

ADVERTISEMENT FOR BIDS

NOTICE is hereby given that **City of Port Gibson, Mississippi**, will receive written sealed bids until the hour of **3:00 PM**, local time on, **Tuesday, November 24, 2015** at the **Board Room** of the **Port Gibson City Hall** located at **1005 College Street, Port Gibson, MS 39150 (601-437-4234)** for the furnishing of all labor and materials, and for performing all activities specified in the Contract Documents, for the construction of the **City Hall Restoration, Phase No. 1, MS Community Heritage Preservation Grant Program, Round 9 – Project No. CHPG #2013-010**.

The project includes **certain repairs and improvements to the existing City Hall building located in Port Gibson, Claiborne County, Mississippi**, such work being **the replacement of existing gutters and downspouts, roof repairs and other associated waterproofing work**. The Contract Time will be **one-hundred eighty (180)** consecutive calendar days, and the liquidated damages will be **\$250** per consecutive calendar day thereafter.

Plans, contract documents and proposal forms are on file for public inspection in the office of the **City Clerk, City of Port Gibson, 1005 College Street, Port Gibson, MS 39150 (601-437-4234)**, in the office of the **MDAH Office, 100 South State Street, Jackson, MS 39201 (Aileen de la Torre 601-576-6937)**, and in the office of the Architect-Engineer, **Thompson Engineering, Inc., 100 Business Park Drive, Suite G, Ridgeland, MS 39157 (601-899-9252)**. One copy of the contract documents and plans may be procured from **Thompson Engineering, Inc., 100 Business Park Drive, Suite G, Ridgeland, MS 39157**, upon payment of **\$100**, none of which is refundable.

This Advertisement and the Bid/Proposal Form for this project may be examined at the **Mississippi Procurement Technical Assistance Program (MPTAP), Mississippi Development Authority, Minority & Small Business Development, Woolfolk Building, 501 North West Street, Suite B-01, Jackson, MS 39201, Contact: LaTisha Landing**.

Minority and women's business enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities and equipment, material and/or supply needs.

All bids will be publicly opened and read aloud on the date and at the time set forth above at the **Board Room in the City Hall** of the **City of Port Gibson, 1005 College Street, Port Gibson, MS 39150**. The bids will be considered by the **Mayor and Board of Aldermen of the City of Port Gibson** at the next regular meeting thereof to be held within **thirty (30)** days of the date of receipt of bids.

Any contract awarded under this **Advertisement for Bids** is expected to be financed in whole or in part by funds from the **MS Community Heritage Preservation Grant Program** administered by the **Mississippi Department of Archives and History (MDAH)**. Neither the **Board of Trustees of the MS Department of Archives and History**, the **MDAH** or its staff, the State of Mississippi, the U.S. Government, nor any of their departments, agencies or employees is or will be a party to this advertisement for bids or any resulting construction contract. This procurement will be subject to **all applicable sections of the Mississippi Code of 1972, Annotated**, and to the **MS Community Heritage Grant Program Regulations**.

The City of Port Gibson reserves the right to waive any and all informalities in the bid process and to reject any and all bids.

As approved by the **Mayor and Board of Alderman of the City of Port Gibson**, this the **5th** day of **October, 2015**.

This Advertisement for Bids is hereby issued this the **13th** day of **October, 2015**.

PUBLISH: In the Port Gibson Reveille on October 22 and October 29, 2015.

PROVIDE: Proof of Publication and Invoice to the City Clerk.

PROPOSAL/BID FORM

Proposal of _____ (hereinafter called "BIDDER"), organized and existing under the laws of the State of _____ do business as a corporation, or a partnership or an individual, (strike out those not applicable) to the **City of Port Gibson, Mississippi** (hereinafter called "OWNER"). In compliance with your advertisement for Bids, BIDDER hereby proposes to perform all WORK for the **City Hall Restoration, Phase No. 1, MS Community Heritage Preservation Grant Program, Round 9 – Project No. CHPG#2013-010, City of Port Gibson, Mississippi** in strict accordance with the CONTRACT DOCUMENTS, within the time set forth herein, and at the prices stated below. By submission of the BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been developed independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in a written "NOTICE TO PROCEED" and to fully complete the Project(s) within **One Hundred Eighty (180)** consecutive calendar days thereafter. BIDDER further agrees to pay as liquidated damages, the sum of **\$250/day** for each consecutive calendar day thereafter as provided for elsewhere in these CONTRACT DOCUMENTS.

