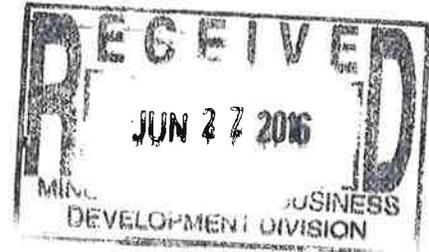


CITY OF FARMINGTON

May 24, 2016

MPTAP
Mississippi Development Authority
Minority & Small Business
P.O. Box 849
Jackson, MS 39205



Gentlemen:

RE: Consulting Proposals
Farmington, MS

As required by the Mississippi Development Authority (MDA), please find enclosed pertinent procurement information pertaining to Farmington's Community Development Block Grant (CDBG) program.

If you have any questions, please call.

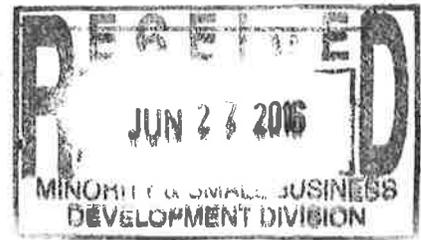
Sincerely,

Dale Fortenberry
Mayor

A handwritten signature in blue ink that reads "Dale Fortenberry".

Enclosure

SCANNED
Per:
Date: 6/27/16



LEGAL NOTICE

REQUEST FOR PROPOSALS TO PROVIDE ADMINISTRATIVE SERVICES

The City of Farmington is requesting proposals from qualified firms or individuals to provide consulting services for the preparation of FY'16 Community Development Block Grant (CDBG) application(s) and the administration of approved CDBG project(s).

Administrative consulting services must be performed in accordance with federal, state and local laws, regulations and polices. The City of Farmington is an Equal Opportunity Employer and encourages Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) to submit proposals. Those desiring consideration must also comply with Federal Housing and Urban Development (HUD) Section 3 Regulations (24 CFR 135). The contract shall be on a lump sum price basis. Those desiring consideration must prepare and submit a proposal that addresses all the following evaluation criteria:

- Experience and success in preparing CDBG applications (25 points)

- Experience and success in administering CDBG projects (25 points)

- Qualifications of staff member assigned to projects (20 points)

- Scope of Services to carry out projects (20 points)

- Schedule of time to complete projects (10 points)

Proposals shall be reviewed by the Mayor and Board of Aldermen using the above criteria and point factors. Contract negotiations shall be initiated with the qualified firm or individual whose proposal is determined to be most advantageous to the City, based on the above criteria. The City of Farmington reserves the right to negotiate with more than one qualified firm or individual and also to cancel all proceedings and begin a new process of soliciting proposals.

In order to be considered qualified proposals must be received by 2:00 p.m., July 11, 2016.

Proposals must be addressed to the City of Farmington, 4135 County Road 200, Corinth, MS 38834 and marked on the outside as "Proposal for Administrative Services - CDBG".

Information concerning the proposals may be obtained from the above address and by calling 662-665-9647.

Dale Fortenberry, Mayor
06-25-16

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