

**REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES**  
**AMENDED 06/24/2016**

The Lowndes County Board of Supervisors is requesting Statements of Qualifications and Experience from professional engineers consulting firms to provide study, mapping, preliminary engineering design, and report services for Western Lowndes County Wastewater Study and Preliminary Engineering Project in accordance with the requirements of Mississippi Department of Environmental Quality (MDEQ) and Environmental Protection Agency (EPA). A scoping meeting will be scheduled with the selected consultant to determine the detailed scope of work to be included with the Western Lowndes County Wastewater Study and Preliminary Engineering Project. The project schedule is to be approximately 12 months after the agreement is signed.

Five copies of the Statement of Qualifications and Experience must be submitted in a sealed envelope marked "Western Lowndes County Wastewater Study and Preliminary Engineering Project". **Statements must be received by 9:00 a.m. on July 15, 2016 at the following address: Lowndes County Board of Supervisors, Lowndes County Courthouse located at 505 2<sup>nd</sup> Avenue North, P.O. Box 1364, Columbus, MS 39703.** Statements submitted by the established deadline will be evaluated on the following criteria.

- 1) **Qualifications and competence of the firm.** Provide firm biography and history of the firm's wastewater services business. (20%)
  
- 2) **Firm's experience in the type of services being sought.** List recent experience in wastewater projects comparable to proposed projects. Firms should provide the name, address and telephone number of the contact person for a minimum of three similar assignments. (30%)
  
- 3) **Capability of the firm to perform the service desired within an acceptable time frame.** List key project personnel's professional background, experience and workload. Identify those individuals to be assigned to the project, who at the time of submission, resides at the location to perform the work. Show permanent office location of all other key personnel and show history of successful on time and on budget project performance. (25%)
  
- 4) **Firm's familiarity with and proximity to the geographic location of the projects.** Indicate office location where work will be performed. (25%)

The Lowndes County Board of Supervisors reserves the right to waive any informality in the submitted Statement of Qualifications, to reject any and all Statements of Qualifications or re-advertise for additional Statements of Qualifications.

The Lowndes County Board of Supervisors in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 41 U.S.C. 2000d to 2000d-4 and Title 40 – Chapter 1 – EPA – Part 31 – Uniform Administration Requirements for Grants and Cooperative Agreements to State and Local Governments Sec.31.36–Procurement issued pursuant to such Act, hereby notifies all proposers that it will affirmatively insure that in any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprises (DBEs) will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, creed, color, sex, national origin, or handicap in consideration for an award. All respondents are responsible for costs associated with the preparation of materials in response to this RFQ. Lowndes County assumes no responsibility for such costs.