

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Dr. Paul Veregge  
CIO / CMIO

**Date:** June 30, 2017

**Re:** Sole Source Certification Number **SS9003** for **LearningSpace Enterprise Assurance Warranty**

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9003** for **LearningSpace Enterprise Assurance Warranty**, please be advised that UMMC intends to award the purchase of the **LearningSpace Enterprise Assurance Warranty** to **CAE Healthcare, Inc.** as the sole source provider of the **LearningSpace Enterprise Assurance Warranty**.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

Task	Date
First Advertisement Date	July 6, 2017
Second Advertisement Date	July 13, 2017
Response Deadline from Objectors	July 28, 2017, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before July 31, 2017

## Project Details

**1. Describe the commodity that the agency/institution is seeking to procure:**

The University of Mississippi Medical Center (UMMC) seeks to purchase LearningSpace, a video recording and data management system that consists of cameras, servers and proprietary software. LearningSpace is used to manage student information and video recordings of the students' clinical skills performance in a standardized, simulated clinical examination environment. We are seeking approval to continue the maintenance agreement with CAE Healthcare, which is the sole vendor of both LearningSpace and LearningSpace Warranty.

**2. Explain why the commodity is the only one (1) that can meet the needs of the agency/institution:**

LearningSpace is extensively used to record and provide feedback for all third-year medical students before taking their mandatory, nationwide standardized Step 2 Clinical Skills examination. It is of vital importance that the LearningSpace system – serving up to 16 clinical exam rooms with cameras, microphones, servers, and data management software – is maintained and functional. The LearningSpace warranty agreement provides labor and material for all hardware items as well as ensures that the software and the servers' operating system is patched and updated regularly. All textual data is backed up nightly, allowing for selective data restoration and preventing data loss.

**3. Explain why the source is the only person or entity that can provide the required commodity/service:**

While there are several simulation data and audiovisual recording and replay systems available, UMMC chose to purchase LearningSpace eight years ago. UMMC has had a maintenance agreement with the CAE Healthcare (formerly METI) since 1999. The unique feature of the LearningSpace Enterprise Assurance prorated warranty coverage is that no other vendor can provide the needed warranty and maintenance services. CAE is the sole vendor providing warranty and maintenance for CAE LearningSpace systems. See supporting letter from **CAE Healthcare, Inc.** Attachment A.

**4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of **LearningSpace Enterprise Assurance Warranty** is \$7,500.00. This amount is within the expected price range for these products.

**5. Describe the efforts that the agency went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## **Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that the **LearningSpace Enterprise Assurance Warranty** (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to **CAE Healthcare Inc.** The Vendor Form may be found at: <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Thursday, July 28, 2017, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO  
Sole Source Certification No. SS9003  
Accepted until July 28, 2017, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

\_\_\_\_\_  
Objector Name  
Objector's title

\_\_\_\_\_  
Date