



Biloxi Public School District
160 St. Peter Street
Biloxi, MS 39530

REQUEST FOR PROPOSAL (RFP)
Apple Equipment and Computer Accessories

The Biloxi Public School District is soliciting Requests for Proposals (RFP) from qualified vendors through competitive reverse bidding procedures to provide Apple Equipment and Computer Accessories. Proposals will be received at 160 St. Peter Street, Biloxi, MS 39530 and electronically at centralbidding.com on or before 2:00 PM CST on April 8, 2024. Proposals and specifications responses will be opened and reviewed, and those vendors meeting the requirements of the bid will be invited to participate in the reverse auction process, which will take place at 10:00 AM CST on April 11, 2024.

Copies of this RFP and, if any, subsequent addenda as well as detailed specifications, communications, updates, and other relevant information can be found on our website: <https://www.biloxischools.net/domain/113>

Interested parties shall submit a proposal clearly labeled with the words “Apple Equipment and Computer Accessories” on or before 2:00 PM CST on April 8, 2024 in one of the following ways:

Physical Submission	Electronic Submission	Submission Deadline
Sealed proposal clearly marked “APPLE EQUIPMENT AND COMPUTER ACCESSORIES” to: Biloxi Public School District Purchasing Dept Attn: Jennifer Gibson 160 St. Peter Street Biloxi, MS 39530	www.centralbidding.com – For any questions relating to the electronic bidding process, please call Central Bidding at 228-810-4814.	April 8, 2024 2:00 PM CST Proposals received after the stated deadline will be deemed invalid and will not be considered. The responsibility of timely delivery or proposals rests solely with the vendor.

Bids or alterations by fax, phone or email WILL NOT be accepted.

Project Overview

The Biloxi Public School District (BPSD) is soliciting Requests for Proposals (RFP) from qualified vendors through competitive reverse bidding procedures to provide Apple Equipment and Computer Accessories. A list of items being requested is contained herein. The project will be funded with American Rescue Plan (ARP) Elementary and Secondary Relief Funds (ESSER) funds.

Schedule of Events:

Event	Date(s)
Release of RFP	March 20, 2024
Newspaper Publish Dates	March 20, 2024, March 27, 2024
Deadline for Questions	March 28, 2024
Deadline for Submission of Proposals	April 8, 2024 @ 2:00 PM CST
Opening of Proposals	April 8, 2024 @ 2:00 PM CST
Reverse Auction	April 11, 2024 @ 10:00 AM
Board Approval of Contract	April 16, 2024
Estimated Purchase Date	April 22, 2024
Desired Project Completion Date	June 30, 2024

Inquiries

All correspondence and inquiries regarding this RFP must be done via email to: alex.mitchell@biloxischools.net

If a vendor does not receive a response within 24 hours, it is the responsibility of the vendor to call Jennifer Gibson at 228-374-1810 or Alex Mitchell at 228-374-1810 to confirm that the email was received. Leave a message if necessary.

Addenda

Any addenda issued after the issue of the RFP shall be covered in the proposal and in closing a contract they shall become part thereof. If any questions arise with the RFP documents, proposers may submit to the BPSD a written request for interpretation. Interpretation, if any, of documents will be made by addendum to the RFP. Copies of any addendum will be posted on the website: <https://www.biloxischools.net/domain/113>. Vendors should check the site on a regular basis for addenda and/or communication regarding this RFP. The BPSD will not be responsible for any other explanation and/or interpretations.

Withdrawal of Proposal

Proposals cannot be withdrawn after submission, unless a vendor makes a request, in writing, to the Biloxi Public School District prior to the deadline for submitting proposals. The Biloxi Public School District will not accept proposals submitted after the submission deadline.

Waivers

The Biloxi Public School District reserves the right to waive any formality and to reject any or all proposals in whole or part.

If the Biloxi Public School District is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire earthquakes, floods or other natural disasters (the “Force Majeure Events”), which closure prevents the opening of proposals at the advertised date and time, all proposals received shall be publicly opened and read aloud on the next business day that the agency shall be open and at the previously advertised time. The new date and time of the proposal opening, as determined in accordance with this paragraph, shall not be advertised, and all offerors, upon submission of a proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Proposals shall be received by Biloxi Public School District until the new date and time of the proposal opening as set forth herein. The BPSD shall not be held responsible for the receipt of any proposals for which the delivery was attempted and failed due to the closure of the district offices as a result of a Force Majeure Event. Each offeror shall be required to ensure the delivery and receipt of its proposal by the BPSD prior to the new date and time of the proposal opening.

