TOWN OF KOSSUTH

907 Highway 2
Corinth, MS 38834
Don Pace, Mayor

May 6, 2016

RECEIVED
MAY 06 2016
MINORITY & SMALL BUSINESS
DEVELOPMENT DIVISION

MPTAP
Mississippi Development Authority
Minority & Small Business
P.O. Box 849
Jackson, MS 39205

Gentlemen:

RE: Engineering Proposals
Kossuth, MS

As required by the Mississippi Development Authority (MDA), please find enclosed pertinent procurement information pertaining to Kossuth's Community Development Block Grant (CDBG) program.

If you have any questions, please call.

Sincerely,

Don Pace
Mayor

Enclosure

SCANNED
Per: as
Date: 5/6/16

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MAY 0 6 2016
MINORITY & SMALL BUSINESS
DEVELOPMENT DIVISION

LEGAL NOTICE
REQUEST FOR PROPOSALS TO PROVIDE ENGINEERING SERVICES

The Town of Kossuth is requesting proposals from qualified professional engineering firms or individuals to prepare plans and specification for the Town's Community Development Block Grant (CDBG) project(s) for FY'16. In addition to plans and specifications, engineering services are needed to prepare and distribute bid documents, assist in bid openings and tabulations, conduct preconstruction conferences, provide inspections during construction, and approve partial pay requests.

Engineering services must be performed in accordance with federal, state and local laws, regulations and polices. The Town of Kossuth is an Equal Opportunity Employer and encourages Minority Business Enterprises (MBE) and Women Business Enterprises (WBE') to submit proposals. Those desiring consideration must also comply with Federal Housing and Urban Development (HUD) Section 3 Regulations (24 CFR 135). The contract shall be on a fixed price basis. Those desiring consideration must prepare and summit a proposal that addresses all the following evaluation criteria:

Experience and technical expertise (20 points)
Ability to successfully design and oversee CDBG projects (25 points)
Availability of qualified personal (25 points)
Record success on CDBG projects (20 points)
Schedule of time to complete projects (10 points)

Proposals shall be reviewed by the Mayor and Board of Aldermen using the above criteria and point factors. Contract negotiations shall be initiated with the qualified firm or individual whose proposal is determined to be most advantageous to the Town, based on the above criteria. The Town of Kossuth reserves the right to negotiate with more than one qualified firm or individual and also to cancel all proceedings and begin a new process of soliciting proposals.

In order to be considered qualified proposals must be received by 2:00 p.m., May 26, 2016. Proposals must be addressed to the Town of Kossuth, 907 Highway 2, Corinth, MS 38834 and marked on the outside as "Proposal for Engineering Services - CDBG". Information concerning the proposals may be obtained from the above address and by calling 662-594-5248.

Don Pace, Mayor
05-06-16

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