MISSISSIPPI
DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS

Sam Polles, Ph.D
Executive Director

October 7, 2016

INVITATION TO BID

The Mississippi Department of Wildlife, Fisheries and Parks will accept sealed bids until **2:00 p.m., October 26, 2016** to be opened immediately thereafter for the sale of the following:

Field Irrigation Electric Motors, Feed Bin and Steel Pipes of different sizes

Terms and conditions attached.

Specifications attached.

Bid Proposal Form attached.

The Department reserves the right to define equals, reject any and/or all bids, or any part of any/or all bids, and to waive any informality.

Bid Information. Bid files may be examined during normal working hours by bid participants. Non participants will be prohibited from obtaining any information relative to the bid until the official award has been made. We do not give any information out pertaining to bid results over the telephone.

It shall be incumbent upon the bidders to understand the specifications. Any requests for clarifications shall be in writing and shall be submitted to our Asset Management Office at least five (5) days prior to the time and date set for the bid opening. Any questions and/or request for clarifications may be emailed to chrisjo@mdwfp.state.ms.us.

Awards. Awards will be made based on the highest bid total figure. However, we reserve the right to award in the best interest of the Mississippi Department of Wildlife, Fisheries and Parks. Factors to be considered in determining the best bid include:

-Price
-Bidder's ability to transport sold equipment

Bids should be submitted on the attached Bid Proposal Form filled in with typewriter or black ink in a sealed opaque envelope and addressed as follows:

Mississippi Department of Wildlife, Fisheries and Parks
Attention: Michael Cooley, Asset Management
1505 Eastover Drive, Ground Floor
Jackson, Mississippi 39211-6374

Indicate in lower left-hand corner of envelope:

BID FOR: Field Irrigation Electric Motors and Steel Pipes of different sizes
BID DUE: 2:00 p.m., October,26 2016

Bids not properly marked in lower left-hand corner and opened by mail personnel prior to bid opening will be rejected and returned to bidder.

TERMS AND CONDITIONS

1. No bid shall be altered or amended after the specified time for opening bids.

2. Sale will be made or entered into with the highest, responsible bidder meeting specifications.

3. Certified checks for payment will be made payable to Mississippi Department of Wildlife, Fisheries, and Parks no later than five days after the bid is awarded. **No personal checks will be accepted.** Exceeding these 5 days may result in disqualification and award to the next highest bidder.

4. Bid openings will be conducted open to the public. However, they will serve only to open bids. No discussion will be entered into with any vendor as to the quality or provisions of the specifications, and no award will be made either stated or implied at the bid opening. All bidders are invited and encouraged to attend the bid opening meeting to review the submitted bids. After the close of the bid opening meeting, the bids will be considered to be in the evaluation process and will not be available for review by bidders. Questions shall not be answered as a result of telephone inquiries.

5. Equipment will be removed no later than 7 business days following verification of payment. MDWFP Asset Management Office will notify the vendor of verification of payment and expected pick up date.

6. It shall be incumbent upon the bidders to understand the specifications. Any requests for clarifications shall be in writing and shall be submitted to our Purchasing Office at least five (5) days prior to the date and time set for the bid opening. Requests for clarifications and/or questions should be emailed to chrisjo@mdwfp.state.ms.us..

7. If the agency is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the agency shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the agency until the new date and time of the bid opening as set forth herein. The agency shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the agency as a result of a Force Majeure Event. Each Vendor/Contractor shall be required to ensure the delivery and receipt of its bid by the agency prior to the new date and time of the bid opening.

BID PROPOSAL FORM

Mississippi Department of Wildlife, Fisheries, and Parks
Attention: Chris Johnson
P.O. Box 451
Jackson, MS 39205-0451

Having examined the specifications for the Field Irrigation Electric motors and steel pipes of different sizes located at Indianola WMA the undersigned proposes to furnish as per specifications for the items shown.

DESCRIPTION	Field Irrigation Electric	BID PRICE FOR ITEM
Field Irrigation Electric Motors, Feed bin and Steel Pipes of different sizes.		

Print Name_____

Signature_____

Title_____

Company_____

Address_____

City_____ State_____ Zip_____

Telephone Number_____

Fax Number_____