Governing Law

All RFPs and related documents submitted to the Biloxi Public School District by the vendor(s) are governed under the laws of the state of Mississippi. Vendor(s) and its employee(s), representative(s), and/or subcontractor(s) agree(s) to abide by all applicable federal, state, and local codes, laws, rules, and regulations. An agreement resulting from this solicitation shall be governed by and construed in accordance with the laws of the state of Mississippi. Venue for any and all legal action regarding or arising out of transactions covered herein shall be solely in Harrison County, State of Mississippi.

Reserved Rights

The Biloxi Public School District reserves the right to:

- Give full and proper consideration to the service, reputation, product knowledge, and experience of all companies presenting bids, and to disqualify any such vendor it deems unqualified to provide the service(s) requested.
- Reject any and all bids for any reason.
- Accept any alternative proposal believed to be in the best interest of the district.
- Waive any technicality.
- Purchase items from individual vendors rather than awarding a total package.

Biloxi Public School District Regulations

Vendor(s) and their representative(s) shall follow all applicable school district policies and regulations while on the Biloxi Public School District property. No work shall interfere with school activities or environment unless the principal or person in charge gives permission. Vendors are prohibited from contacting or lobbying members of the school board, school district administrators, school district employees, school district contractors, or school district consultants. Failure to conform will be grounds for disqualification of the vendor.

Prequalification Requirements

All prospective bidders must complete and return as a part of its original proposal the prequalification forms as attached. All pricing must be submitted on the form that is provided as part of the proposal. Bid forms must be signed by the vendor.

Basis of Award

The contract will be awarded to the lowest and best responsive bidder meeting specifications, price, and other factors considered. The award of a contract for any proposal is contingent upon the approval of the vendor by the Biloxi Public School District Board of Trustees. The contract awarded under this RFP is contingent upon the availability of funds to the Biloxi Public School District for this project. In the event funds are not available, any contract resulting from this RFP will become null and void immediately.

Technical Specifications

Approximate Number of Units	Description
1,900	iPad (New), Silver 10 th Generation 10.9-inch Wifi, 64 GB 3-year Apple Care
1,900	Logitech Rugged Combo 4 Touch Case (New) with Integrated Smart Connector Keyboard (for iPad 10 th generation)
200	Apple TV 4K Wi-Fi + Ethernet with 128 GB Storage
1,900	Professional services to inventory, asset tag, install cases
1,900	Professional services to install newest version of macOS or iOS, pair device with MDM, and install standard software packages

**Biloxi Public School District
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Section I: Contact Certification

Provide the following information regarding the person responsible for the completion of this bid proposal. This person will be the individual that the Biloxi Public School District should contact for questions and/or clarifications.

Company/Vendor	
Organization Name	Federal Tax ID Number
Contact Person	Phone Number
Physical Address	Mailing Address
E-mail Address	Fax Number
<p>I, hereby, declare that the information provided in this proposal is active, valid and a full disclosure of requested information. I am fully authorized to represent the organization listed above, to act on behalf of it, and to legally bind it in a matter related to this proposal.</p> <p>Subject to the acceptance by the Biloxi Public School District, the Company/Vendor acknowledges that by submitting a proposal and signing in the space indicated below, the vendor is contractually obligated to comply with all items in this advertisement for proposals.</p> <p>The Company/Vendor further certifies that the organization represented here is an authorized dealer in good standing of the products/services included in this proposal.</p>	
Name	Title
Authorized Signature	Date

Section II: Proposal Guidelines and Requirements

Pricing

The price quoted in the bid proposal should be all-inclusive. Quoted prices should include applicable fees, shipping cost, maintenance costs, as well as a detailed list of excluded fees with a complete explanation of the nature of the fees. The Biloxi Public School District will provide tax exemption certificates when applicable. Prices should include full provisioning for zero touch configuration to include asset tagging, casing, device management software installation, and all relevant device settings. Additionally, devices must be eligible to be enrolled in Apple's Device Enrollment Program (DEP).

