

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Stacy Baldwin  
Agency Procurement Officer

**Date:** July 11, 2016

**Re:** Sole Source Certification Number SS5043 for Motorblock and Scanning Module

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number SS5043 for Motorblock and Scanning Module, please be advised that UMMC intends to award the purchase of the Motorblock and Scanning Module to Leica Microsystems, Inc. as the sole source provider of the Motorblock and Scanning Module

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

### Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

### Schedule

<b>Task</b>	<b>Date</b>
First Advertisement Date	July 11, 2016
Second Advertisement Date	July 18, 2016

Response Deadline from Objectors	July 25, 2016, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before August 26, 2016

## Project Details

**1. Describe the commodity that the agency is seeking to procure:**

The items are parts to repair the tandem scanner on the current Leica Confocal Microscope. One part controls the motor that switches between high resolution and high speed scanners (motorblock.) The other part is a Scan Module that controls the motor block. These parts are needed to repair the laser capacity of the microscope.

**2. Explain why the commodity is the only one (1) that can meet the needs of the agency:**

The item is specific to the Leica Confocal MP8 imaging system. Without repair, replacement of the parts, the multiphoton component of the imaging system is un-useable and the signal obtained from the visible confocal component is sub-optimal.

**3. Explain why the source is the only person or entity that can provide the required commodity:**

Leica provides all parts for their systems. No other motor block or module is compatible with the microscope. They are not available from any other distributor. See supporting letter from Leica Microsystems, Inc., Attachment A.

**4. Explain why the amount to be expended for the commodity is reasonable:**

The estimated amount to be expended for the purchase of the Motorblock and Scanning Module is \$34,865. This amount is within the expected price range for these products.

**5. Describe the efforts that the agency went through to obtain the best possible price for the commodity:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the Motorblock and Scanning Module (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the

sole source to Leica Microsystems, Inc.. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Thursday, July 25, 2016, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

## Attachment A

Living up to Life



Leica Microsystems Inc. | 1700 Leider Lane | Buffalo Grove IL 60089

To: Drs. Heather Drummond and Michelle Spera  
Department of Physiology and Biophysics  
University of Mississippi Medical Center  
2500 North State Street  
Jackson, MS 39216-4505  
(601) 984-1812

Date: June 10<sup>th</sup> 2016

Dear Drs. Heather Drummond and Michelle Spera

This letter serves as confirmation that Leica Microsystems is the sole distributor for spare parts and service to repair the Leica Tandem Scanner. No other Leica Dealers, or third party can provide the spare parts or service.

Regards

Andrea Lieberman

Customer Service

A handwritten signature in blue ink that reads "Andrea Lieberman".

Telephone (847) 405-0123  
Toll-free (800) 248-0123  
Fax (847) 405-0184  
email: [info.na@leica-microsystems.com](mailto:info.na@leica-microsystems.com)  
[www.leica-microsystems.com](http://www.leica-microsystems.com)

Attachment B

**SUBMITTED IN RESPONSE TO  
Sole Source Certification No. SS5043  
Accepted until Thursday July 25, 2016, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

\_\_\_\_\_  
Objector Name  
Objector's title

\_\_\_\_\_  
Date