

MISSISSIPPI
DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF PURCHASING AND TRAVEL
JACKSON

STATE CONTRACT NO. 5-420-23597-14

CONTRACTOR: Virco, Inc.

DATE: June 30, 2014

ITEMS: Cafeteria Furniture, Library Shelving and
Related Furniture, Lounge, Modular Office,
School Furniture and Seating

EFFECTIVE: July 1, 2014
through
June 30, 2015

A. AUTHORITY

This certifies that a contract has been executed between the Department of Finance and Administration, Office of Purchasing and Travel for the State of Mississippi and the herein designated Contractor pursuant to Section 31-7-7, Mississippi Code of 1972, Annotated, for the items specified herein.

B. EFFECT

During the term of this contract no purchase of cafeteria furniture, library shelving and related furniture, lounge, modular office, school furniture and seating manufactured and/or distributed by the above-designated Contractor shall be made by state agencies at a price in excess of that established by the prices set out in this regulation (See Section "F").

Commodities purchased under provisions of this contract from the above Contractor or his authorized distributors shall be exempt from competitive bid requirements otherwise applying to purchases by the state agencies, counties, municipalities and other political subdivisions.

C. PURCHASE ORDERS

Purchase orders prepared by the various state agencies shall show the state contract number on the P. O. in the designated space, quantity, description of the items and prices, also shipping or delivery instructions, if any.

D. PAYMENT

The supplier shall be paid by the ordering agency upon submission of properly certified invoices or vouchers for articles or services delivered and accepted less deductions if any, as provided.

E. ORDERING

Purchasers shall order in such quantities as required. Purchase orders are to be directed to address of Contractor or Distributors shown in Section "J". The Bureau of Financial Control of the State shall not approve any account nor order and direct payment of any account for the purchase of any commodity covered by this contract certification when the purchase price is in excess of the maximum price fixed in this purchasing regulation.

F. PRICES

Prices for the new period are set forth in the [Virco 2014 Furniture Price List](#).

Prices are subject to the discounts as follows:

**CAFETERIA, LIBRARY RELATED, LOUNGE,
MODULAR OFFICE, SCHOOL FURNITURE AND SEATING**

DISCOUNTS FOR PRODUCTS TO BE DELIVERED AND INSTALLED

40% discount for orders from \$2,500 Plus (+)

DISCOUNTS FOR PRODUCTS TO BE DOCK DELIVERED ONLY

40% discount for orders from \$500.000 - \$24,999.99

42% discount for orders from \$25,000 - \$49,999.99

44% discount for orders from \$50,000 - \$74,999.99

46% discount for orders from \$50,001 - \$75,000 plus

LIBRARY SHELVING

DISCOUNTS FOR PRODUCTS TO BE DELIVERED AND INSTALLED

30% discount for orders from \$2,500 and up

Entities making purchases over \$50,000 may consider obtaining two competitive quotes from the authorized dealers' list on this manufacturer's contract. If this manufacturer does not have a dealers' list, the manufacturer should be prepared to submit a quote.

The only items that have been approved and are included in this agreement are as follows:

Cafeteria Furniture: Mobile tables on rollers with or without benches or stools; round and rectangular cafeteria tables without benches or stools.

Library Shelving and Related Furniture: Cantilever, reversed cantilever, four post library shelving (all of which include mobile shelving), and end panels for covering end of panels, Library Related Furniture, which includes but not limited to, book trucks, circulation desk, library tables, card catalogs, study carrels, storage cabinets, periodical racks, dictionary stands, and display cases.

Lounge Furniture: Upholstered wood, metal, or rotationally molded lounge seating (lounge chairs, recliners, love seats, sofas, and assemblies and replacements only); complimentary tables, benches, and ottomans for lounge seating; upholstered wood or metal multiple seating; ganging seating, and tandem seating.

Modular Office Furniture: Metal, wood, or laminate freestanding modular Casegoods, complimentary components, such as keyboard drawers, task lights, tack boards, etc., and storage units; conference room tables, lecturns, media/storage cabinets and presentation boards.

School Furniture: Student desks, chair desks/tablet arm chairs, stools; single unit pedestal teacher's desks; study carrels and storage cabinets; stacking chairs/student chairs/folding chairs; classroom activity, computer, folding, and training tables and accessories, such as, ganging devices, electrical/data components and storage dollies.

Seating: Wood, metal or ergonomic seating which may include, but not be limited to, executive, managerial, task, operational, stools, side, occasional, stacking, conference, and theater type seating. Products must meet or exceed ANSI/BIFMA requirements.

Any items covered under a competitively bid contract with the Office of Purchasing and Travel will not be included in this agreement.

Cost of design fees are not included in this agreement and must be negotiated with the buying entity if needed. This agreement is for purchases where the total net amount, after discount, will not exceed \$500,000.

Catalogs and Price Lists may be obtained from the Contractor.

G. TRANSPORTATION

F.O.B. Destination, Freight Prepaid. Delivered and Installed shall mean freight and installation cost prepaid delivered and installed inside any agency within the State of Mississippi with all charges for transportation and installation paid by the Contractor.

Please Note: On orders less than \$1000 the freight only charge shall be prepaid by the vendor and may be added to the invoice. The vendor must include proof of actual shipping charges with the invoice.

H. POLITICAL SUBDIVISIONS - COUNTIES, MUNICIPALITIES, SCHOOLS, ETC.

This contract provides that the provisions thereof may be available to any county, municipality, school board or other local public agency or authority of the State of Mississippi which may elect to purchase at the prices, terms and conditions of sale specified therein. Any such agency or political subdivisions electing to purchase as herein provided shall write the following on the face of the purchase order:

"P. O. issued pursuant to provisions of
Mississippi State Contract No. 5-420-23597-14."

I. TERMS

Net Forty-five (45) days.

J. CONTRACTOR

Please place all orders under this agreement with the following:

A list of authorized dealers is included with this contract.

Virco, Inc. 2014-2015 Authorized Dealers List

| Dealer Name | Contact Name | Physical Address | City/State/Zip | Telephone | Fax | Email | Minority Vendor |
|---------------------------------------|---------------------|----------------------------|-----------------------|------------------|--------------|--|------------------------|
| Educational Furniture & Equipment Co. | David Webb | 2501 Front St Suite B | Meridian, MS 39301 | 601-581-1977 | 601-581-1978 | david@edufurniture.com | No |
| Synergetics DCS, Inc | Ryan KimBroug | 501 hwy 12 west, Suite 100 | Starkville, MS 39759 | 662-323-9484 | 662-324-1876 | | No |
| Business Interiors | David Houpt | 146 Market Ridge Dr | Ridgeland, MS 39157 | 601-969-1000 | 601-969-5559 | | No |
| Office Enviroments | | 100 East Capitol St | Jackson, MS 39201 | 601-355-0313 | | | No |
| Southern Business Furnishings | Tina Johnson | 931 Hwy 80 West, Suite 111 | Jackson, MS 39204 | 601-487-8585 | 601-487-8358 | tjoh100513@aol.com | Yes |
| Innovative Business Source LLC | Roger Jones | 2 Old River Place Suite C | Jackson, MS 39202 | 601-360-2229 | 601-360-2203 | sales@innovativebusinesssource.com | Yes |