

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Ellen Swoger  
CIO, Applications

**Date:** December 8, 2022

**Re:** Sole Source Certification Number 9538 VR SAFE Software Maintenance  
**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number 9538 for VR SAFE Software Maintenance, please be advised that UMMC intends to award the purchase of VR SAFE Software Maintenance, to Software Verde, LLC., as the sole source provider. VR SAFE Software serves as the primary function for capturing data required to conduct federally funded research related to children with Autism Spectrum Disorder (ASD), and their abilities to interact with virtual stimuli in socially appropriate manners. UMMC purchased the software application in 2020 and no other vendor can provide software maintenance.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

Task	Date
First Advertisement Date	December 15, 2022
Second Advertisement Date	December 22, 2022
Response Deadline from Objectors	January 3, 2023 at 3:00 p.m. Central Time

## Project Details

**1. Describe the commodity/service that the agency/institution is seeking to procure:**

Software Verde LLC developed original software for interactive social skills building environment virtual environment for children with Autism Spectrum Disorder. UMMC is procuring the software maintenance and support for VR SAFE Software.

**2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

The VR SAFE application is a custom built, proprietary system with no agents or dealers authorized to represent this product. There is no other like item(s) or product(s) available for purchase that would serve the same purpose or function. Only Software Verde, LLC can provide the software maintenance on this application.

**3. Explain why the source is the only person or entity that can provide the required commodity/service:**

VR SAFE Software is not available from any other distributor except Software Verde, LLC. See supporting letter from Software Verde, LLC., Attachment A.

**4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of VR SAFE Software Maintenance is estimated to be **\$28,000.00 for three years**. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should Software Verde, LLC change their name during this certification period, then UMMC will determine if a recertification is necessary. This amount is within the expected price range for these products.

**5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the VR SAFE Software Maintenance (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source Software Verde, LLC. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior Tuesday, January 3, 2023 at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS 9538**

**Accepted until Tuesday, January 3, 2023 at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

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Objector Name  
Objector's title