

REQUEST FOR PROPOSALS

R36

TO PROVIDE DEBRIS REMOVAL SERVICES

The City of Gulfport, Mississippi is requesting proposals from qualified contractors for Debris Clearing, Removal and Disposal Services. This solicitation by the City of Gulfport will result in the selection of at least one (1) experienced firm to remove and lawfully dispose of disaster-generated debris (other than household putrescible garbage) from public property, public right-of-ways and under limited conditions, private properties and private accesses.

Information packages concerning the request for proposals are available at the City of Gulfport, Office of Procurement, 1410 24th Avenue, Gulfport, MS 39501, between the hours of 8 A.M. and 5 P.M., Monday through Friday.

Delivery - **One (1) unbound reproducible original, four (4) bound copies and one (1) electronic copy (both in Word and as a PDF)** of the proposal shall be submitted. All proposals must be received by the Office of Procurement, Attn: Connie Debenport, 1410 24th Avenue, Gulfport, MS 39501, 228-868-5705, no later than **5:00 o'clock p.m. local time on June 21, 2016**, after which time they will be referred to the Selection Committee. Any submittal received after the above stated date and time will be returned unopened

The selection committee will evaluate the proposals and make recommendations to City Administration and the Governing Authority based upon the following set of criteria. The list is NOT in order of importance.

1. Past Performance
2. Experience and Ability
3. Understanding of Project Requirements
4. Approach and Method
5. Cost/Fee Proposal

A pre-bid conference will be held at City Hall, 2309 15th Street, Gulfport, MS 39501 beginning at 10:00 am on June 2, 2016. Although the pre-bid conference is not mandatory, all potential bidders are strongly encouraged to attend.

Inquiries - All inquiries shall be in writing and directed to the following office. No questions or requests for clarifications will be addressed within seven (7) business days of the due date of the proposal.

Office of Procurement
Attn: Connie Debenport, CPPB
1410 24th Avenue
Gulfport, MS 39501
cdebenport@gulfport-ms.gov

The selection committee will review each proposal based on the grading criteria. The Governing Authority retains the ultimate authority in making these determinations. The selection committee may develop a short list from which interviews will be scheduled and evaluation will be based ONLY on the data submitted in response to the request for proposal and such other information as the City of Gulfport may deem necessary or appropriate. Upon final selection(s) and a determination made by the Governing Authority, negotiations may commence and a written contract may be awarded to the individual(s)/firm(s) whose proposal is determined by the Governing Authority to be the most qualified.

The successful firm must adhere to the City of Gulfport's policy concerning non-discrimination without regard to race, color, religious creed, handicap, ancestry, age, sex, sexual orientation or national origin.

