Effective Date: 08/31/15

State of Mississippi – Office of Purchasing and Travel
2015 – 2016 Lodging Rate Proposal
(Please print legibly or type)

Hotel Name:	Comfort Inn		
Hotel Address:	Mailing Address: 614 Monroe St		
	City: Jackson	Zip: 39202	
	County: Hinds		
Onsite Hotel Phone:	601-352-8282	Onsite Hotel Fax:	601-944-9515
Onsite Hotel Email and Website:	Email: gm.ms186@choicehotels.com		
	Website:		
Daily Base Room Rate (*Do not include tax*):	$ 79 Single	$ 79 Double	
In addition to Daily Rates, please list base rates for weekly and monthly if available *(Do not include tax)* :	$ _____ Weekly	$ _____ Monthly	
Have desk clerks and other personnel been informed of the agreed upon rates?	✓ Yes	____ No	
Sleeping Room Door Entrances:	✓ Inside	_____ Outside	
Rates will be needed Sunday – Thursday. If you will also honor the rates for Friday and Saturday for official state business, please check the line indicating so:	✓ Yes, rates are available Sunday – Thursday. _____ Yes, rates are available Friday – Saturday. _____ No, rates are not available Friday – Saturday		

Rates available to city/county workers, community college employees, school districts and cost reimbursable contractors on official state business?	✓ Yes ____ No
Payment options:	✓ MasterCard ✓ Discover ✓ Visa ✓ Diner's Club ✓ American Express ____ Personal Check ____ Other Business Check *Please note that the State of MS Visa Travel Card is sales tax exempt within the state of MS. All other fees may be applied.
Is direct billing available? Note: Individual agencies will be responsible for arrangements.	✓ Yes ____ No *Please note that direct bill is sales tax exempt within the state of MS. All other fees may be applied.
Check-in/check-out times:	11 AM Check-in 3 PM Check-out
Cancellation Policy:	4 PM
On-site Contact Information for Questions, Disputes, etc.	Contact Name/Position: Vicky Patel AGM Contact Phone: 601-352-8282

Print Authorized Name: Vicky Patel

Authorized Signature: V.M. Patel

Note: By signing the above, you are indicating your rates will be effective according to the guidelines as set forth in the Proposal Format and Guidelines and Check List Form for Hotel and Motel Services for the period of October 1, 2015, through September 30, 2016. No rate changes will be acceptable during this contract period unless the Federal Register publishes a rate change. In addition, you are indicating that rates will be made available to desk clerks for state employees who request "state rate" to be given these rates.