



Oxford School District
224 Bramlett Boulevard
Oxford, MS 38655
(662) 234-3541 — www.oxfordsd.org

Request for Proposals (RFP)

Network Firewall (RFP# 17-03)

Proposal Submission Deadline

Tuesday, January 23, 2018 – 10:00am

Bid Opening

Tuesday, January 23, 2018 – 10:00am

RFP# 17-03: Request for Proposals – Network Firewall

To All Interested Bidders:

The Oxford School District will receive sealed proposals for network firewall equipment and related services until 10:00am on Tuesday, January 23, 2018, at the Oxford School District Central Office, 224 Bramlett Blvd., Oxford, MS 38655. All proposals must be mailed to Oxford School District, Attn. Mike Fortenberry, 224 Bramlett Blvd., Oxford, MS 38655 with **the following information on the sealed envelope:**

"Sealed Proposal RFP# 17-03 Network Firewall"

Submitted by (*COMPANY BIDDING NAME*)

Due: Tuesday, January 23, 2018 at 10:00am

This page must be completed and returned with all bid information. Discussions and negotiations **may** be necessary. The successful bidder will be notified in writing. No equipment will be sent until Oxford School District sends an official purchase order.

We reserve the right to reject any or all proposals submitted. The District reserves the right to conduct discussions with bidders who submit proposals determined to be reasonably likely of being selected for award, but proposals may be accepted without such discussions. The complete proposal will be submitted via mail or hand delivery in ONE large envelope no later than the posted due date and time. Proposal will be awarded as lowest and best proposal as determined by the Oxford School District and as awarded by the School Board of Trustees. The District reserves the right to waive informalities, as it deems appropriate. All information and offers will be held confidential as prescribed by "Request for Proposal" procedures.

Vendor Statement:

My submitted proposal includes **two** envelopes: **one envelope** for proposal information, as requested, pertaining to experience, brand and model number of equipment offered, compatibility of equipment being offered, references and **one envelope** for pricing to include inside delivery at the location in Oxford identified on each purchase order. The envelope with pricing shall clearly be marked as *containing "RFP# 17-03 Costs"*. The other envelope will be marked *"RFP# 17-03 Information"*. By signing this page, I agree to abide by all requirements as written in this request for proposals. (Please be sure we can contact you if we have questions.)

Firm Name: _____

Address: _____ Tax ID# _____

City/State: _____ Zip: _____ Telephone #: _____

Signature: _____ Printed Name: _____

All pricing will be valid without increase for 120 days from the date of the bid award by the Oxford School District Board of Trustees.

General Information

Oxford School District desires to receive sealed proposals for network firewall equipment, software, installation services and other items required for the successful implementation of the specified products and services. All specified items shall include inside delivery of equipment and supplies to specified locations when purchase orders are issued.

Include all documents requested within your proposal.

Be sure to discuss all equipment bids, warranties and maintenance agreements. Compatibility is essential and must be proven by the bidder. Hardware warranty/support/maintenance and software subscription/licensing documentation must be included with your proposal. For clarity, include cost, warranty, and maintenance details on all available options for 1-year to 5-year periods. Equality of products must also be proven by documents provided.

This purchase will include licensing, subscriptions, and maintenance/support for a period of five (5) years. OSD desires to utilize vendor provided financing for a period of no more than 60 months. Be sure to include all relevant details of the financing option(s) being offered.

Timeline

<u>Event</u>	<u>Date</u>
RFP Released	December 30, 2017
Final Day for Questions	January 18, 2018
Response Deadline - Bids Close	January 23, 2018 at 10:00am
Bid Opening	January 23, 2018 at 10:00am
Bid Award	February 26, 2018 at 5:00pm

Terms Used

OSD - Oxford School District

Services – Includes all specified equipment, supplies, installation and warranty

Bid Requirements and Conditions

No faxed or emailed RFPs will be acknowledged or allowed. Questions must be submitted in writing to mforten@oxfordsd.org. Bid documents and related material will be available via the Oxford School District website at www.oxfordsd.org/RFPs.

