

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Ellen Swoger  
CIO, Applications

**Date:** September 7, 2022

**Re:** Sole Source Certification Number 9517 Intake Management and Assessment Software

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number 9517 for Intake Management and Assessment Software, please be advised that UMMC intends to award the purchase of the Intake Management and Assessment Software, to ABA Engine, LLC as the sole source provider. ABA Engine is unique because it is the only all-in-one platform for scheduling and assessments for children's mental health clinics and hospitals. ABA Engine integrates with the electronic health record, EPIC to keep all patient data into one place. This product will be used by UMMC and the Center for Advancement for Youth (CAY) extend clinical care for families of children with Autism Spectrum Disorder.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

Task	Date
First Advertisement Date	September 12, 2022

Second Advertisement Date	September 19, 2022
Response Deadline from Objectors	September 26, 2022 at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before September 26, 2022

## Project Details

### 1. Describe the commodity/service that the agency/institution is seeking to procure:

UMMC has a waitlist of potential patients that can be referred to local service providers, referred to the school, or serviced through UMMC clinicians. In order to manage this efficiently, UMMC needs a management tool that can assess and then automatically match and schedule based on those assessments. The software will provide initial guidance and help for families of children with Autism Spectrum Disorder as they wait for the first behavioral health appointment, which can take up to 12 months. This software is a treatment extender, and will help UMMC care for families as they wait for in-person care.

### 2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

ABA Engine is unique because it is the only all-in-one platform for scheduling and assessments for children's mental health clinics and hospitals. This product will help UMMC and the Center for Advancement of Youth (CAY) extend clinical care for families as they navigate the extensive wait for care in our Center; it will position UMMC and CAY as industry leaders in the care of these children.

### 3. Explain why the source is the only person or entity that can provide the required commodity/service:

ABA Engine, LLC is the manufacturer of this software and does not have resellers. See supporting letter from ABA Engine, LLC, Attachment A.

### 4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended is for the purchase of Intake Management and Assessment Software is **\$90,000.00**. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should ABA Engine, LLC change their name during this certification period, then UMMC will determine if a recertification is necessary. This amount is within the expected price range for these products.

### 5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## **Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that the Intake Management and Assessment Software, (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source ABA Engine, LLC. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Monday, September 26, 2022 at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS 9517**

**Accepted until Monday, September 26, 2022 at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

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Objector Name  
Objector's title