REQUEST FOR PROPOSALS FOR
REAL ESTATE CONSULTING SERVICES
CITY OF GULFPORT, MISSISSIPPI

The City of Gulfport is requesting proposals from qualified individuals and/or firms for Professional Real Estate Consulting Services. The City of Gulfport currently has numerous properties which have been re-built or renovated as a result of damages caused by Hurricane Katrina.

All proposals must be received in the Procurement Office of the City of Gulfport, 1410 24th Avenue, Gulfport, MS 39501, no later than 5:00 o'clock p.m. July 22, 2015, after which time they will be referred to a Selection Committee. One (1) original, five (5) copies and one (1) digitally converted copy of each proposal shall be submitted.

Information packages with instruction and any addenda, final Contract Specifications, Resolution of the City council, and this Notice shall all be included as a binding part of the Contract, and are pertinent to any bid proposal, and may, together with any information packet be obtained by prospective bidders for the Office of Procurement, 2nd Floor hardy Bldg., 1410 24th Avenue, Gulfport, MS 39501. All inquiries shall be in writing and directed to Connie Debenport, 1410 24th Avenue, Gulfport, MS 39501; cdebenport@gulfport-ms.gov.

The selection committee will review each proposal based on the grading criteria published in the RFP document and will assist the City's governing authority in evaluating the submissions and assessing the most qualified. The governing authority retains the ultimate authority in making these determinations. The committee may develop a short list from which interviews will be scheduled and evaluation will be based in part on review of ONLY the data submitted in response to the request for qualifications. Upon final selection and a determination made by the City's governing authority, negotiations may commence and a written contract may be awarded to the individual/firm whose proposal is determined by the governing authority to be the most qualified.

The Governing Authority of the City of Gulfport reserves the right to reject any and all bid proposals, and shall reject any and all bid proposals not materially responsive to this Notice of the Bid Specifications, and reserves the right to waive any and all irregularity or informality of the of the bid proposals. Selection by the Governing Authority shall not bind the Governing Authority until a final contract is agreed upon and approved.

Proposals may be held by the City of Gulfport for a period not to exceed 90 days from the date of the receipt of the proposal.

Direct contact with any city employee, including the Governing Authority, on the subject of this proposal is strictly forbidden. Violation of this paragraph will result in disqualification of your submission.

Dates of Publications: 06-19-2015
06-26-2015

Send Invoice & Proof of Publication to: **Connie Debenport**
Purchasing Manager
City of Gulfport
P. O. Box 1780
Gulfport, MS 39502-1780