Submitted proposals must include **ONE** printed copy of the completed Bid Submission Worksheet and **ONE** electronic copy in .xls compatible format on media. (CD/DVD/USB)

Bidders must include a description of their company's experience, qualifications, and the technical certifications of the personnel responsible for completion of the project. This should be no more than one page.

Bidders must include the names and contact information for three customers who can provide specific references for the installation of Cisco firewall equipment and software, or equivalent hardware and software.

Sales tax shall not be applicable to this order. If necessary, OSD shall supply the successful bidder with its tax exemption letter.

OSD's failure to exercise any of its rights contained within this document shall not constitute or be deemed a waiver or forfeiture of such rights.

Any headings preceding the text of the sections herein shall be exclusively for reference and shall not be deemed to affect the meaning or effect conditions stated.

These conditions and this order shall supersede all proposals, whether oral or written, and any and all negotiations prior to same.

OSD reserves the unqualified right to reject any and all bids or to waive any formalities or technicalities in any bids in the best interest of the OSD.

The bidder shall not have the right of assignment of this contract either in full or in part without prior written consent of the OSD.

Where specific terms or conditions of this bid are inconsistent with the standard terms of sale or trade custom of the bidder, any subcontractor or original equipment manufacturer, then these (i.e. Oxford School District's) specific conditions shall prevail. OSD shall not be required to sign the bidder's standard service agreement to implement the service but shall order such services using an OSD purchase order. The purchase order shall be the recognized binding document with the exceptions and alternatives given within this document.

The network firewall and software solutions are turnkey solutions and must include physical installation, configuration and training of technology staff as specified in this RFP. Any provisioning of goods and/or services expected of OSD must be clearly documented in the submitted proposal.

Any changes, additions, deletions, or interpretations of these conditions will not be binding upon the OSD unless agreed upon in writing, and signed by a duly authorized agent of OSD. This includes any and all portions of these conditions.

It is expressly understood that the fulfillment of the conditions of the Agreement between the OSD and Vendor is conditioned upon the availability of local district funds, and that any cessation or reduction of such funds shall constitute grounds for voiding the Agreement. In the event of the contingency herein described, the Agreement shall terminate on the last day for which funds were available, without penalty or expense to OSD of any kind whatsoever, except as to payment for services or performances actually received or rendered for which funds are available. OSD has no obligation until OSD issues a purchase order to the vendor.

If at any time during the term the service fails to meet requirements of the bid and within a reasonable period of time, the bidder is unable to correct the failure, the customer may abandon the service agreement altogether with written 30-day notice without penalty. Payment may be affected by poor services and may be withheld if the bidder causes other monetary arrangements to be made by the school district.

The bidder guarantees pricing and availability to OSD of all ITEMS listed in this bid with no increase in pricing for a period of 120 days after the bid is awarded by the Oxford School District Board of Trustees.

Criteria for Selection

OSD will utilize the following criteria as the basis for proposal evaluations and selection.

<u>Factor</u>	<u>Weight</u>
Cost	40%
Compatibility with Existing Infrastructure	25%
Bidder Qualifications & Experience	25%
Prior Experience with Oxford School District	10%
Total	100%

Reservation of Rights

Oxford School District expressly reserves the right to:

- a) Reject or cancel any or all proposals;
- b) Select, or reject, individual line items;
- c) Waive any defect, irregularity or informality in any Proposal or Proposal procedure;
- d) Waive any informalities, minor deviations from specifications at a lower price than other proposals meeting all aspects of the specifications if it is determined that total cost is lower and the overall function is improved or not impaired;
- e) Extend the Proposal opening time and date;
- f) Reissue a Proposal invitation;
- g) Consider and accept an alternate Proposal as provided herein when most advantageous to the District
- h) Cancel the contract with a thirty-day written notice; and
- i) Procure any item or services by other means

Bid Submission (Excel Spreadsheet Template Required)

Vendors shall use the Bid Submission Worksheet (Excel spreadsheet) provided as part of this RFP to complete their response. All columns defined in the spreadsheet must be completed. Zero (0) should be entered in any column for which there is no cost. No columns or rows in the provided template may be deleted. Vendors may add columns if they deem it necessary to provide accurate cost information. Vendors may add rows if there is an additional item needed for the suggested solution. Vendors will include details on all non-eligible costs. Any rows or columns added should be highlighted and explained with supporting documentation. Excel spreadsheet is to be used as guidance. Quantities have been set per OSD but may change at the discretion of OSD.

