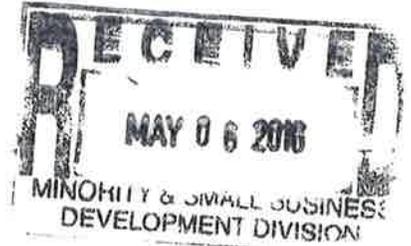


# TOWN OF KOSSUTH

907 Highway 2  
Corinth, MS 38834  
Don Pace, Mayor

May 6, 2016

MPTAP  
Mississippi Development Authority  
Minority & Small Business  
P.O. Box 849  
Jackson, MS 39205



Gentlemen:

RE: Consulting Proposals  
Kossuth, MS

As required by the Mississippi Development Authority (MDA), please find enclosed pertinent procurement information pertaining to Kossuth's Community Development Block Grant (CDBG) program.

If you have any questions, please call.

Sincerely,

  
Don Pace  
Mayor

Enclosure

SCANNED

Per: 

Date: 5/6/16

**LEGAL NOTICE**

**REQUEST FOR PROPOSALS TO PROVIDE ADMINISTRATIVE SERVICES**

The Town of Kossuth is requesting proposals from qualified firms or individuals to provide consulting services for the preparation of FY'16 Community Development Block Grant (CDBG) application(s) and the administration of approved CDBG project(s).

Administrative consulting services must be performed in accordance with federal, state and local laws, regulations and polices. The Town of Kossuth is an Equal Opportunity Employer and encourages Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) to submit proposals. Those desiring consideration must also comply with Federal Housing and Urban Development (HUD) Section 3 Regulations (24 CFR 135). The contract shall be on a lump sum price basis. Those desiring consideration must prepare and submit a proposal that addresses all the following evaluation criteria:

- Experience and success in preparing CDBG applications (25 points)
- Experience and success in administering CDBG projects (25 points)
- Qualifications of staff member assigned to projects (20 points)
- Scope of Services to carry out projects (20 points)
- Schedule of time to complete projects (10 points)

Proposals shall be reviewed by the Mayor and Board of Aldermen using the above criteria and point factors. Contract negotiations shall be initiated with the qualified firm or individual whose proposal is determined to be most advantageous to the Town, based on the above criteria. The Town of Kossuth reserves the right to negotiate with more than one qualified firm or individual and also to cancel all proceedings and begin a new process of soliciting proposals.

In order to be considered qualified proposals must be received by 2:00 p.m., May 26, 2016.

Proposals must be addressed to the Town of Kossuth, 907 Highway 2, Corinth, MS 38834 and marked on the outside as "Proposal for Administrative Services - CDBG". Information concerning the proposals may be obtained from the above address and by calling 662-594-5248.

Don Pace, Mayor  
05-06-16

**PUBLISH: May 06, 2016**

