

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Dr. Paul Veregge
CIO/CMIO

Date: April 4, 2018

Re: Sole Source Certification Number **SS9056** for **Horizon Data Extraction**

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9056** for **Horizon Data Extraction**, please be advised that UMMC intends to award the purchase of the **Horizon Data Extraction** to **Sirsi/Dynix** as the sole source provider of the **Horizon Data Extraction**.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	April 10, 2018
Second Advertisement Date	April 17, 2018
Response Deadline from Objectors	April 23, 2018, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before April 23, 2018

Project Details

1. Describe the commodity/service that the agency/institution is seeking to procure:

Sirsi/Dynix Horizon will provide extracted Bibliographic/Authority, Patron, Circulation and Serials Control data. These are Rowland Medical Library's records that are stored in Sirsi's Horizon cloud.

2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

Will enable the library to use extracted records from Sirsi/Dynix to populate the new Library Management System (LMS). Each of the nearly 80,000 bibliographic/authority records represent either a book/series/serial owned by UMMC. Patron/circulation information enables individuals to check out (inventory control) and use specific resources. Serials control module keeps track of the thousands of journal volumes' received. Once the data is extracted, it will be migrated to the new LMS.

3. Explain why the source is the only person or entity that can provide the required commodity/service:

The records extracted are specific to UMMC and are currently stored in the Sirsi/Dynix Horizon cloud. They must be extracted via secure file transfer and exported to UMMC. UMMC will then send to new vendor via secure file transfer.

They are not available from any other distributor. See supporting letter from **Sirsi/Dynix**, Attachment A.

4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended is for the purchase of the **Horizon Data Extraction** is **\$8,500.00**. Total investment to-date will be **\$8,500.00**. This amount is within the expected price range for these products.

5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the **Horizon Data Extraction** (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to **Sirsi/Dynix**. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Tuesday, April 17, 2018, at 3:00 p.m. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO
Sole Source Certification No. SS9056**

Accepted until April 23, 2018, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name
Objector's title

Date