BIDDER ACKNOWLEDGES receipt of the following ADDENDA:

NUMBER	DATE

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to this bid.

BIDDER understands that the quantities mentioned below are approximate only and are subject to either increase or decrease, and hereby proposes to perform any increased or decreased quantities of work at the Unit Price Bid.

In accordance with the requirements of the Plans, Specifications and Contract Documents, BIDDER proposes to furnish all necessary materials, equipment, labor, tools and other means of construction and to construct the Project in accordance with the Contract Documents within the specified Contract Time for the

PROPOSAL/BID FORM

following Unit Prices or Lump Sum amounts specified. BIDDER further agrees to execute the contract agreement as bound herein within ten (10) days after receipt of contract forms from the OWNER.

BIDDER agrees to pay as liquidated damages the amount provided herein for each consecutive calendar day after the Contract completion date specified in a written "NOTICE TO PROCEED" that he fails to complete the work unless the Contract Time is extended by a written Change Order.

BIDDER also proposes to execute a Performance Bond and a Payment Bond, as shown in the Specifications, each in an amount of not less than **one hundred percent (100%)** of the total of the Base Bid, unless the bid is less than \$50,000. These Bonds shall not only serve to guarantee the completion of the work on the BIDDERS part, but also to guarantee the excellence of both workmanship and materials until the work is finally accepted. If the bid is less than \$50,000, this requirement shall be waived.

BIDDER encloses a Bid Bond or Certified Check for 5% of Base Bid Amount DOLLARS (\$) and hereby agrees that in case of failure to execute the Contract and furnish the required Bonds within ten (10) days after the Receipt of Contract Forms, the amount of this Certified Check or Bid Bond will be forfeited to the OWNER, as liquidated damages arising out of his failure to execute the Contract as proposed, if the bid is less than \$50,000. If the bid is less than \$50,000, this requirement shall be waived.

It is understood that in case BIDDER is awarded the work, the Certified Check or Bid Bond submitted as Bid security will be returned as stipulated in the Specifications.

Further, the BIDDER agrees to abide by the requirements under Executive Order No. 11246, as amended, including specifically the provision of the Equal Opportunity Clause set forth in the Federal Requirements, if applicable.

The low BIDDER shall supply the names and address of major MATERIAL SUPPLIERS AND SUBCONTRACTORS when required to do so by the OWNER.

A site pre-bid inspection for prospective BIDDERS will be held at **City Hall, City of Port Gibson, Mississippi** on a date to be established by the ENGINEER, if requested.

The ENGINEER is **Thompson Engineering, Inc., 100 Business Park Drive, Suite G, Ridgeland, Mississippi 39157.**

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BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following unit prices or base bid amount:

NOTES:

1. Unit price amounts are to be shown in figures where indicated. Where a discrepancy in the unit price and the extension of any items occurs, the unit price will govern.
2. Unit prices shall include all labor, materials, bonding, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.
3. Any erasure, change or alternation of any kind must be initialed by the BIDDER.
4. Bid prices shall include sales tax and all other applicable taxes and fees.
5. Any item of work not specified on the Proposal as a separate pay item or indicated as an absorbed cost in a pay item but which is incidental to completion of the work shall be considered as an absorbed cost with full compensation included.
6. OWNER reserves the right to award any combination of base and alternate bids (if any) it deems advantageous and in the event that all specified bid item units are lump sum (LS), the OWNER further reserves the right to delete any such item or combination of such items from the project.
7. The OWNER intends to award one contract for the proposed project as described on the Proposal Form, and agrees not to subdivide the work between Contractors. Award will be made based on the lowest total cost of the base bid and/or all alternate bids, or any combination thereof.

