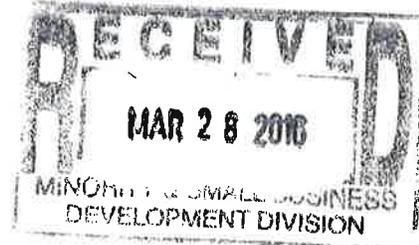




**City of Biloxi  
Public Works Department  
Federal Programs**

214 A Delauney Street/P. O. Box 429, Biloxi, MS 39533-0429  
Ph.: 228-435-6271 Fax: 228-435-6179 Website – www.biloxi.ms.us



March 24, 2016

Mississippi Procurement Technical Assistance Program  
Mississippi Development Authority  
Minority and Small Business Development  
Woolfolk Building, Suite B 01  
501 North West Street  
Jackson, MS 39201

RE: Advertisement for Proposals  
Engineering Services

Dear Sir or Madam:

The City of Biloxi is requesting proposals for engineering services related to the implementation of Community Development Block Grant projects in the City of Biloxi.

Enclosed for your copy of the "Advertisement for Proposal" for the engineering services for the City of Biloxi.

If you have any questions regarding this matter, please do not hesitate to contact me at 228-435-6269.

Sincerely,

Susan Pickich

Enclosure

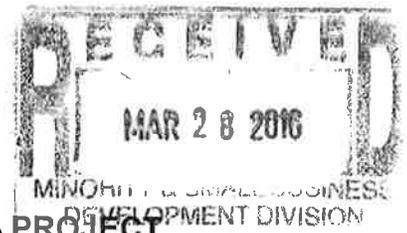
SCANNED

Per:           ag          

Date:           3/28/16

## REQUEST FOR PROPOSALS

### CENTRAL BILOXI DRAINAGE-RODENBURG AREA PROJECT



The City of Biloxi is seeking proposals from qualified engineering firms for the Central Biloxi Drainage-Rodenburg Area Project. The project includes design of drainage improvements in the area to meet a minimum 100 year storm event in accordance with the latest MDEQ stormwater standards. Services will include surveying, property acquisition, design (preliminary plans, detailed construction plans, specifications, bid documents and construction cost estimates), bidding, construction inspection services, wetland delineation, and mitigation and any necessary environmental permitting and any other local, state, federal or CSX permits necessary for construction. Also included will be an Environmental Assessment (EA) prepared for this project by the Firm selected. Firms should include a design timeline to complete the project. This project may be broken down into phases for construction, depending on available funding. This project includes Community Development Block Grant Program Funding.

Firms or individuals proposing to furnish such professional services should submit a statement of their qualifications, experience and capacity for performance. Proposals (an original plus four copies) will be evaluated and ranked by a consultant selection committee on the basis of the following criteria:

- 25% Technical competence of staff,
- 25% Personnel resources, company infrastructure, availability of qualified staff to implement the project within specified timeframe,
- 10% Previous experience of the firm in federally assisted programs, particularly Community Development Programs, drainage projects, wetland permitting, stormwater management and property acquisition similar to that as proposed during the past five years to include timelines, project costs and construction phasing, The Request for proposal may further specify that documentation is to be provided regarding experience in specialized areas (i.e., completion of design services for Community Development Block Grant Programs, etc.) with attached references for work performed
- 10% Project approach including innovative stormwater management BMPs,
- 10% Methodology for quality control and project management,
- 10% Familiarity with local, state and federal regulations, and
- 10% Proximity to project location,

The city of Biloxi is an equal opportunity employer.

Again, firms will be evaluated and ranked according to the above criteria. The City will negotiate compensation with the highest ranked firm for the proposed project.

Sealed proposals will be received until 10:00 a.m., April 20, 2016. For more information, please contact Susan Pickich at (228)435-6269. Proposals should be sealed and properly labeled: **PROPOSAL – CDBG CENTRAL BILOXI DRAINAGE-RODENBURG AREA PROJECT** and shall be forwarded to:

Mayor's Office  
Second Floor  
City of Biloxi  
140 Lameuse Street (39530)  
P.O. Box 429  
Biloxi, MS 39533-0429

The City of Biloxi reserves the right to reject any or all proposals, to waive any or all proposals, and to waive any irregularities or informalities in the proposal process. The proposals will be opened at the aforementioned time and date in the City Council Chambers, Second Floor, City Hall at 140 Lameuse Street.

Published by order of the Municipal Clerk, this the 21<sup>st</sup> day of March, 2016.

SEAL

  
MUNICIPAL CLERK

SEND PROOF OF PUBLICATION

Publish Twice: March 24 & 31, 2016.