Vendors must include a printed copy of the completed Bid Submission Worksheet with their proposal response and **ONE** electronic copy in .xls compatible format on media (CD/DVD/Flash).

References to brand names, model numbers, or other descriptions are made to establish a required level of quality and functional capabilities and are not intended to exclude other manufacturers. Comparable products of other manufacturers will be considered if proof of comparability, equivalence, and compatibility is contained in the proposal. Vendors, if proposing other than specified, are to clearly identify the manufacturer and the model number and must provide written, complete justification as to how the product complies with all specifications outlined within this RFP and how the product integrates with existing devices as well as the complete list of manufacturer published specifications related to the requested products. It shall be the responsibility of the bidders to furnish descriptive literature with their proposal such that specifications, catalog pages, brochures or other data will provide an adequate basis for verifying the quality and functional capabilities of the product offered. Failure to provide this data will be considered valid justification for rejection of the proposal.

Unless otherwise specified, vendors shall provide everything required to make the devices, software, appliances, installation, etc. 100% operational. This includes but is not limited to patch cables, connectors, dongles, mounting hardware, etc.

Payment

The vendor must submit invoice(s) with detailed itemized listing and costs for each location. Each invoice will clearly reference the appropriate Oxford School District purchase order. The invoice shall be submitted to Accounts Payable. Once the invoice is approved for payment, payment shall be made in a net 30 days. Failure to provide clear, concise invoices with a correct purchase order number may hold up payment. All invoices must be approved with a district signature prior to submission for payment.

Installation Requirements

1. The selected vendor must meet onsite with the OSD IT staff to develop a schedule and scope of work before any installation work can begin. The vendor will coordinate with OSD to schedule deployments of hardware in such a way as to minimize the impact on network users.
2. If OSD elects, the selected vendor will deliver all equipment to the OSD Fixed Asset department to have asset tags affixed, if necessary. OSD will coordinate with the selected vendor to schedule the delivery and installation. The selected vendor is expected to pick up devices from the OSD Fixed Assets warehouse for delivery to school locations as scheduled.
3. The selected vendor will remove and dispose of all packaging and miscellaneous materials left over from any part of the installation and place all trash in an identified on-site dumpster or taken by the vendor to an off-site location. OSD personnel will not dispose of any packing materials.
4. All parts and materials needed to make the network firewall 100% operational should be included in the installation cost and provided by the vendor. Any costs that may be required for successful completion of the installation of the devices but are not included in the vendor's proposal will be provided by the vendor at no cost to OSD.
5. All parts and materials required to make the software products 100% operational should be included in the installation cost and provided by the vendor. Any costs that may be required for successful completion of the installation of the devices but are not included in the vendor's proposal will be provided by the vendor at no cost to OSD.

6. Any cabling required to successfully complete the installation and configuration of the purchased hardware and software solutions shall be provided as part of the project. Cabling should be completed by certified technicians and meet all ANSI/TIA/EIA-568-B standards unless otherwise specified by OSD. Suitable wiring raceways, conduit and moldings to achieve a finished installation appearance must be used. All additional connectors, screws, labor, conduit, ties, hangers, jacks, cables, parts, modules, etc. needed to successfully complete the installation and configuration of the purchased hardware and software solutions should be included in the installation cost and provided by the vendor. Any costs not outlined in the vendor's proposal but are required for the successful completion of the installation and configuration of the devices are assumed to be provided by the vendor at no cost to OSD.
7. The vendor will provide a complete hardware inventory to OSD to include, but not limited to, device model number, serial number, OSD asset tag number, MAC address, and installed location. The inventory will be provided in electronic form, preferably in .xls format.
8. The vendor will install and mount all network firewall components in the designated rack at each location. The vendor will provide all required rack mounting hardware needed for installation and mounting.
9. The vendor will coordinate with OSD IT staff to install and configure all software, appliances, and any other applications required to make the firewall equipment and software solutions 100% operational. The vendor will provide training/knowledge transfer to OSD IT staff to demonstrate functionality of all devices and monitoring systems.