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ITEM UNIT</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
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(SEE FOLLOWING SHEETS FOR BID ITEMS)

BID / PROPOSAL FORM
City Hall Roof Drainage and Water Intrusion Repairs
2013 CHPG Round 9 Grant #2013-010
City of Port Gibson, Mississippi
July 2015

ITEM SCHED.	ITEM NUMBER	ITEM DESCRIPTION	ITEM UNIT	ESTIMATE D QUANTITY	UNIT PRICE	TOTAL PRICE
Base Bid - Repair Cupola, Gutters and Downspouts, Complete						
A	1	Mobilization	L.S.	1		
A	2	Removal of deteriorated wood cladding and trim on the cupola as needed	L.S.	1		
A	3	Replacement of the cladding, flashing, trim and appurtenances on the cupola as needed	L.S.	1		
A	4	Re-painting and caulking the exterior surfaces of the entire cupola as needed to restore to a well-maintained condition	L.S.	1		
A	5	Removal of the existing concealed copper gutters and portions of the existing wooden cornice framing as needed, on the front and sides of the building	L.S.	1		
A	6	Removal of the existing copper conductor heads and downspouts	L.S.	1		
A	7	Installation of new wooden cornice framing as needed and installation of new concealed copper gutters on the front and sides of the building as shown on the plans	L.S.	1		
A	8	Installation of new round copper downspouts complete with new boots at the bottom on the front and sides of the building	L.S.	1		
A	9	Installation of new half-round copper gutters on the rear of the building as shown on plans	L.S.	1		
A	10	Installation of new round copper downspouts complete with new boots at the bottom on the rear of the building as shown on the plans	L.S.	1		
A	11	Painting and caulking of all new and repaired exterior woodwork on the cornice as needed to restore to a well-maintained condition	L.S.	1		
A	12	Repair of the stucco frieze as needed and re-painting any repaired areas as needed to restore to a well-maintained condition	L.S.	1		
A	13	Demobilization	L.S.	1		

ESTIMATED CONSTRUCTION COST - Repair Cupola, Gutters and Downspouts

TOTAL

Total

Bidder

Bid Amount in Words

Name of Company Submitting Bid

Amt. in Figures

Signature of Bidder's Representative

PROPOSAL/BID FORM

RESPECTFULLY SUBMITTED BY:

CONTRACTOR(S)_____

SIGNATURE_____

NAME AND TITLE_____

ADDRESS_____

(SEAL)
IF BY CORPORATION

AFFIDAVIT

STATE OF MISSISSIPPI
COUNTY OF _____

I, _____
(name of person signing affidavit)
individually, and in my capacity as _____ of _____
(title) (name of firm, partnership or corporation)
being duly sworn, on oath do depose and say as follows:

(a) That _____, Bidder on **City Hall Restoration, Phase No. 1, MS Community Heritage Preservation Grant Program, Round 9 – Project No. CHPG#2013-010, City of Port Gibson, Mississippi** has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract; nor have any of its officers, partners, employees or principal owners.

(b) further, that neither said legal entity nor any of its directors, officers, partners, principal owners or managerial employees are currently debarred from bidding on public contracts by the State of Mississippi or any of its agencies; or by one or more of the other states or any of their agencies; or by the Federal Highway Administration.

Signature _____

Title _____

(SEAL)

Sworn before me this _____ day of _____, 20____.

Notary Public

My commission expires _____.

NOTE: FAILURE TO PROPERLY SIGN AND NOTARIZE THIS AFFIDAVIT WILL DISQUALIFY THE BID.

CORPORATE CERTIFICATE

(To Be Executed If Bidder Is A Corporation)

I, _____, certify that I am the Secretary of the Corporation named as CONTRACTOR in the foregoing Proposal; that _____ who signed said Proposal on behalf of the CONTRACTOR, was then _____ of said corporation; that said Proposal was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

Name: _____

Title: _____

Signature: _____

(CORPORATE SEAL)

PARTNERSHIP CERTIFICATE

(To Be Executed If Bidder Is A Partnership)

STATE OF _____)

_____) ss:

COUNTY OF _____)

On this ____ day of _____, 20____, before me personally appeared

_____, known to be and known by me to be the person

who executed the above instrument, who being by me first duly sworn, did depose and say that he is general

partner in the firm of _____; that said firm consists of himself and _____;

and that he executed the foregoing instrument for and on behalf of said firm for the uses and purposes stated

herein.

Name: _____

Signature: _____

Notary Public in and for the

County of _____

State of _____

(Notary Seal)

My Commission Expires: _____