All proposals should include item unit prices and total prices. Discrepancies between unit price included in proposal and extension totals will be resolved by considering the unit price as binding and will adjust the total price accordingly.

Standard of Quality

Programs and features that refer specifically to certain educational companies are used to convey to prospective offerors the desired feature. However, prospective offerors may submit features and/or programs in lieu of those that may be mentioned, provided that such program or feature is similar in design and purpose and equal in quality unless otherwise indicated. Complete descriptions and specifications must be included for all substitutions. The Biloxi Public School District will be the sole judge as to whether or not the program or features offered are equal to that specified.

Right to Adjust or Reject Proposals

The Biloxi Public School District reserves the right to reject any or all proposals of any company or vendor and waive formalities. Furthermore, the Biloxi Public School District reserves the right to adjust quantities of materials/resources involved under any item in accordance with the unit prices submitted as part of the proposal.

All awards will be based on availability of funds. The Biloxi Public School District reserves the right to terminate or modify any part of this procurement process at any time and for any reason; to award one (1) contract; to negotiate changes; to make no awards, and to issue new and/or revised policies and clarifications at any time. If it becomes necessary to revise any part of the advertised RFP, addenda will be provided at <https://www.biloxischools.net/domain/113>.

Presentations and/or Discussions

If needed, vendors may be asked for clarification of a proposal by the Biloxi Public School District evaluators. A company's original proposal cannot be changed in any aspect as a result of the clarification. If needed, such clarifications will be arranged by the Biloxi

Public School District and will be invitation only. If no clarifications are needed, then proposals may be accepted without discussion.

References

References from three (3) K-12 educational institutions or institutions of higher learning in the state of Mississippi currently being serviced for which comparable products or services have been provided and/or performed must be included in the proposal.

Evaluation Factors and Awarding of Proposal

The evaluation factors that will be used in reviewing the submitted proposal include the following: quality of response, company/vendor qualifications and references, proposal plan, and cost with priority given to best values considering the price, conformance to specifications, and ability to deliver products, features, and services. All submitted proposals will be reviewed and evaluated by school district officials who have a legitimate interest in the products and/or services. All prospective vendors will be notified of the decision regarding the selection of the award.

Section III: Instructional Technology Solution Specifications

The Biloxi Public School District is seeking bid proposals for a complete, single brand (by component) one-to-one instructional technology solution to support the Mississippi College and Career Readiness Standards in order to better prepare students for college, career, and life.

The following specifications are intended to define the minimum requirements of an acceptable instructional technology solution for the life of the contract. Offerors should complete the table below by indicating compliance with the required specifications. For all items marked as “No”, a narrative justification should be provided. Vendors may be required to come in person and present a demo based on their responses to the items below.

#	Specifications	Yes	No
Instructional Features, Capabilities, and Support			
1	Devices have built-in productivity tools that allow users to create and edit word-processing documents, spreadsheets, and presentations both online and offline.		
2	Devices support current instructional programs (i-Ready, IXL, Google Classroom) using ChromeOS, MacOS, or related app free of charge.		

3	Devices have access to an application store where applications that are not web-based can be downloaded to the devices and used both online and offline.		
4	Devices have front facing and rear facing camera(s) to capture video and audio both online and offline. The video and audio should be able to be stored on the device and in a cloud-based environment.		
5	Devices have built-in video editing tool which has the ability to record, edit, and share videos both online and offline.		
6	Devices provide the ability for users to consume and create Augmented Reality (AR) experiences. The device should have the ability to create AR by placing elements into a physical setting and engage in augmented reality field trips and learning experiences.		
7	Devices have built-in accessibility features supporting vision, mobility, hearing and cognitive disabilities. These features should include built in read-aloud text with the ability to translate into multiple languages both online and offline.		
8	Devices have the capability for teachers to launch a specific app or website, control student devices, and monitor students' screens in real-time at no additional cost.		
9	Devices have the ability to share the screen to a related screen, interactive board, or projector.		
Technical Specifications and Support			
10	1,900 tablets including protective case with keyboard/trackpad (compatible with airplay mirroring/airplay 2 enabled smart TV) which meet the following specs: 64GB storage minimum, 10.9 minimum screen display, high resolution (2360 x 1640) touchscreen, wifi 6, camera, microphone, stereo speakers, Bluetooth, wireless, and VGA, HDMI or DVI output supported.		
11	200 streaming devices which meet the following specs: HDMI 2.1 capable, 128GB minimum storage, provide ethernet connectivity, included remote, capable of 4K video, Wifi and Bluetooth capable, must be responsive for class time usage. Must be compatible with all devices in the proposed solution.		
12	Asset tagging and provisioning services for all equipment.		
13	Vendor-supplied 3 year warranty (repair or replace with no additional service fees) and professional technical services and support for all equipment.		
14	All devices must be able to view/play the following file formats: Document:		

