

CONTRACT AGREEMENT FORM FOR CAFETERIA, DORMITORY, LIBRARY, LOUNGE, MODULAR OFFICE, SCHOOL FURNITURE, SEATING, WOOD DESKS AND WOOD CREDENZAS

Please type or print

Manufacturer: Blockhouse Company Inc

Contact Name: Kevin Grove

Physical Address: 3285 Farmtrail Road

City, State and Zip Code: York, PA 17406

Telephone: 717-764-5555 Toll Free Telephone: 800-346-1126 Fax: 717-767-8939

E-Mail Address: kgrove@blockhouse.com

Manufacturer Brand: Blockhouse Furniture

Series: Various/Entire Catalog

ALL ORDERS TO BE PLACED AS FOLLOWS:

Dealer/Distributor Name: Blockhouse Company Inc / Lyn Mitchell

Street Address: 3285 Farmtrail Road

P. O. Box: _____

City, State and Zip Code: York, PA 17406

Telephone: 717-764-5555 Toll Free Telephone: 800-346-1126 Fax: 717-767-8939

Multiple dealer/distributors or multiple manufacturer brand series should be typed on separate sheet with the same information as listed above.

ALL DISCOUNTS LISTED BELOW MUST BE ON A SLIDING SCALE BASIS. THE PERCENT DISCOUNT OFFERED TO THE STATE SHALL BE A MINIMUM OF 30% OFF THE LIST PRICE FOR LIBRARY SHELVING ONLY AND 40% OFF THE LIST PRICE FOR CAFETERIA, DORMITORY, LIBRARY RELATED FURNITURE, LOUNGE, MODULAR OFFICE, SCHOOL FURNITURE, SEATING, WOOD DESKS AND WOOD CREDENZAS. NO ORDERS WILL BE GREATER THAN THE MOL (MAXIMUM ORDER LIMITATION) LIMIT OF \$500,000 NET PURCHASE PRICE AFTER DISCOUNT.

PLEASE FILL IN THE BLANKS BELOW:

| <u>DELIVERED AND INSTALLED (Required)</u> | | <u>DOCK DELIVERED (Optional)</u> | |
|---|---------------------------|----------------------------------|---------------------------|
| <u>Discount</u> | <u>List Price</u> | <u>Discount</u> | <u>List Price</u> |
| <u>40 %</u> | <u>\$ 1 - 9,999</u> | <u>43.5 %</u> | <u>\$ 1 - 9,999</u> |
| <u>42 %</u> | <u>\$10,000 - 24,999</u> | <u>44.5%</u> | <u>\$ 10,000 - 24,999</u> |
| <u>45 %</u> | <u>\$25,000 - 74,999</u> | <u>47.5%</u> | <u>\$25,000 - 74,999</u> |
| <u>47 %</u> | <u>\$75,000 - 124,999</u> | <u>49.5%</u> | <u>\$75,000 - 124,999</u> |
| <u>48 or negotiated %</u> | <u>\$ 125,000 +</u> | <u>50 or negotiated %</u> | <u>\$ 125,000 +</u> |

REQUIRED INFORMATION

NOTE: Respondents are required to initial the boxes below to insure all information has been read, understood and all pertinent information has been provided on a jump drive. This page should also be submitted with the proposal required information. ALL INFORMATION SHOULD BE PROVIDED ON THE SAME JUMP DRIVE.

KG

Initial box indicating the Proposal Format and Guidelines have been read and understood.

KG

Initial box indicating a signed Proposal Letter, with all pertinent information, is enclosed. Also provide the signed Proposal Letter on the jump drive.

KG

Initial box indicating applicable transportation terms and payment terms are provided on the jump drive.

KG

Initial box indicating a copy of your current published retail price list and a copy of your GSA pricing (if applicable) is provided in an Excel spreadsheet format or pdf on the jump drive.

KG

Initial box indicating a copy of the authorized distributors (if applicable) is provided in Excel spreadsheet format with "read and write" capabilities on the jump drive.

KG

Initial box indicating the percent discount offered to the state shall be a minimum of 30% off the list price for library shelving and 40% off the list price for cafeteria, dormitory, library related furniture, lounge, modular office, school furniture, seating, wood desks and wood credenzas.

KG

Initial box indicating the Contract Agreement Form(s) have been provided on the jump drive.

KG

Initial box indicating your purchase summary is enclosed (for renewals only). This purchase summary must indicate each state agency and governmental entity to which sales have been made, the location of each, the date of the sale, and the total dollar sales generated during the current contract period with the grand total in Excel spreadsheet format on the jump drive.

KG

Initial box indicating manufacturer and/or dealer minority vendor status has been indicated.

KG

Initial box indicating the signed Additional Contract Term and Condition Requirements When Using American Recovery and Reinvestment Act (Stimulus) funds for Purchases Form is enclosed. (If you have already signed and returned this form to our office, please disregard this request.)



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

November 20, 2012

TO: State Contract Vendor
FROM: Lance Fulcher, Director, Office of Purchasing, Travel and Fleet Management
RE: Additional Contract term and condition requirements when using American Recovery and Reinvestment Act (Stimulus) funds for purchases

The Office of the Governor has issued standard award terms and conditions as set forth in 2 CFR Part 176 and required when making purchases using Stimulus funds. These terms and conditions, as attached hereto as Exhibit 1, must be included in all financial assistance awards and included therein. Financial assistance award has been defined to include state contracts, subcontracts, grant agreements, sub-grant agreement, cooperative agreements and loan agreements with ARRA recipients.

The state contracts may be used for making purchases with Stimulus funds only if the state contract has been amended to include the terms and conditions outlined in the attached Exhibit 1.

If you are agreeable to this Exhibit 1 amendment of the terms and conditions, please sign and date below and submit to this office at the following address:

Lance Fulcher, Director
Office of Purchasing, Travel and Fleet Management
501 North West Street, Suite 701-A
Jackson, MS 39201

Please submit as soon as possible. Once both parties have signed, an executed copy will be returned to your company.

If you have any questions, please submit them in writing to me at the following email address:
lance.fulcher@dfa.ms.gov.

THIS MUST BE SIGNED BY AN OFFICIAL
OF THE COMPANY

DEPARTMENT OF FINANCE AND ADMINISTRATION

COMPANY Blockhouse Company, Inc

BY _____

BY *Kevin J. Upchurch*

TITLE _____

DATE 4/21/14

DATE _____