

**MS Department of Public Safety**

**Invitation for Bid  
Instructions and Special Conditions**

Sale of used MHP Pistols, Rifles and Shotguns

**Purpose:**

The purpose of this Invitation for Bid is to accept sealed bids for the sale of eight (8) Remington Model 700 Rifles (\*4 with scopes/4 without scopes\*), two (2) Remington 700 .308 Bull Barrel, one (1) Remington 700 .223 Bull Barrel (with scope), four (4) Ithaca 12 GA. Model 37 Shotgun, one (1) Winchester 12 GA. Model 97, three (3) Ruger Mini 14, one (1) S&W Lady Smith Model 3913 9MM, three (3) S&W 357 Magnum Pistols, one (1) S&W 357 Magnum Model 13, two (2) S&W 9MM Model 59 Pistol, one (1) Sig Sauer 9MM Model P225, one (1) Colt Python, one (1) Browning High Power 9MM, one (1) Walther 9MM Model P-04, one (1) Baretta 9MM Model 92, one (1) Taurus 9MM Model PT99, one (1) S&W 45 Calibur Model 4506 Pistol, one (1) Ruger 22 Cal. Model Mark II.

**Bid Opening:**

Bid(s) will be opened publicly, Wednesday, October 19, 2016, at 10:00 a.m. local time, in the Procurement Department, 4<sup>th</sup> Floor, Room 402, 1900 East Woodrow Wilson Avenue, Jackson, MS 39216.

**Instructions to Bidders:**

All vendors must be registered with the State of Mississippi. If not registered, please go to <http://www.dfa.ms.gov/dfa-offices/mmrs/mississippi-suppliers-vendors/> to register your company and receive a supplier number. Once on the website, click on "Supplier (Vendor) Self-Service". Then click on "[State of Mississippi Supplier Registration](#)". If you need instructions on how to register, click on the supplier training tab. Suppliers who have completed the registration process and have received a User ID and Password must attach a W-9 to their supplier account in the Mississippi's Accountability System for Government Information and Collaboration (MAGIC). Supplier may also submit a valid W-9 to the following:

MS Department of Finance and Administration  
P.O. Box 1060  
Jackson, MS 39215-1060

Or

MS Department of Finance and Administration  
501 North West Street, Suite 701-B  
Jackson, MS 39215-1060  
Phone: 601-359-3538  
Fax: 601-359-5525  
Email: [ofmmagic@dfa.ms.gov](mailto:ofmmagic@dfa.ms.gov)

Bids must be submitted and received on or before, October 19, 2016, 10:00 a.m., local time. Regardless of the reason, bid(s) received after this date and time will not be accepted. One original copy of bid must be submitted in an envelope or package clearly marked with the information listed below to the address listed below:

*MS Department of Public Safety  
Procurement Department  
4<sup>th</sup> Floor, Room 402  
**Bid # 3160001233**  
1900 East Woodrow Wilson Avenue  
Jackson, MS 39216*

Vendors are encouraged but not required to submit one electronic copy through the Mississippi's Accountability System for Government Information and Collaboration at <https://portal.magic.ms.gov/irj/portal> which must include all information requested in this invitation for bid. No costs or expenses associated with providing this information in the required format shall be charged to the MS Department of Public Safety. All required documents must be submitted. It is the responsibility of the vendor to verify that all of the requirements for submitting the bid have been fulfilled. Bids not received in compliance with this requirement will be rejected. Facsimile or e-mail bids will not be accepted.

Online learning instructions on how to submit your bid electronically, can be obtained by logging onto the Mississippi Management and Reporting System website at <http://www.dfa.ms.gov/dfa-offices/mmrs/mississippi-suppliers-vendors/> next, click on "Supplier Training" and last, select the LOG820 Supplier Self-Service Course link and then "Launch Course."

If you have any questions regarding this invitation for bid, please contact Betsy Toles by phone at (601) 987-1467 or Sonya Toaster at (601) 987-1305. You may email Betsy Toles at [btoles@dps.ms.gov](mailto:btoles@dps.ms.gov) or Sonya Toaster at [stoaster@dps.ms.gov](mailto:stoaster@dps.ms.gov). The MDPS reserves the right to reject any and/or all bids and to waive all informalities

Only ATF Class III or ATF Class IV licensed dealers will be allowed to bid on this firearm. **A copy of license must be submitted with the bid.** This equipment is being sold "AS IS" and is registered on Form 5 (Application For Tax-Exempt Transfer and Registration of Firearm) with the ATF. All ATF laws, regulations and rulings shall apply and can be found at <http://www.atf.gov/regulations-rulings/>. MDPS reserves the right to reject any and/or all bids and to waive all informalities. Arrangements may be made to view the firearm by contacting Phillip Hemphill @ (601) 933-2140 between the hours of 7:00 a.m. and 6:00 p.m. Monday through Thursday or by email at [PHemphill@dps.ms.gov](mailto:PHemphill@dps.ms.gov).

**Bidder Responsibility:** The bidder must, upon request of MS Department of Public Safety, provide satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of the specifications. MDPS reserves the right to make the final determination as to the bidder's ability.

**Invitation for Bid:** Bid must be submitted on the "OFFICIAL BID PROPOSAL FORM" and all information requested on the form must be completed. **A copy of license must be submitted with the bid.**

**Quantity:** There are only fourteen (14) Rifles, five (5) Shotguns and fifteen (15) Pistols offered to sale.

**Confidential Information:** Confidential information shall mean all materials, documents, and data furnished to the successful bidder. The successful bidder shall provide to the MS Department of Public Safety a letter that the successful bidder agrees to protect all confidential information. Any liability resulting from the wrongful disclosure of confidential information on the part of the successful bidder shall rest with the successful bidder.

**Award Criteria:** The award will be made to the best bid. Factors to be considered in determining the best bid include:

Bottom Line Figure  
Conformity with specifications  
Responsibility of the bidder

**Award:** An award will be made to the bidder offering the best bid. The agency reserves the right to award based on the best value for the agency.

**Notice of Award:** Upon completion of the bid evaluation process, the MS Department of Public Safety will mail letters to the vendor or vendors who have submitted a bid that meets the terms and conditions of this Invitation for Bid.

**Payment Terms:** Payments will be accepted in the form of a certified check ONLY and must be made payable to MS Department of Public Safety. Check must be received within (5) business days following bid award. Release of weapon to buyer must be arranged with Phillip Hemphill at (601) 933-2140.