions Inc. 2014-2015 Authorized Dealer List

Dealer Name	Contact Name	Physical Address	City, State, Zip	Telephone	Fax	Email	Minority Vendor
Business Interiors Inc #857	Debbie Salter	2101 Highland Ave Ste 300	Birmingham, Al 35255	205-939-1008	205-939-3349	dsalter@businessinteriors.com	no
Commercial Business Interiors #3073	Debbie Myers	6927 Highway 49 North	Hattiesburg, MS 39402	601-268-9998	601-268-7860	dmyers@cbi-ms.com	no
Furniture Specialist Inc #4404	Blake Hilburn	416 Spike Ridge Road	Canton, MS 39046	662-719-1954	601-856-1478	blakehilburn@aol.com	yes
Mainline Office & Education #4426	Phyllis Powell	1893 Merry Hill Ranch Rd	Sentobia, MS 38668	662-562-8800	662-562-6677	maillineoffice@comcast.net	yes
Missco Contract Sales LLC #374		2001 Airport Rd Ste 102	Flowood, MS 39232	601-987-8600	601-487-2800	acoleman@missco.com	no
Mainspace Office Solutions # 4509	Jason Richards	3 Little Pacific Dr	Hattiesburg, MS 39402	601-297-4848		jason.ms@comcast.net	no