Technical Requirements and Item Descriptions

OSD desires to purchase firewall equipment and related security software solutions to provide a unified network security and management solution. OSD desires to purchase all cabling and hardware required for the successful completion of the project from a single provider.

As part of the installation, vendors shall include any and all SFPs, cables, brackets, mounts, etc. to make each switch and module 100% operational. Any costs that are required for the successful installation of the equipment and software solutions but are not included in the proposal are assumed to be provided by the vendor at no cost to OSD.

The software solutions are listed as individual line items, and should be priced accordingly. Bidders may also include separate line items for any available software bundles for the purpose of reducing the overall cost of the desired software solutions. Bidders should provide very clear documentation for each of the software products included in each bundle as well as the cost, licensing, subscription, warranty, and maintenance terms for each included software product.

Product Listing

1. Cisco Firepower 2130 Next Generation Firewall Appliance, or compatible/equivalent

Configured with dual 400W power supplies and 8x5xNext Business Day SmartNet for 60 months.

Part Number: FPR2130-NGFW-K9/FPR2K-PWR-AC-400/CON-SNT-FPR2130W

Quantity: 2

2. Cisco Firepower 2130 Threat Defense Threat Protection, or compatible/equivalent

License and 5-year subscription

Part Number: L-S-FPR2130T-T=/L-S-FPR2130T-T-5Y

Quantity: 2

Option(s):

- a. Cisco Firepower 2130 Threat Defense Threat Protection and Advanced Malware Protection, or compatible/equivalent

License and 5-year subscription

Part Number: L-S-FPR2130TM-T=/L-S-FPR2130TM-T-5Y

Quantity: 2

3. Cisco Advanced Malware Protection for End Points, or compatible/equivalent

License and 5-year subscription

Part Number: L-S-FP-AMP-LIC=/S-FP-AMP-5Y-S5

Quantity: 1000

4. Cisco Umbrella Cloud Security, or compatible/equivalent

Insights license and 5-year subscription

Part Number: S-UMBRELLA-SUB/S-UMB-SUPT-B/S-UMB-INSIGHTS-K9

Quantity: 450

5. Cisco Identity Services Engine (ISE), or compatible/equivalent

Endpoint Plus license and 5-year subscription

Part Number: L-S-ISE-BSE-5K=/L-S-ISE-PLS-5YR-5K

Quantity: 5000

6. Cisco AnyConnect Plus, or compatible/equivalent

License and 5-year subscription

Part Number: L-AC-PLS-LIC=

Quantity: 100

Liability Information & Assurances (SIGNATURE REQUIRED)

This signed liability and assurances sheet must be included with the pricing information submitted with your proposal.

By **signing**, the bidder indicates that his/her company meets, will comply with, and understands all the assurances identified in items 1 through 7.

1. Bidder represents and certifies that he is a reseller of the products needed.
2. Bidder represents and certifies that it has not paid or agreed to pay any other company or person any fee, commission, percentage, or brokerage fee contingent upon or resulting from this order.
3. Bidder represents and certifies that prices for this bid have been arrived at independently without consultation, communication, or agreement for the purposes of restricting competition or any matter relating to such prices with any competitor or other vendor.
4. Bidder represents and certifies that the prices contained in this proposal have not been knowingly disclosed directly or indirectly to any competitor or other vendor prior to the opening of this sealed bid.
5. Bidder represents and certifies that no attempt has been made to induce any other company or person to submit or not to submit a proposal for the purpose of restricting competition.
6. Bidder agrees to indemnify, defend, and hold OSD harmless, at its own expense, from any suit or claim or proceeding brought against OSD, so far as such is based upon a claim that any part of the items furnished by the bidder constitutes an infringement of any patent granted by the United States of America.
7. These conditions and any orders shall be governed by the laws of the State of Mississippi.

Authorized Signature: _____ **Date:** _____

Printed Name: _____

Company: _____