

REQUEST FOR STATEMENT OF QUALIFICATIONS

The City of Biloxi in Harrison County, Mississippi intends to employ a consulting engineering or landscape architectural firm to provide design services utilizing Cost plus Fixed Fee, Labor Hour/Unit Price or Lump Sum/Firm Fixed Price contract(s) to provide A&E design services that may include but is not limited to permit modifications; geotechnical investigations; field surveys and related documents; preliminary design with cost estimates; final design and preparation of construction drawings and specifications; and complete construction inspection services. This project will expand the existing park environment where visitors can experience the coastal estuarine ecosystem on the Popp's Ferry Causeway. The project includes the construction of an interpretive center, parking lots, nature trails, boardwalks, utility work, landscaping, roadway repair and lighting, piers, shoreline stabilization, bait shop/kayak rental/concession facility and other recreational enhancements. Location of the project is the Popp's Ferry Causeway Park, City of Biloxi.

The firm will be required to perform at least 40% of the services described above.

Consulting engineering firms interested in providing these services may so indicate by furnishing the City of Biloxi **seven (7) copies** of the following:

1. A cover letter specifying the name and complete description of project, the name of the project manager, and the location and address of the office to be assigned the majority of the work;
2. A resume for each principal member, the project manager, and employee(s) of the firm anticipated to be assigned to the project. Also, provide an organizational chart and list each person's experience and qualifications;
3. A description of similar type work completed during the past five (5) years which qualifies the consultant for this work; the cost and schedule completion (or actual completion) of this work.
4. A response containing the information upon which the consultant will be evaluated; and,

The City of Biloxi will evaluate the Expressions of Interest based on the following factors listed in their relative order of importance:

40%	Experience with similar work completed during the past five years
10%	Qualification of the firm's staff
40%	Understanding of the project and project approach
5%	Company infrastructure and staffing resources
5%	Proximity to the project location

City of Biloxi reserves the right to reject any or all proposals, to waive any or all proposals, and to waive any irregularities in the proposal process.

To be considered, all replies must be received by 10:00 a.m., on the 4th November 2015, and should be sealed and properly labeled **CONSULTANT PROPOSALS – POPPS FERRY CAUSEWAY PARK, CITY OF BILOXI PROJECT NUMBER 983** and shall be forwarded to :

City of Biloxi Mayor's Office
City Hall Building Second Floor
140 Lameuse Street (39530)
P.O. Box 429
Biloxi, MS 39533-0429

Published by order of the Municipal Clerk, this the 9th day of October 2015.

SEAL

A handwritten signature in cursive script, appearing to read "Stacy S. Shacker", is written over a horizontal line.

MUNICIPAL CLERK

SEND PROOF OF PUBLICATION

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