

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Ellen Swoger
Associate CIO

Date: April 3, 2018

Re: Sole Source Certification Number **SS9144** for Forte Eval

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9144** for Forte Eval, please be advised that UMMC intends to award the purchase of the Forte Eval to Forte Research Systems, Inc. as the sole source provider of the Forte Eval.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	February 7, 2019
Second Advertisement Date	February 14, 2019
Response Deadline from Objectors	February 21, 2019, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before February 21, 2019

Project Details

1. Describe the commodity/service that the agency/institution is seeking to procure:

Forte Research System, Inc. (Forte) is a private company founded in February 2000. The company is based in Madison, Wisconsin. Forte provides software and services in the critical areas of clinical trial management, clinical data management and research administration for cancer centers, academic medical centers and health systems. Forte's integrated portfolio, allows organizations to gain comprehensive visibility into research operations, increase financial viability.

2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

Forte Eval is the only solution that brings all the data together to connect and report on it in a meaningful way. Forte Eval allows users to show publications results from specific grant funding to showcase research ROI to NIH, NCI, sponsors, internal stakeholders. Forte Eval comes packaged with Forte Insights. Insights provides a robust reporting solution. Insights offers full-integrated, turnkey dashboards that give visibility into programs, staff, publications and more. Insights dashboards are ideal for grant applications and showing progress.

3. Explain why the source is the only person or entity that can provide the required commodity/service:

EVAL is uniquely developed to help research institutions during grant applications and renewal processes by storing critical data and reporting on key metrics required for CCSG (including data tables 1 & 2) and CTSA (including Common Metrics). EVAL is designed for enterprise use across multiple units within an organization, and helps gather and centralize critical data to make grant applications and renewal processes run smoothly across teams. Forte is the sole licensor of Forte EVAL. Forte does not have or utilize any third-party resellers and does not authorize any other party to license or sub-license Forte EVAL on its behalf.

They are not available from any other distributor. See supporting letter from Forte Research System, Inc., Attachment A.

4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended is for the purchase of the Forte Eval is **\$235,500.00**. This amount is within the expected price range for these products.

5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the Forte Eval, (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to **Forte Research Systems, Inc.** The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Thursday, February 21, 2019, at 3:00 p.m. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence
Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO

Sole Source Certification No. SS9144

Accepted until Thursday, February 21, 2019, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name
Objector's title