	doc, docx, pages, xls, xlsx, numbers, ppt, pptx, key. pdf, txt, rtf, zip, ics Images: .gif, .jpg, .tiff Audio and Video: Mp3, AAC, FLAC, HEVC, H.264		
15	Devices must be new, never used, and not refurbished.		
Financial Specifications			
16	Pricing must be good for up to 90 days.		

Section IV: Vendor Profile and Questions

Vendor Requirements

The vendor will be required to provide an IRS W-9 form. The vendor, if awarded, will ensure compliance with the MS Employment Protection Act, Section 71-11-1, et seq. of the Mississippi Code Annotated (2013), and will register and participate in the status verification system for all newly hired employees. The term “employee” as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, the “status verification system” means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program or any other successor electronic verification system replacing the E-Verify Program. Vendor will agree to maintain records of such compliance and, upon request of the State, to provide a copy of each such verification to the State.

Vendor acknowledges and certifies that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. Vendor acknowledges that violating E-Verify Program (or successor thereto) requirements subjects Vendor to the following: (a) cancellation of any state or public contract and ineligibility for any state or public contract for up to three (3) years, with notice of such cancellation being made public, or (b) the loss of any license, permit certification or other document granted to Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. Vendor would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

Vendor Profile and Questions

Product Overview

Provide a brief overview of your product solution addressed in this request for proposals that outlines how the product meets the specifications.

Professional Learning Support Systems

Describe the professional development services provided with the product. The professional development should outline training for instructional staff as well as technology staff. Be sure to indicate whether the services are embedded, onsite, virtual, etc. Additional professional development days should not be limited and should be available to provide support for the length of the proposal and at the same cost.

Quality Control

Describe your ability to provide consistent support for the program for an extended period. Describe your policy and/or procedures for addressing the obsolescence of key components while under contract and when no longer under contract. By what means does your company alert customers of impending program feature changes or upgrades? How often are component/features upgraded?

Customer Support

Describe your company's support capabilities as it relates to the product and performance including the hours of availability.

Describe in detail your customer support. Is it located within the boundaries of the United States? Is it staffed with employees or third-party contractors?

Section V: Bid Sheet

Est. Qty	Model	Description	Unit Cost	Total Cost
1,900	MPQ03LL/A	10.9 inch iPad (10 th generation) WIFI – 64GB - Silver		
200	MN893LL/A	Apple TV 4K Wifi + Ethernet with 128 GB Storage		
1,900	HQ6P2ZM/A	Logitech Rugged Combo 4 Touch Case with Integrated Smart Connector Keyboard for iPad (10 th Generation)		
1,900	S7831LL/A	3-year AppleCare+ for Schools – iPad (no service fees)		
1,900		Professional services to inventory, asset tag, and install cases for iPads		
1,900		Professional services to install newest version of macOS or iOS, pair device with MDM, and install standard software packages		
Any additional costs (please detail below):				

Section VI: Submission Checklist and Proposal Assurances

Submission Checklist

The following items are to be submitted with proposals:

- Contact Certification
- References from three (3) Mississippi school districts for similar projects
- Instructional Technology Specifications Checklist
- Answers to Vendor Profile Questions
- Priced and signed Bid Sheet
- Completed W-9
- Signed Assurances Confirmation

We do furnish and deliver the services and products as listed in the proposal according to your specifications and quantities at the unit prices listed.

These prices will be guaranteed until _____ (please enter date).

Both unit prices and total prices have been submitted with the understanding that we will be responsible for making complete delivery accordingly. We also agree not to request permission to withdraw our proposal after proposals have been opened.

Proposal Assurances Confirmation	
Company Name	Company Address
Contact Name and Title	Phone
Signature	Date
Name	Title