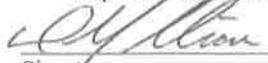


## Sole Source Certification Request

<b>Project Title: CARIS HIPS SIPS</b>			<b>Stimulus (ARRA) Funds? Yes <input type="checkbox"/> No <input type="checkbox"/></b>
<b>Customer Contact Information</b>			
<b>Agency/Institution:</b> <b>Address:</b>		<b>Contact Person: David Sliman</b> <b>Phone: 601.266.4190</b> <b>Fax: 601.266.4104</b> <b>Email Address: David.Sliman@usm.edu</b>	
<b>SAAS Codes (only required from state agencies)</b> <b>Provider Code:</b> <b>Agency Code:</b>		<b>Division/Dept:</b>  <b>Handmail: <input type="checkbox"/> Yes <input type="checkbox"/> No</b>	
<b>Project Summary</b>			
<b>Narrative Description of Project:</b> USM have received funding from NOAA to review other Non-NOAA Government digital data sets for incorporation into the NOAA charting system. This requires downloading digital data and editing and manipulating the data into a format that is acceptable to the NOAA charting department.			
<b>ITS Acquisition Approval (CP-1) should be effective through this date:</b> (Please allow time for all vendor invoices to be paid)			
<b>Cost Estimates</b>		<b>Time Constraints</b>	
<i>Fiscal Year</i>	<i>Initial Costs</i>	<i>Ongoing Costs</i>	Item Needed by:
FY17	\$13,965.00		Funds Expire:
<b>Discuss Funding</b> (e.g. how much of needed funding is definite; total project budget; any matching or other non state funds) Funding for the software has been identified in the grant proposal writing. Therefore the software funding has already been identified.			
<b>Anticipated Lifecycle of Products/System</b> (i.e. estimate years effective use) At a minimum, this will be a one year project, with the anticipation of continued use over many years. The software in question (CARIS) is a software package that can be utilized for many different hydrographic data needs, and will be valuable for other contracts that USM receives in the future.			
<b>Acquisition Details</b>			
<b>Items Requested:</b>			
<b>Name</b>	<b>Quantity</b>	<b>Description</b>	<b>Building Location(s)</b>
CMW117	1	HIPS and SIPS Professional	
<b>Describe platform &amp; infrastructure</b> (connectivity; software/hardware platforms; utilization of State Data Center resources: mainframe, eGovernment portal, payment engine, document management, hosting). For equipment or hosting outside the State Data Center, attach justification: The software package will not connect to a state infrastructure, other than be loaded onto University laptops and PC's. Currently USM Division of Marine Science has this software as an educational tool. This license of the software is for utilization as a research tool.			
<b>Progress to Date:</b> What has been done related to this project, including any communication with ITS staff (data/voice/procurement/other) Solse source letter from vendor and business justification from end user has been received.			
<b>Sole Source Certification</b> Note: Certification must be renewed for revisions to previous Sole Source Approvals.			
Specific business requirements to be met by the requested products or services: USM will utilize the software package to edit and manipulate digital data downloaded from the NOAA government web pages. The data will be manipulated into a format which is familiar to the end client, NOAA. NOAA requires that the data packages we submit as end deliverables be compatible with CARIS, therefore, using the same software package makes the process easier for USM and for NOAA			
Other products/vendors research or evaluated: Other software packages reviewed cannot complete the required work as the software generates files specific to CARIS. These files are ideally suited for the client as they will be utilizing the same software package. Other packages exist which can do parts of the project, but none can do all of them that CARIS does.			
Unique features (i.e. special functionality) of the requested product(s) or vendor: This software package is the package that the client uses and has requested all deliverables be compliant with.			
Vendor's Certification of Sole Source attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Vendor's proposal attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SAAS Vendor Code(s) Vendor must be in SAAS before a CP-1 can be issued.</b>			
<b>Place Order To</b>		<b>Remit To</b>	
<b>Vendor Name:</b> <b>Vendor Address:</b>		<b>Vendor Name:</b> <b>Vendor Address:</b>	

By my signature, I certify that, to the best of my professional knowledge: (1) the requested product or services perform a significant function or provide a service for which no other product or source of services exists; (2) my agency/institution has a business need for these unique functions of services; and (3) there are no other parties who could provide the product or services. In addition, I acknowledge that there is a charge for ITS procurement services associated with this request which will be billed to the requestor by ITS and that my agency/institution is responsible for these charges/costs.

David Sliman / CIO  
Name (Agency Head or Institution CIO)/ Title

 8/2/16  
Signature Date