

Notice to Be Published

**City of Biloxi
REQUEST FOR STATEMENT OF QUALIFICATIONS
for Conducting Environmental Assessments**

The City of Biloxi hereby requests written Statements of Qualifications from professional environmental consultants to assist with management and execution of a \$400,000 EPA Brownfields Assessment Grant to assess both petroleum and hazardous sites. The grant will be used to involve the community in the decision making process, identify priority sites, oversee and conduct Phase I and Phase II Environmental Site Assessments at priority sites, and to conduct clean up and redevelopment planning of assessed Brownfields properties. Qualifying firms must demonstrate ability to manage EPA Brownfields Assessment Projects.

All proposals must be received in the Mayor's Office of Biloxi City Hall, 140 Lameuse Street, Biloxi, MS 39530, no later than 10 a.m. on September 17, 2014, after which time they will be referred to the Selection Committee. An original and four (4) copies of each proposal shall be submitted.

All proposals for Request for Qualifications (RFQ) for Conducting Environmental Assessments shall be submitted in a sealed envelope clearly identified with the following information: Name of Consulting Firm; Request for Qualifications for Conducting Environmental Assessments.

A written contract may be awarded to the firm whose Qualifications Statement is determined by the Selection Committee to be most advantageous to the City. The City reserves the right to reject any and all proposals or to waive any informality. The City of Biloxi is an equal opportunity employer.

Responses to this RFQ shall include the following sections:

- A. Qualifications and Capabilities (45 points)
- B. Past Project Experience (25 points)
- C. Key Staff Assigned to the Project (15 points)
- D. Knowledge of the Local Area and Technical Approach (15 points)

RFQ responses will be evaluated utilizing the above points for each of the four required sections. The City reserves the right to request additional information from any firm submitting under this RFQ if the City deems such information necessary to further evaluate the firm's qualifications. Contact between a firm and City personnel and elected officials must be limited to questions regarding this RFQ. No additional contact with City personnel and elected officials is permitted during the proposal preparation, evaluation and selection process, unless initiated by City

personnel. Any firm who contacts City personnel or elected officials outside of permitted correspondence will be disqualified for consideration of this RFQ.

The firm selected will be eligible to negotiate a contract with the City. If the selected firm is unsuccessful in negotiating a contract or does not maintain the minimum requirements, the City, at its discretion, may select the next ranked firm for contract negotiation.

Additional information is available in a Request for Qualifications Package that may be obtained at the Mayor's Office, 2nd floor of Biloxi City Hall, 140 Lameuse Street, Biloxi, MS 39530. All inquiries should be directed in writing to the Biloxi Purchasing Agent, at the same address, or via email at kstuart@biloxi.ms.us, no later than seven (7) days prior to the opening date of the proposal.


MUNICIPALCLERK

Publish Twice: August 28 & September 4, 2014.

SEND PROOF OF PUBLICATION.